

Carol

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 11, 2007
10:00 a.m.**

Council Chambers, Fort Vermilion, Alberta

AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a)	Minutes of the March 27, 2007 Special Council Meeting	1
		b)	Minutes of the March 28, 2007 Regular Council Meeting	5
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
DELEGATIONS:	5.	a)	None	
GENERAL REPORTS:	6.	a)	Action List	17
		b)	Municipal Planning Commission Meeting Minutes February 12 th and 27 th , 2007	27
PUBLIC HEARINGS:	7.	a)	None	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	8.	a)	Council Committee Reports	
		b)	CAO & Director Reports	45
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		b)	Quality Investment Corporation – Road Widening Costs (La Crete)	53
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		d)	Fire-Rescue Response Fee Comparison	57
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		f)		
OPERATIONAL SERVICES:	10.	a)	Gravel <ul style="list-style-type: none">• Tender Opening @ 1:30 p.m.	63
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CORPORATE SERVICES:	11.	a)	Bylaw 621/07 – Local Improvement Tax for Reconstruction and Pavement of the 99 th Street from 94 th Avenue to 104 th Avenue in the Hamlet of La Crete	119
		b)	Bylaw 622/07 – Local Improvement Tax for Curb, Gutter, and Sidewalk on 102 nd Street and 94 th Avenue from Plan 962-3343, Block 1, Lot 1, 2	127

and 32; Block 2, Lot 2 and 3; Block 5, Lot 1 to 7 in
the Hamlet of La Crete

- c) RESV15 Policy – Funding to Community Non-Profit Groups 133
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- f) FIN018 – Frontage for Curb, Gutter, Pavement and Sidewalk 151
- g) March 31, 2007 Income Statement and Term Deposits Report 155
- h) Mackenzie Applied Research Association Proposed Memorandum of Understanding 175
- i) Council Workshop 179
- j) June 28, 2007 Council Meeting 181
- k) Open House & Ratepayer Meeting – High Level Rural 183
- l) Information/Correspondence 185
- m)
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**IN CAMERA
SESSION:**

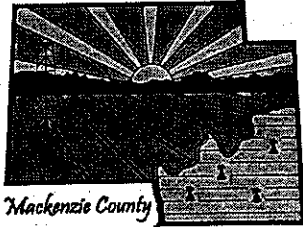
- 12. a) Town of High Level Negotiations
- b) Health Services
- c) Personnel & Contracts
- d) Mackenzie Housing Management Board
- e) Gravel Supply
- f) CAO Evaluation
- g)
- h)

**NEXT MEETING
DATE:**

13. a) Regular Council Meeting
Wednesday, April 25, 2007
6:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

14. a) Adjournment
-



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the March 27, 2007 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the March 27, 2007 special council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the March 27, 2007 Special Council meeting be adopted as presented.

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

Tuesday, March 27, 2007

7:00 pm

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor
	Ed Froese	Councillor
	Greg Newman	Councillor
	Lisa Wardley	Councillor
ABSENT:	Jim Thompson	Councillor
	Stuart Watson	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer

Minutes of the Special Council meeting for Mackenzie County held on Tuesday, March 27, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 7:05 p.m.

AGENDA: 2. a) Adoption of agenda

MOTION 07-266 MOVED by Deputy Reeve Sarapuk

That the agenda be adopted as presented.

CARRIED

IN-CAMERA SESSION

MOTION 07-267 MOVED by Councillor Froese

That consideration be given to move in camera to discuss the following issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 7:10 p.m.

- 3. a) Personnel & Contracts
- 3. b) CAO Evaluation

CARRIED

MOTION 07-268

MOVED by Councillor Braun

That Council move out of camera at 9:30 p.m.

CARRIED

- 3. a) Personnel & Contracts**

MOTION 07-269

MOVED by Councillor Driedger

That the recommendations of the Finance Committee and the CAO, in regards to out-of-scope staff contracts, be accepted as amended.

CARRIED

MOTION 07-270

MOVED by Councillor Newman

That the Reeve, Deputy Reeve, and CAO be authorized to finalize the out-of-scope staff agreements and changes as discussed and agreed upon by Council.

CARRIED

- 3. b) CAO Evaluation**

MOTION 07-271

MOVED by Councillor Wardley

That the CAO evaluation be tabled to April 11, 2007.

CARRIED

ADJOURNMENT:

- 4. a) Adjournment**

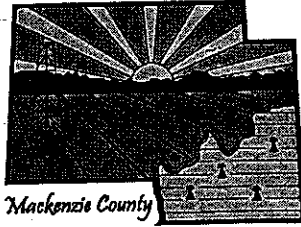
MOTION 07-272

MOVED by Deputy Reeve Sarapuk

That the Special Council meeting be adjourned at 9:50 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, April 11, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the March 28, 2007 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the March 28, 2007 regular council meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the minutes of the March 28, 2007 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review Date: April 3, 2007

CAO

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, March 28, 2007

6:00 p.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor
	Jim Thompson	Councillor
	Lisa Wardley	Councillor
	Ed Froese	Councillor
ABSENT:	Greg Newman	Councillor
	Stuart Watson	Councillor
ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services
	John Klassen	Manager of Utilities & Facilities

Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on Wednesday, March 28, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 6:18 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-273 MOVED by Councillor Thompson

That the agenda be adopted as amended with the addition of:

9. a) Zama Fire Guard Vegetation Management Additional Clearing

10. d) Dust Control

10. e) Fidler Pit

~~10. f) La Grete Hamlet Speed Zones~~

10. g) Hill Crest Community School – Traffic Impact Assessment

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) **Minutes of the March 13, 2007 Regular Council Meeting**

MOTION 07-274

MOVED by Councillor Braun

That the minutes of the March 13, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) **Operations Committee Terms of Reference**

MOTION 07-275

MOVED by Councillor Wardley

That the Operations Committee Terms of Reference be tabled to the April 11, 2007 regular council meeting for review.

CARRIED

DELEGATIONS:

5. a) **None**

GENERAL REPORTS:

6. a) **None**

PUBLIC HEARING:

7. a) **None**

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

8. a) **Council Committee Report**

Deputy Reeve Sarapuk reported on the CAMRIF funding announcement in Peace River, Forest Education Society, management committee meeting, ethanol meeting and grader review committee meetings.

Councillor Driedger reported on the Health Retention Committee, AAMD&C spring convention, grader review committee, Mackenzie Housing Management Board and Special Council meetings

Councillor Wardley reported on the Zama Recreation Board, Mackenzie Library Board and Special Council meetings.

Councillor Thompson reported on the Special Council and Fort Vermilion Recreation Board meetings.

Councillor Braun reported on the Municipal Planning Commission, REDI Board, La Crete Recreation Board, AAMD&C spring convention, CAMRIF funding announcement in Peace River, Mackenzie Housing Management, REDI presentation at the La Crete Chamber meeting, and Special Council meetings.

Councillor Froese reported on the Municipal Planning Commission meetings and the AAMD&C spring convention.

Reeve Neufeld reported on the AAMD&C spring convention, meetings with Alberta Infrastructure & Transportation and Mackenzie Housing Management Board meetings.

MOTION 07-276

MOVED by Deputy Reeve Sarapuk

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-277

MOVED by Councillor Driedger

That the Director of Corporate Services report be accepted for information.

CARRIED

MOTION 07-278

MOVED by Councillor Froese

That the Director of Planning & Emergency Services report be accepted for information.

CARRIED

MOTION 07-279

MOVED by Councillor Wardley

That the Manager of Utilities & Facilities report be accepted for information.

CARRIED

MOTION 07-280

MOVED by Councillor Thompson

That the Chief Administrative Officer report be accepted for information.

CARRIED

10.b) Gravel

MOTION 07-281

MOVED by Councillor Froese

That Council approve the extension to the closing date of the gravel tender to April 11, 2007 as implemented by the Chief Administrative Officer.

CARRIED

Reeve Neufeld recessed the meeting at 7:12 pm and reconvened the meeting at 7:23 pm.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

9. a) Zama Fire Guard Vegetation Management Additional Clearing

MOTION 07-282
Requires Unanimous

MOVED by Councillor Wardley

That administration proceed with the additional brush clearing on the Zama Fire Guard Vegetation Management Project.

CARRIED

**OPERATIONAL
SERVICES:**

10. a) Graders

MOTION 07-283

MOVED by Councillor Braun

That the grader discussion be received for information.

CARRIED

10. c) Machesis Lake/Wadlin Lake Caretaking Contracts

MOTION 07-284

MOVED by Deputy Reeve Sarapuk

That Mackenzie County proceed with advertising for the caretaking of Machesis and Wadlin Lake and that the contract be

revised as amended.

CARRIED

10. d) Dust Control

MOTION 07-285

Requires Unanimous

MOVED by Councillor Driedger

That administration investigate options for dust control for review at the April 11th regular council meeting.

CARRIED

10. e) Fidler Pit

MOTION 07-286

Requires Unanimous

MOVED by Councillor Braun

That administration proceed with testing the Fidler home quarter and that a decision be made at the April 11, 2007 regular council meeting.

CARRIED

10. f) La Crete Hamlet Speed Zones

MOTION 07-287

Requires Unanimous

MOVED by Councillor Braun

That the change in speed limit zones along 94th and 109th Avenue and 113th Street in the Hamlet of La Crete be adopted as presented.

CARRIED UNANIMOUSLY

MOTION 07-288

Requires Unanimous

MOVED by Councillor Froese

That administration be authorized to implement speed limit sign changes along 94th and 109th Avenue and 113th Street in the Hamlet of La Crete as presented.

CARRIED UNANIMOUSLY

10. g) Hill Crest Community School – Traffic Impact Assessment

MOTION 07-289

MOVED by Councillor Wardley

That the Hill Crest Community School traffic impact assessment

be received for information.

CARRIED

**CORPORATE
SERVICES:**

**11. a) Zama Water Treatment Plant Borrowing
Bylaw 614/07**

MOTION 07-290
Requires 2/3

MOVED by Councillor Thompson

That second reading be given to Bylaw 614/07, being a bylaw authorizing a debenture borrowing in the amount of \$3,178,230 to construct a new water treatment plant in the Hamlet of Zama.

CARRIED

MOTION 07-291
Requires 2/3

MOVED by Councillor Wardley

That third reading be given to Bylaw 614/07, being a bylaw authorizing a debenture borrowing in the amount of \$3,178,230 to construct a new water treatment plant in the Hamlet of Zama.

CARRIED

**11. b) 10 Year Infrastructure Plans and 2007 Grant
Applications**

MOTION 07-292
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the County's 10-year infrastructure plan be submitted to Alberta Infrastructure and Transportation as presented.

CARRIED

MOTION 07-293
Requires 2/3

MOVED by Councillor Froese

That Mackenzie County submit applications under the Alberta Municipal Infrastructure Program as approved in the 2007 Capital Budget and that the County proceed with the following projects with additional required funding to come from reserves:

Project Description	Total project cost
Two Graders Replacement	\$ 540,000
Zama Wastewater Repair System	\$ 85,000
TWP 106-4 Reconstruction	\$ 150,000
La Crete 102 Street and 91 st Ave-curb, gutter, sidewalk	\$ 450,000

Fort Vermilion River Road paving from 50 th Street to Catholic Church	\$ 1,105,000
Zama Bearspaw Crescent	\$ 765,000

CARRIED

MOTION 07-294
 Requires 2/3

MOVED by Councillor Braun

That the County submit applications under the Canada Alberta Municipal Rural Infrastructure Fund (CAMRIF) program for the following projects:

Project Description	Total project cost
Aspen Drive from Beach Road to Lane BLK. 12 (Zama City)	\$ 570,000.00
100 th Avenue – 104 th to East of 102 nd Street, 102 nd Street – 100 th to 101 st Avenue (La Crete)	\$ 685,000.00
53 rd Street – River Road to 48 th Avenue, 48 th Avenue – 52 nd Street to 54 th Avenue (Fort Vermilion)	\$ 650,000.00

CARRIED

MOTION 07-295

MOVED by Councillor Wardley

That the County apply for 2007 New Deal for Cities and Communities grant funding for the Zama hydrant and valve repair program.

CARRIED

MOTION 07-296

MOVED by Councillor Driedger

That Council review the 10 year infrastructure plans on an annual basis with engineers in each community.

CARRIED

11. c) Order in Council – Mackenzie County Name Change

MOTION 07-297

MOVED by Councillor Thompson

That the Order in Council changing the name of Municipal District of Mackenzie No. 23 to Mackenzie County be received for information and that the County proceed with changing signage.

CARRIED

**11. d) Minister's Council on Municipal Sustainability
Final Report**

MOTION 07-298

MOVED by Councillor Thompson

That the Minister's Council on Municipal Sustainability final report be received for information.

CARRIED

11. e) Information/Correspondence

MOTION 07-299

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Assessment Review Board Training Sessions

MOTION 07-300

MOVED by Councillor Braun

That members of the Assessment Review Board be authorized to attend the training sessions being held throughout the province in May 2007.

CARRIED

Chris Warkentin, MP

MOTION 07-301

MOVED by Councillor Braun

That Council attempt to host Chris Warkentin, MP for supper on Friday, April 13, 2007 in La Crete.

CARRIED

Open Houses & Ratepayer Meetings

MOTION 07-302

MOVED by Councillor Thompson

That Mackenzie County hold open houses in conjunction with ratepayer meetings in each community as follows:

May 9, 2007

La Crete

May 10, 2007
June 11, 2007

Fort Vermilion
Zama City

CARRIED

June 12, 2007 Regular Council Meeting Location Change

MOTION 07-303

MOVED by Councillor Wardley

That the June 12, 2007 regular council meeting be held in Zama City.

CARRIED

IN CAMERA SESSION:

MOTION 07-304

MOVED by Councillor Froese

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:13 p.m.

- 12. a) Town of High Level Negotiations
- 12. b) Health Services
- 12. c) Personnel & Contracts
- 12. d) Union Negotiations
- 12. e) Mackenzie Housing Management Board

CARRIED

MOTION 07-305

MOVED by Councillor Froese

That Council move out of camera at 9:49 p.m.

CARRIED

12. a) Town of High Level Negotiations

MOTION 07-306

MOVED by Councillor Braun

That administration prepare an appropriate response to the Town of High Level inquiry.

CARRIED

12. e) Mackenzie Housing Management Board

MOTION 07-307

MOVED by Councillor Froese

That the County provide to Mackenzie Housing Management the second advance payment for the Heimstaed Lodge based on the 2006 requisition.

CARRIED

MOTION 07-308

MOVED by Councillor Thompson

That the County pay the Heimstaed Lodge requisition as determined by the municipal financial team ensuring all health costs are excluded.

CARRIED UNANIMOUSLY

MOTION 07-309

MOVED by Councillor Driedger

That administration prepare an interest free term loan bylaw for the health portion of the Heimstaed Lodge as determined by the municipal financial team with repayment by December 31, 2007.

CARRIED

NEXT MEETING DATE:

13. a) Regular Council Meeting

Wednesday, April 11, 2007

10:00 a.m.

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT

14. a) Adjournment

MOTION 07-310

MOVED by Councillor Wardley

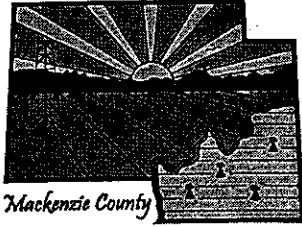
That the Regular Council meeting be adjourned at 9:51 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, April 11, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Action List

BACKGROUND / PROPOSAL:

Council's action list as of March 28, 2007 is attached for information.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the action list be received for information.

Author: C. Gabriel Review Date: April 3, 2007 CAO 

**Mackenzie County
Action List as of March 28, 2007**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
December 13, 2005 Council Meeting			
05-689	Review the Airport Vicinity Protection area	Paul	In progress (Land Use Bylaw Review)
April 11, 2006 Council Meeting			
06-270	That the MD pursue an option to draft a memorandum of understanding for consultation with the First Nations.	Bill Joulia	Under review
May 9, 2006 Council Meeting			
06-336	That the Municipal District of Mackenzie offer to take possession of Lot 9, Plan 4726TR (historic burial site) in exchange for another residential lot within the Hamlet of Fort Vermillion.	Paul	In progress
06-339	That 15.9 acres of land on SE 16-106-15-W5 be acquired within the Hamlet of La Crete as a Municipal Park.	Paul	In progress
06-340	That the La Crete Recreation Society be authorized to proceed with a ball Park when the land has been acquired for a Municipal Park.	Paul	In progress
June 13, 2006 Council Meeting			
06-394	That administration pursue the application process to secure a Recreational Lease at Tompkins Landing NW 29, NE 30, SE 31, SW 32 – Twp 103 – Rge 19 – W5.	Paul	In progress – to be presented to Council prior to signing.
06-420	That administration reviews available options and develop a plan to divert water from the Hamlet of Zama.	John Bill	In progress
August 23, 2006 Council Meeting			
05-575	That the MD apply for funding under the Disaster Recovery Program for the flood in Zama.	John Joulia	In progress

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John Paul	Operations Committee (May)
06-727	That administration review health services in the municipality and report back to Council.	Bill N. Bill	Ongoing
October 25, 2006 Council Meeting			
06-799	That administration bring back the Land Purchase Policy for Council review with options.	Paul John	Operations Committee (April)
November 9, 2006 Council Meeting			
06-831	That administration work with Apache on long term water and road agreements.	Bill John Joulia Lisa	In progress
06-833	That administration negotiate with Joe Rosenberger regarding the purchase of FORTVER, Range 2, River Lot 7, OT.	Bill Paul	In progress
06-835	That administration prepare a draft subdivision design for lots along Tower Road in Zama and other appropriate areas in conjunction with a storm water master plan.	Paul John Joulia	In progress
06-836	That the closed laneway lying between Lots 12 through 14 of Block 11, Plan 952-3371 and Lots 5 through 7 of Block 11, Plan 752-1580, in La Crete be sold to the Heimstaed Lodge for the sum of one (1) dollar.	Paul	In progress
December 11, 2006 Special Council Meeting			
06-949	That administration investigate the purchase of the Fort Vermilion Medical Clinic.	Bill John D.	In progress
December 12, 2006 Council Meeting			
06-982	That the Finance Committee review all communication systems being used within the municipality.	Joulia Paul	In progress Operations Committee (April)
January 09, 2007 Council Meeting			
07-019	That administration develop a level of service for recreation boards regarding outdoor rinks and bring back to Council.	John Paul	In progress (April)

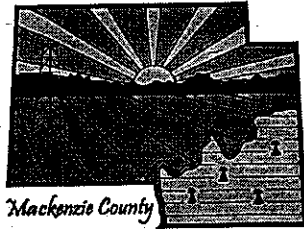
Motion	Action Required	Action By	Status
07-021	That Policy ADM040 be amended to include all parks within the municipality and be brought back to Council.	Paul John	In progress (May)
January 24, 2007 Council Meeting			
07-065	That administration prepare a destination sign package including attraction signage.	John K. Jim Peter Lisa	In progress (May)
07-070	That Council consider setting a date to examine all of our bylaws that relate to public action.	Joulia Paul John	In progress
07-076	That the purchasing and tendering policy be moved to the Finance Committee for review.	Joulia	Finance Committee
07-080	That administration look at options for the La Crete and Zama airports.	Management	In progress
07-088	That administration look at alternate options for providing services to Ward 9.	Management	In progress
07-089	That the Reeve and Deputy Reeve negotiate with the Minister of Health for better health services for our area.	Reeve D. Reeve	In progress
07-093	That administration and the local Councillor negotiate a final settlement for the access request to NW 23-109-12 W5M, as discussed in-camera.	Bill Walter	In progress
February 13, 2007 Council Meeting			
07-108	That the Etna's Landing Campground request be tabled for further information and for discussion at Council's planning session.	Council	In progress
07-121	That Mackenzie County enter into a 20 year lease agreement with the Province of Alberta for the establishment of a Weather Station at the La Crete Airport. The lease size shall be 200 square meters and provided to the Province of Alberta at no cost.	Paul	In progress

Motion	Action Required	Action By	Status
07-125	That administration proceed with the tender for the Zama water treatment plant upgrading, as per Option 1 – construction at existing water treatment plant site, and the sewer upgrade to be funded from the capital budget.	Bill John K. Lisa	In progress
07-126	That administration proceed with a gravel crushing tender for a one year or three year supply of gravel in municipal pits located in West La Crete, Fidler, and North Vermilion.	Bill Greg	In progress April 11, 2007
07-145	That a workshop be scheduled for the third week in June and that administration bring back options.	Management	June 25 & 26/07
07-152	That Councillor Watson, Councillor Newman, and the Chief Administrative Officer be authorized to meet with Footner Forest Products to discuss their needs.	Bill Stuart Greg	In progress
February 28, 2007 Council Meeting			
07-179	That consideration of Bylaw 612/07 be tabled pending a complete review of rural country residential districts.	Paul Peter	In progress
07-185	That administration incorporate the survey results from the rural country residential districts open houses into the Municipal Development Plan and the Land Use Bylaw review and take into consideration what other municipalities have incorporated.	Paul Peter	In progress
07-194	That Mackenzie County cost share the Historic Mackenzie Highway Park signage with the Town of Grimshaw.	Bill	
07-201	That administration prepare a draft response to the Town of High Level on the service sharing proposal and bring back to Council.	Bill Joulia Bill N. Walter	In progress
07-206	That administration give notice to cancel the residential tenancy agreement with the La Crete Municipal Nursing Association as per contract.	Paul	In progress

Motion	Action Required	Action By	Status
March 13, 2007 Council Meeting			
07-215	That Council request a comprehensive audit of the Heimstaed Lodge to include the health versus lodge costs as well as the level of service in comparison to the rest of the province.	Council Bill	In progress
07-216	That administration notify all stakeholders and request cost sharing for the comprehensive audit of the Heimstaed Lodge.	Bill	In progress
07-217	That Council send a letter to Mackenzie Housing Management indicating that Mackenzie County will fund requisitions according to Ministerial Orders.	Council Bill	In progress
07-220	That Deputy Reeve Sarapuk and the Chief Administrative Officer negotiate with agents representing Fitler in regards to the Fitler gravel pit property.	Bill Walter	In progress
07-224	That Council receive the grader proposals and that administration prepare a grader cost analysis for the March 28, 2007 Council meeting.	Bill	April 11, 2007
07-255	That administration prepare appropriate correspondence and agreements to the recreation boards.	Joulia	In progress
March 28, 2007 Council Meeting			
07-275	That the Operations Committee Terms of Reference be tabled to the April 11, 2007 regular council meeting for review.	Bill	April 11, 2007
07-285	That administration investigate options for dust control for review at the April 11 th regular council meeting.	John	Operations Committee (April)
07-286	That administration proceed with testing the Fitler home quarter and that a decision be made at the April 11, 2007 regular council meeting.	Bill	April 11, 2007

Motion	Action Required	Action By	Status								
07-288	That administration be authorized to implement speed limit sign changes along 94 th and 109 th Avenue and 113 th Street in the Hamlet of La Crete as presented.	John	In progress								
07-294	<p>That the County submit applications under the CAMRIF program for the following projects:</p> <table border="1" data-bbox="272 495 932 869"> <thead> <tr> <th data-bbox="272 495 727 562">Project Description</th> <th data-bbox="727 495 932 562">Total project cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 562 727 632">Aspen Drive from Beach Road to Lane BLK. 12 (Zama City)</td> <td data-bbox="727 562 932 632">\$ 570,000.00</td> </tr> <tr> <td data-bbox="272 632 727 730">100th Avenue – 104th to East of 102nd Street, 102nd Street – 100th to 101st Avenue (La Crete)</td> <td data-bbox="727 632 932 730">\$ 685,000.00</td> </tr> <tr> <td data-bbox="272 730 727 869">53rd Street – River Road to 48th Avenue, 48th Avenue – 52nd Street to 54th Avenue (Fort Vermilion)</td> <td data-bbox="727 730 932 869">\$ 650,000.00</td> </tr> </tbody> </table>	Project Description	Total project cost	Aspen Drive from Beach Road to Lane BLK. 12 (Zama City)	\$ 570,000.00	100 th Avenue – 104 th to East of 102 nd Street, 102 nd Street – 100 th to 101 st Avenue (La Crete)	\$ 685,000.00	53 rd Street – River Road to 48 th Avenue, 48 th Avenue – 52 nd Street to 54 th Avenue (Fort Vermilion)	\$ 650,000.00	Joulia Bill John	In progress
Project Description	Total project cost										
Aspen Drive from Beach Road to Lane BLK. 12 (Zama City)	\$ 570,000.00										
100 th Avenue – 104 th to East of 102 nd Street, 102 nd Street – 100 th to 101 st Avenue (La Crete)	\$ 685,000.00										
53 rd Street – River Road to 48 th Avenue, 48 th Avenue – 52 nd Street to 54 th Avenue (Fort Vermilion)	\$ 650,000.00										
07-296	That Council review the 10 year infrastructure plans on an annual basis with engineers in each community.	LC – Bill, Peter, John K., Paul, Joulia FV – Bill K, Jim, Greg, Walter, Joulia Zama – Bill K, Lisa, Stuart, John K., Joulia									
07-297	That the County proceed with changing signage.	Carol	In progress								
07-301	That Council attempt to host Chris Warkentin, MP for supper on Friday, April 13, 2007 in La Crete.	Bill	In progress								
07-302	<p>That Mackenzie County hold open houses in conjunction with ratepayer meetings in each community as follows:</p> <p>May 9, 2007 La Crete May 10, 2007 Fort Vermilion June 11, 2007 Zama City</p>		On going								
07-306	That administration prepare an appropriate response to the Town of High Level inquiry.	Bill Joulia	In progress								
07-308	That the County pay the Heimstaed Lodge requisition as determined by the municipal financial team ensuring all health costs are excluded.	Bill N. Joulia									

Motion	Action Required	Action By	Status
07-309	That administration prepare an interest free term loan bylaw for the health portion of the Heimstaed Lodge as determined by the municipal financial team with repayment by December 31, 2007.	Joulia	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes February 12 & 27, 2007

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the February 12th and February 27th, 2007 meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of February 12th and 27th, 2007 be received for information.

Author: C. Gabriel Review Date: April 3, 2007 CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

Monday, February 12, 2007 @ 10:00 a.m.

**Council Chambers
Fort Vermilion, Alberta**

PRESENT

Peter Braun	Chair, Councillor
Daryl Zielsdorf	Vice-Chair, MPC Member
Jack Eccles	MPC Member
Ed Froese	Councillor
Manfred Gross	MPC Member
Paul Driedger	Director of Planning
Vicky Krahn	Planning Administrative Support

ABSENT

Eva Schmidt	Planning Supervisor
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1. CALL TO ORDER

Peter Braun called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MOTION 07-30 **MOVED** by Jack Eccles

That the agenda be adopted with the following additions:

4 e) Development Permit Application 21-DP-07
Peter Fehr; Mobile Home with Variance
Plan 052 3802, Block 37, Lot 11 (9705-111 Street)
La Crete

4 f) Development Permit Application 66-DP-03
David and Barbara Zacharias; Time Extension
Plan 992 0893, Block 1, Lot 5 (19002-95 Street)
La Crete

CARRIED

3. ADOPTION OF MINUTES

MOTION 07-31 **MOVED** by Manfred Gross

That the minutes of the January 31, 2007 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT PERMIT APPLICATIONS

- a) **Development Permit Application 16-DP-05**
John T. and Anne Wiebe; Time Extension
Plan 052 0560, Block 7, Lot 4 (8906-93rd Street); La Crete

MOTION 07-32 **MOVED** by Daryl Zielsdorf

That the renovation deadline, for John T. and Anne Wiebe 16-DP-05, be extended to September 30, 2007.

CARRIED

- b) **Development Permit Application 86-DP-05**
Carl Klassen; Time Extension
Plan 042 5759, Block 29, Lot 12 (10606-109 Street)
La Crete

MOTION 07-33 **MOVED** by Daryl Zielsdorf

That the renovation deadline, for Carl Klassen 86-DP-05, be extended to September 30, 2007.

CARRIED

c) **Development Permit Application 18-DP-07**
Wiebe Transport Inc.; Repair Shop with Office
Plan 872 2339, Block 17, Lot 1 (9401-99th Street)
La Crete

MOTION 07-34 **MOVED** by Jack Eccles

That Development Permit 18-DP-07 on Plan 872 2339, Block 17, Lot 1 in the name of Wiebe Transport Inc., be approved with the following conditions:

1. Minimum structure setbacks: 9.1 meters (30 feet) front yard; 9.1 meters (30 feet) rear yard; 3.05 meters (10 feet) interior side yard; 9.1 meters (30 feet) exterior side yard, from the property lines.
2. Any exterior renovations/changes require that the architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner where applicable.
4. The Municipality has assigned the following address to the noted property 9401-99th Street. You are required to display the address (9401) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 18 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983.

Access to be constructed to Mackenzie County standards and at the developer's expense.

7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

**d) Development Permit Application 19-DP-07
Fort Vermilion School Division; Portable Classrooms
NE 23-107-14-W5M; Blumenort**

MOTION 07-35 MOVED by Councillor Froese

That Development Permit 19-DP-07 on NE 23-107-14-W5M in the name of the Fort Vermilion School Division, be approved with the following conditions:

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. All setbacks from property lines adjacent to the Provincial Highway shall meet Alberta Infrastructure and Transportation setback requirements.
3. All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.
4. All portable classrooms shall conform to the Alberta Building Code.
5. Portable classrooms shall be presentable in the opinion of the Development Officer.
6. The undercarriage of the portable classrooms shall be screened from view by skirting or such other means satisfactory to the Development Officer.
7. The architecture, construction materials and appearance of the portable classrooms shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Alberta Infrastructure and Transportation and Mackenzie County's standards and at the developer's expense.

CARRIED

- e) **Development Permit Application 21-DP-07**
Peter Fehr; Mobile Home with Variance
Plan 052 3802, Block 37, Lot 11 (9705-111 Street)
La Crete

MOTION 07-36

MOVED by Manfred Gross

That Development Permit 21-DP-07 on Plan 052 3802, Block 37, Lot 11 in the name of Peter Fehr, be approved with the following conditions:

1. THE FRONT OF THE MOBILE HOME SHALL BE 7.62 METERS (25 FEET) FROM THE FRONT PROPERTY LINE. The minimum setbacks for the side and rear yard are: 2.43 meters (8 feet) rear yard; 1.52 meters (5 feet) side yard from the property lines.
2. A variance of 4.37 feet (1.33 meters) of the rear yard setback is hereby granted for the placement of the mobile home.
3. The mobile home shall face 111th Street and be located toward the south boundary of the lot.
4. The architecture, construction materials and appearance of the mobile home shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.

6. The Municipality has assigned the following address to the noted property 9705 –111th Street. You are required to display the address (9705) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner where applicable.
8. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."* The driveway shall be 10 meters (32.8 feet) from the intersection corner of the property.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

- f) **Development Permit Application 66-DP-03
David and Barbara Zacharias; Time Extension
Plan 992 0893, Block 1, Lot 5 (19002-95 Street); La Crete**

MOTION 07-37 **MOVED** by Councillor Froese

That the renovation deadline, for David K. and Barbara Zacharias 66-DP-03, be extended to July 31, 2007.

CARRIED

5. SUBDIVISION APPLICATIONS

**a) Subdivision Application 01-SUB-07
Plan 892 0009, Block 24, Lot 1; La Crete
Vangard Realty**

MOTION 07-38 MOVED by Councillor Froese

That the Developer's Agreement for subdivision application 01-SUB-07 in the name of Vangard Realty on Plan 892 0009, Block 24, Lot 1 be approved with the following conditions:

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which may contain, but is not limited to:
 - a. Provision of off-site levies in the amount of \$1000.00/lot created.
 - b. Provision of municipal servicing (water, sanitary and storm sewer) to each lot.
 - c. Provision of the internal roads, sidewalks and other infrastructure as required by Mackenzie County.
 - d. Provision of utilities such as power, gas, and street lighting, etc.
3. The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
 1. Drainage of internal road system.
 2. Erosion prevention systems, if required.
 3. Direction of site drainage.
4. Negotiations for easements if required by the utility companies. Any costs incurred for line relocation will be the responsibility of the developer.
5. Access to the proposed lots shall be from the east (101st Street) only.

6. A 10 meter road plan shall be provided along the north boundary of the proposed lot 4 for future widening of 109th Avenue.
7. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and based on the current market value.

CARRIED

6. **ACTION LIST**

The action list of January 31, 2007 was reviewed by the Municipal Planning Commission.

7. **NEXT MEETING DATE**

Municipal Planning Commission meeting dates are scheduled as follows:

- Tuesday, February 27, 2007 in Fort Vermilion at 6:00 p.m.
- Wednesday, March 14, 2007 in La Crete at 10:00 a.m.

8. **ADJOURNMENT**

MOTION 07-39 **MOVED** by Jack Eccles

That the meeting be adjourned at 10:30 a.m.

CARRIED

These minutes were adopted this 27th day of February 2007.

**Mackenzie County
Municipal Planning Commission Meeting**

Tuesday, February 27, 2007 @ 6:00 p.m.

**Council Chambers
Fort Vermilion, Alberta**

PRESENT

Daryl Zielsdorf	Vice-Chair, MPC Member
Jack Eccles	MPC Member
Ed Froese	Councillor
Manfred Gross	MPC Member (arrived at 6:07 p.m.)
Vicky Krahn	Planning Administrative Support
Eva Schmidt	Planning Supervisor

ABSENT

Peter Braun	Chair, Councillor
Paul Driedger	Director of Planning

1. CALL TO ORDER

Daryl Zielsdorf called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

MOTION 07-40 **MOVED** by Jack Eccles

That the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

MOTION 07-41 **MOVED** by Councillor Froese

That the minutes of the February 12, 2007 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT PERMIT APPLICATIONS

- a) **Development Permit Application 13-DP-07**
Bill Jenkins; Shop
SE 32-110-19-W5M; High Level Rural

MOTION 07-42 **MOVED** by Councillor Froese

That the developer provide a traffic impact assessment (TIA) to assess the amount of traffic generated by the salvage/storage yard operation for Development Permit 13-DP-07 on SE 32-110-19-W5M in the name of Bill Jenkins.

CARRIED

Note: Include the e-mail from Alberta Infrastructure and Transportation in the letter to Bill Jenkins.

- b) **Development Permit Application 28-DP-07**
Peter W. Martens; Single Family Dwelling Addition
Plan 062 4526, Block 1, Lot 1; La Crete

MOTION 07-43 **MOVED** by Jack Eccles

That Development Permit 28-DP-07 on Plan 062 4526, Block 1, Lot 1 in the name of Peter W. Martens, be approved with the following conditions:

1. A variance of the Mackenzie County Land Use Bylaw is hereby granted for the construction of an addition to the existing residential house in a Hamlet Commercial District 2 "HC2".
2. Minimum building setbacks: 9.1 meters (30 feet) front yard; 3.0 meters (10 feet) rear yard; 1.5 meters (5 feet) side yard.
3. The architecture, construction materials and appearance of the addition shall be accepted standards and shall compliment the natural features and character of the site and neighbourhood.
4. The addition shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the residence and site.

5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION APPLICATIONS

- a) **Subdivision Application 01-SUB-07
Plan 892 0009, Block 24, Lot 1; La Crete
Vangard Realty**

MOTION 07-44 MOVED by Jack Eccles

That the Developer's Agreement for subdivision application 01-SUB-07 in the name of Vangard Realty on Plan 892 0009, Block 24, Lot 1 be approved with the following conditions:

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which may contain, but is not limited to:
 - a. Provision of off-site levies in the amount of \$1000.00/lot created.
 - b. Provision of off-site levies for Lift Station #4 in the amount of \$1,342.00/hectare (1 hectare X \$1,342.00 = \$1,342.00)
 - c. Provision of Gravity Sewer Main Levy in the amount of \$4,111.23/hectare (1 hectare X \$4,111.23 = \$4,111.23)
 - d. Provision of municipal servicing (water, sanitary and storm sewer) to each lot.
 - e. Provision of internal roads, sidewalks and other

infrastructure as required by Mackenzie County.

- f. Provision of utilities such as power, gas, and street lighting, etc.
3. The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
 1. Drainage of internal road system.
 2. Erosion prevention systems, if required.
 3. Direction of site drainage.
 4. Negotiations for easements if required by the utility companies. Any costs incurred for line relocation or repair will be the responsibility of the developer.
 5. Access to the proposed lots shall be from the east (101st Street) only.
 6. Subdivision must meet the ATCO Electric's conditions as follows:
 - a. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - b. No work shall proceed under the power line without written permission from ATCO Electric.
 - c. There must be 9 meters clearance from all buildings, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. Therefore the owner should be made aware of the potential for brushing along the existing and possible future power line alignment.
 7. A 10 meter road plan shall be provided along the north boundary of the proposed lot 4 for future widening of 109th Avenue.

8. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value of raw land. The current market value for this property is \$12,700.00 per acre. Municipal reserve is charged at 10%, which for this subdivision is \$1,270.00 per subdivided acre. 2.47 acres times \$1,200.00 equals \$3,136.90.
9. Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 15% of infrastructure construction cost, or up to a maximum of \$100,000, must be submitted to the County.

CARRIED

**b) Subdivision Application 02-SUB-07
NW 29-109-18-W5M; High Level Rural
774908 Alberta Ltd. (Lester Brewster)**

Jack Eccles declared a pecuniary interest due to his involvement as acting realtor for this property and abstained from voting on subdivision application 02-SUB-07, for 774908 Alberta Ltd. (Lester Brewster)

MOTION 07-45

MOVED by Manfred Gross

That subdivision application 2-SUB-07 in the name of 774908 Alberta Ltd. on NW 29-109-18-W5M be approved with the following conditions:

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the county.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which may contain, but is not limited to:
 - a. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

- b. A road shall be constructed within the road allowance to the southern end of the proposed subdivision to Mackenzie County standards.
- c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- d. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from Mackenzie County.
- e. Provision of utilities right-of-way as required by Northern Lights Gas Co-op and ATCO Electric.

CARRIED

- c) **Subdivision Application 03-SUB-07
SW 5-110-17-W5M ; High Level Rural
Rick and Marie Harder**

MOTION 07-46

MOVED by Councillor Froese

That subdivision application 3-SUB-07 in the name of Rick and Marie Harder on SW 5-110-17-W5M be approved with the following conditions:

1. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the county.
2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which may contain, but is not limited to:
 - a. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.

- c. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the County.
- d. Dedication of a 30 meter service road right-of-way across the highway frontage of the proposed parcel at no cost to Alberta Infrastructure and Transportation. Alberta Infrastructure and Transportation will accept the service road dedication by way of caveat.
- e. No direct highway access will be permitted as a result of the subdivision.
- f. Provision of utilities right-of-way as required by Northern Lights Gas Co-op and ATCO Electric.

CARRIED

- d) **Subdivision Application**
SE 10-106-15-W5M; La Crete
Frank and Tina Goertzen

MOTION 07-47 MOVED by Manfred Gross

That the request received from Frank and Tina Goertzen to reduce the number of lots on their proposed subdivision, SE 10-106-15-W5M, be tabled until the next meeting.

CARRIED

6. ACTION LIST

The action list of February 12, 2007 was reviewed by the Municipal Planning Commission.

7. a) **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- Wednesday, March 14, 2007 in La Crete at 10:00 a.m.
- Tuesday, March 27, 2007 in Fort Vermilion at 6:00 p.m.
- Monday, April 16, 2007 in La Crete at 10:00 a.m.

b) **MEETING LOCATIONS**

Due to the Mustus Lake Center in La Crete having been sold it is uncertain if the Green Room will still be available for meetings.

Administration will contact Henry Fehr, the new owner of the Mustus Lake Center, to see if some kind of arrangement can be made with him. If a solution is not possible then our other alternative will be to obtain the La Crete Heritage Center for meetings in La Crete.

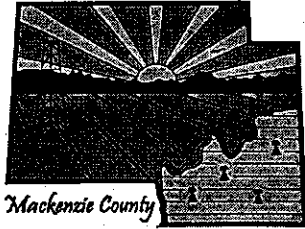
8. **ADJOURNMENT**

MOTION 07-48 **MOVED** by Councillor Froese

That the meeting be adjourned at 7:22 p.m.

CARRIED

These minutes were adopted this 14th day of March 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO and Director Reports

BACKGROUND / PROPOSAL:

Verbal reports will be provided on meeting day.

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

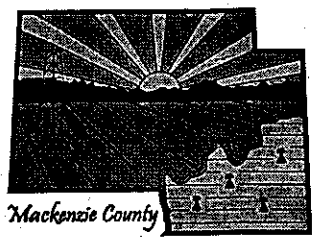
That the Director of Corporate Services report be accepted for information.

That the Director of Planning & Emergency Services report be accepted for information.

That the Manager of Utilities & Facilities report be accepted for information.

That the CAO report be accepted for information.

Author: C. Gabriel Review Date: April 3, 2007 CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Bylaw 618/07 Land Use Bylaw Amendment for the Cancellation of a Portion of Plan 992 0062, Block 1, Lot 1 for the Purpose of Consolidation

BACKGROUND / PROPOSAL:

We received a request to cancel a portion of the subdivision on Part of NW 13-106-15-W5M (Plan 992 0062, Block 1, Lot 1) and in so doing revert that portion back to the quarter section.

OPTIONS & BENEFITS:

The subdivision is being reduced in size and the portion being removed is to be reverted back to the quarter section. This is in accordance with an agreement made between the landowners and the finalization thereof will allow for the completion of a pending subdivision in the same area.

COSTS & SOURCE OF FUNDING:

Borne by the developer.

RECOMMENDED ACTION:

That first reading be given to Bylaw 618/07 being a Land Use Bylaw Amendment for the cancellation of a portion of Plan 992-0062, Block 1, Lot 1 for the purpose of consolidation with NW 13-106-15-W5M.

Author: E. Schmidt, Planning Supervisor

Reviewed by: _____

CAO

BYLAW NO. 618/07

BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Council of Mackenzie County has determined that the subdivision as outlined on Schedule A attached hereto, be subject to the cancellation, and

WHEREAS Peter Harder and Kathy Harder, being the registered owners of Plan 992 0062, Block 1, Lot 1, and Herman Wiebe and Tena Wiebe, being the registered owners of NW 13-106-15-W5M have requested that a portion of the lands be cancelled and consolidated;

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby enact as follows:

1. That the portion of Plan 992 0062, Block 1, Lot 1 being described as the most easterly 57 meters in perpendicular width of the lot be cancelled and reverted back to NW 13-106-15-W5M and the remainder of Lot 1, Block 1 is to be cancelled and issued as Lot 2, Block 1, Plan 992 0062.

First reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

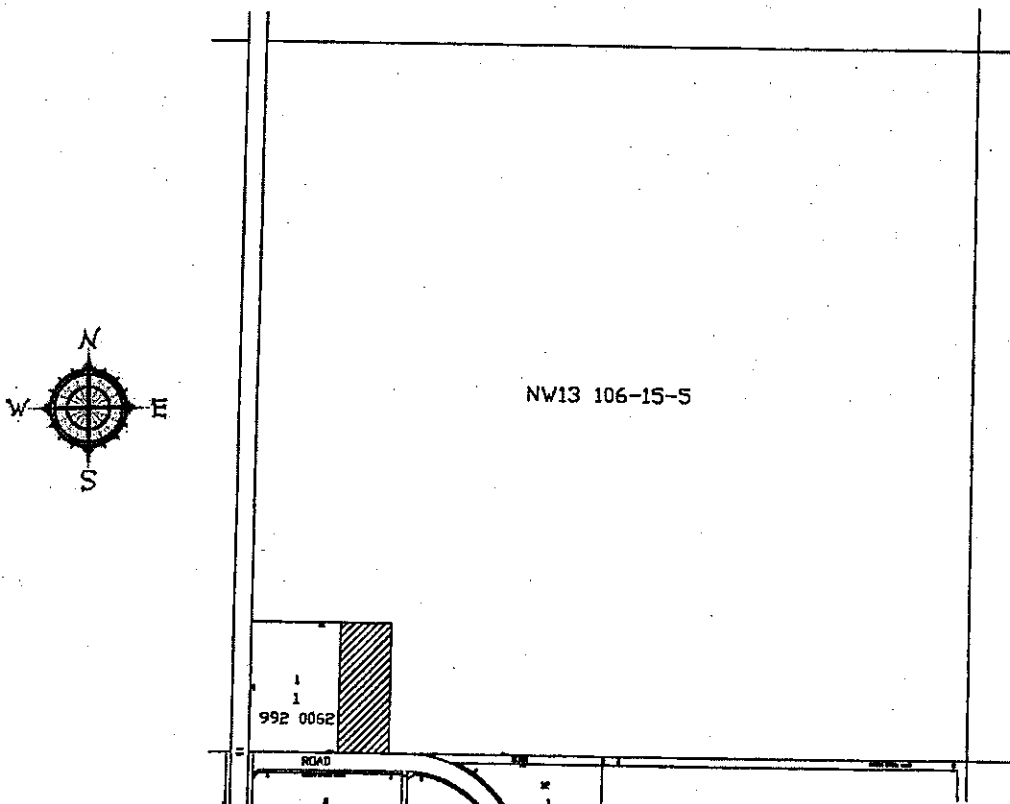
BYLAW No. 618/07

SCHEDULE "A"

1. That the subdivision of the following property known as:

That the portion of Plan 992 0062, Block 1, Lot 1 being described as the most easterly 57 meters in perpendicular width of the lot be cancelled and reverted back to NW 13-106-15-W5M and the remainder of Lot 1, Block 1 is to be cancelled and issued as Lot 2, Block 1, Plan 992 0062.

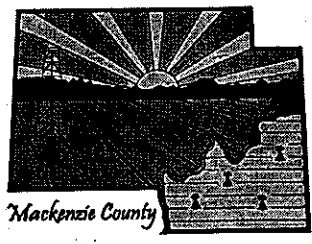
LA CRETE RURAL



Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2007.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Quality Investment Corporation – Road Widening Costs (La Crete)

BACKGROUND / PROPOSAL:

The subdivision of 28 lots in the area of 99th Avenue, 100th Avenue and 110th Street west of 109th Street, which was completed in 2005, resulted in widening 100th Avenue from 22 meters to 24 meters. This street widening was required in order to maintain the width of the existing 100th Avenue, from 100th Street to 109th Avenue.

George Janzen, the developer for this project, submitted the cost for the road widening for this project as calculated by Focus Corporation, the engineer for this project, and the price for the widening is \$11,138.28.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In accordance with policy DEV 001 the Municipal District of Mackenzie is responsible to pay the developer the difference for the cost of constructing a main arterial road.

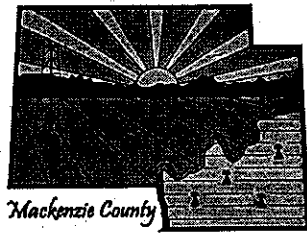
COSTS / SOURCE OF FUNDING:

\$11,138.28 to be funded out of General Capital Reserve

RECOMMENDED ACTION:

That the 2007 capital budget be amended to include the Quality Investment Corporation (Part of SW 9-106-15-W5M –Subdivision 47-SUB-04) road widening project in the amount of \$11,138.28 to be funded out of the General Capital Reserve.

Author: E. Schmidt, Planning Supervisor Reviewed: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Paul Driedger, Director of Planning
Title:	Payment of Land for Peter and Eva Krahn Road Closure (Tompkins)

BACKGROUND / PROPOSAL:

A subdivision of NW 10-104-17-W5M is being processed with the intent to provide legal and physical access for SW 15-104-17-W5M. Secondary Highway 697 runs through NW 10-104-17-W5M at an angle, thereby fragmenting the quarter into two pieces. Peter and Eva Krahn, the landowners of SW 15-104-17-W5M, currently access their quarter section and yardsite by crossing the fragmented parcel lying north of Highway 697.

The following condition was included in the Developers Agreement;

4. The proposed subdivision and the portion of closed road allowance between NW 10-104-17-W5M and SW 15-104-17-W5M must be consolidated with SW 15-104-17-W5M at the cost of the developer.

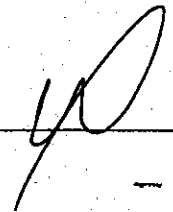
In order for the developer to proceed with this consolidation condition they will need to include the closed road allowance which must first be sold to the developer's. The road allowance was closed by Bylaw 596/06.

OPTIONS & BENEFITS:

With the closure of the road allowance and the consolidation of that portion the developer will be acquiring an additional parcel of land from Mackenzie County for which no payment has been received. The size of the closed road allowance is approximately 4.0 acres.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO 

The development department researched agricultural land values within the same area to establish an average value of this type of land. Five other agricultural "A1" zoned properties were reviewed based on the 2007 property assessment and the average value per acre is \$47.17. This could be used to establish a price for the sale of the closed road allowance.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

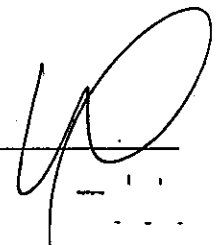
RECOMMENDED ACTION:

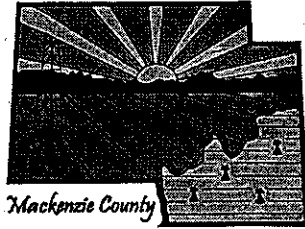
That the closed road allowance lying between NW 10-104-17-W5M and SW 15-104-17-W5M in Tompkins be sold to Peter N. Krahn and Eva Krahn for a total of \$188.68.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Paul Driedger Director of Planning and Emergency Services
Title:	Fire – Rescue Response Fee Comparison

BACKGROUND / PROPOSAL:

Council requested that a comparison of fire and rescue fees be undertaken to determine if the current fees and rates were in line with industry standards across the province.

OPTIONS & BENEFITS:

The study outlines Mackenzie County's rates and fees and compares them with 21 different Counties, municipalities, and towns across the province. Our comparison looked at the areas that had a current policy or bylaw that allowed for a fee for service. Of the areas surveyed we found that most rate structures were very similar to our current rates with variations slightly higher or lower than our own. Attached is table outlining current rates.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Fire Fee Comparison be received for information.

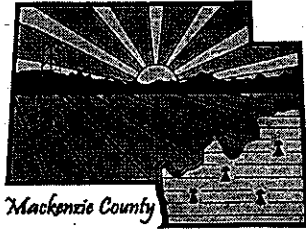
Author: J. Gabriel Review by: _____ CAO _____

Municipality	Fire Unit Response Fees	Rescue Unit Response Fees	Response Fees on Highways	Response Fees for DG's or Rail	False Alarm Fee	Clean Up Fee	Man Power Fee
Mackenzie County	\$400.00 per hour all types of fire suppression apparatus	\$400.00	\$400.00	\$150.00 per hour for HAZMAT Trailer	1 st - Warning 2 nd - \$100.00 3 rd - \$200.00 4 th - \$300.00 If in same year		Officer \$25 p/hr. Firefighter \$20 p/hr.
Strathcona County	\$500.00	\$500.00	A.T. Rate	\$625.00	\$200.00	-	-
Wetaskiwin County*	\$300.00 per hour					\$100.00 per unit	
County of Two Hills	\$300.00 min fee						
County of St. Paul	\$300 per call - \$400.00 per industrial Call	\$300 per call - \$400.00 per industrial Call					
MD of Smokey River	\$300.00 for first hour - \$200 for additional hours		\$300.00 per hour including clean up time	\$500.00 per hour including clean up time		\$200.00 per hour	
Leduc County	\$400.00 per hour	\$400.00 per hour	\$400.00 per hour	\$400.00 per hour	\$400.00 per incident after 2 nd response in 30 days	-	-
MD of Greenview	No charge for MD residents - Based on individual situations		\$400.00 per hour - Based on A.T. rates				
County of Athabasca	\$500.00 min fee (wildland Fires)						

Municipality	Fire Response Fee	Rescue Response Fee	Highway Response Fee	DG/ Rail Response Fee	False Alarm Fee	Clean Up Fee	Man Power Fee
Red Deer County	\$600.00 per hour Ladder Unit \$500.00 per hour Pumper Unit \$450.00 per hour Tanker Unit	\$450.00					
County of Warner	\$150.00 per hour, plus \$2.00 per mile	\$150.00 per hour, plus \$2.00 per mile					\$15.00
County of Stettler	\$500.00 per hour, to a max of \$750.00 per call						
County of Lethbridge	\$600.00 per hour (\$300 per ½ hour)	\$400.00 per hour					
County of Smokey Lake	\$200.00 per hour	\$200.00 per hour					
Lamont County	\$200.00 per hour. Max \$10,000 if farm or residence involved. Max \$1000 if not insured.	\$300.00 per hour			No Charge		\$30.00 per hour
City of Camrose	\$300.00 per hour	\$300.00 per hour	\$300.00 per hour	\$300.00 per hour	1 st call warning – subsequent calls \$150.00 - \$250.00		
Town of Crossfield	\$440.00 per response	\$440.00 per response					\$40.00 per hour

Municipality	Fire Response Fee	Rescue Response Fee	Highway Response Fee	DG/ Rail Response Fee	False Alarm Fee	Clean Up Fee	Man Power Fee
Town of Canmore	\$350.00 per hour, plus all supplies	\$350.00 per hour, plus all supplies		\$350.00 per hour, plus all supplies			
Town of Vermillion	\$300.00 first 2 hours, \$100 per hour for additional hours, \$1.50 per KM	\$120.00 first hour, \$60.00 per hour for additional hours, plus \$1.50 per KM					\$30.00 per hour
Town of Peace River	\$300.00 per hour, \$500.00 per hour for non permitted burning	\$300.00 per hour					\$15.00 per hour
Town of Blackfalds	\$500.00 per hour plus supplies used	\$500.00 per hour plus supplies used	\$300.00 per hour plus supplies used	\$625.00 per hour plus supplies used for Rail	\$200.00 per call after 2 nd call out		
Municipality of Jasper	\$400.00 per hour Pumper Unit \$550.00 per hour Ladder Unit	\$400.00 per hour			\$200.00 per incident after 3 rd call in a six month period		

* Wetaskiwin has different rates based on area of response



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Gravel

BACKGROUND / PROPOSAL:

Tender opening to be held at 1:30 p.m.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Budget

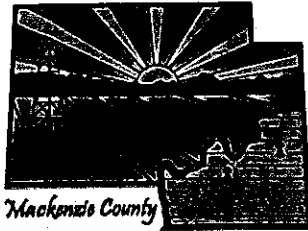
RECOMMENDED ACTION:

That Council award the gravel tender to the lowest bidder, subject to market price comparison.

Author: W. Kostiw

Review Date: April 3, 2007

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	John Klassen, Manager of Utilities and Facilities
Title:	2007 Road Requests

BACKGROUND / PROPOSAL:

Seven applicants for five road requests were presented to Council at budget time. These applicants are eagerly awaiting a decision from the County in order for them to start planning development on the affected lands. Administration has received numerous phone calls in regards to the status of the applicants' requests.

OPTIONS & BENEFITS:

Packages were provided for Council review prior to the meeting.

COSTS & SOURCE OF FUNDING:

To be funded from the Roads Reserve.

RECOMMENDED ACTION:

That Mackenzie County approve the five road requests as presented for the 2007 budget year.

Author: C. Friesen

Review Date: _____

CAO

M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636



REQUEST FOR ROAD CONSTRUCTION

Motion # *****
Adopted Date _____
File : _____

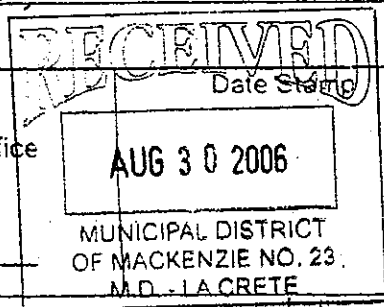
All road requests submitted on this application form will be investigated by the Roads Department and submitted to the Council for consideration. Requests are dealt with on a priority system determined by the Council in consultation with the Roads Department. All requests that cannot be satisfied during the current construction year will be retained on file for further consideration with the Roads Program for the following year. The deadline for submission of applications for consideration in the next Roads Program is August 31.

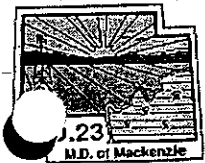
Affected Land Location SW 1/4 Section 22 Township 110 Range 18 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Don & Esther Ford
 Postal Address Box 546
 Phone Number Home - 926-2771 Work 926-4261
 Date on which the land was acquired April, 2005
 What is the condition of the present access? Road to within 1/2 mile. Last 1/2 mile is trees & logged with a track going in

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? 10308-106 Ave, High Level
 Do you plan to live on this land? Yes No If Yes, When? As soon as a road is built
 * My son and his family want to move out to this land.
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children _____ Number of pre-school age children 1
 What is the land being used for? Pasture _____ ha Crop _____ ha Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>Ben Harder</u>	<u>S.E. 21 - 110 - 18</u>
2. _____	_____
3. _____	_____
4. _____	_____

Signature of Applicant Don Ford Date August 28, 2006
 For office use only
 Received at Lacrete Office _____
 By Corrie Gieser Signature





M.D. OF MACKENZIE NO. 23



P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # *****

Adopted Date _____

File : _____

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Affected Land Location SE ¼ Section 21 Township 110 Range 18 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Ben Harder
 Postal Address Box 3509 High Level AB T0H 1Z0
 Phone Number 926-1727
 Date on which the land was acquired 1996
 What is the condition of the present access? none

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? SES-110-17-WS
 Do you plan to live on this land? Yes No If Yes, When? _____
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No

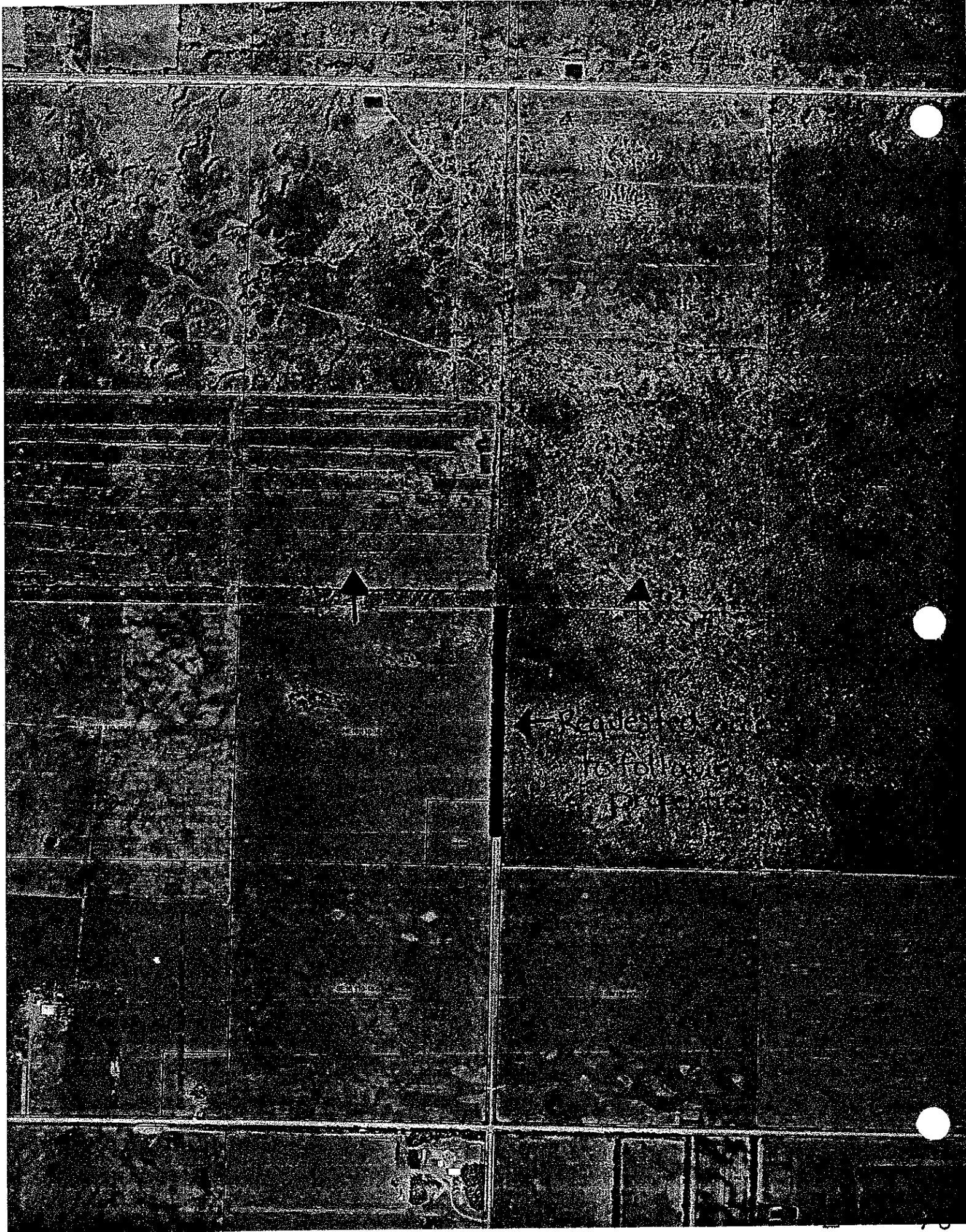
If above answer is Yes: Number of school age children _____ Number of pre-school age children _____
 What is the land being used for? Pasture _____ ha Cropland 110 acres Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. _____	_____
2. _____	_____
3. _____	_____
4. <u>[Signature]</u>	<u>Aug 31/06</u>

Signature of Applicant

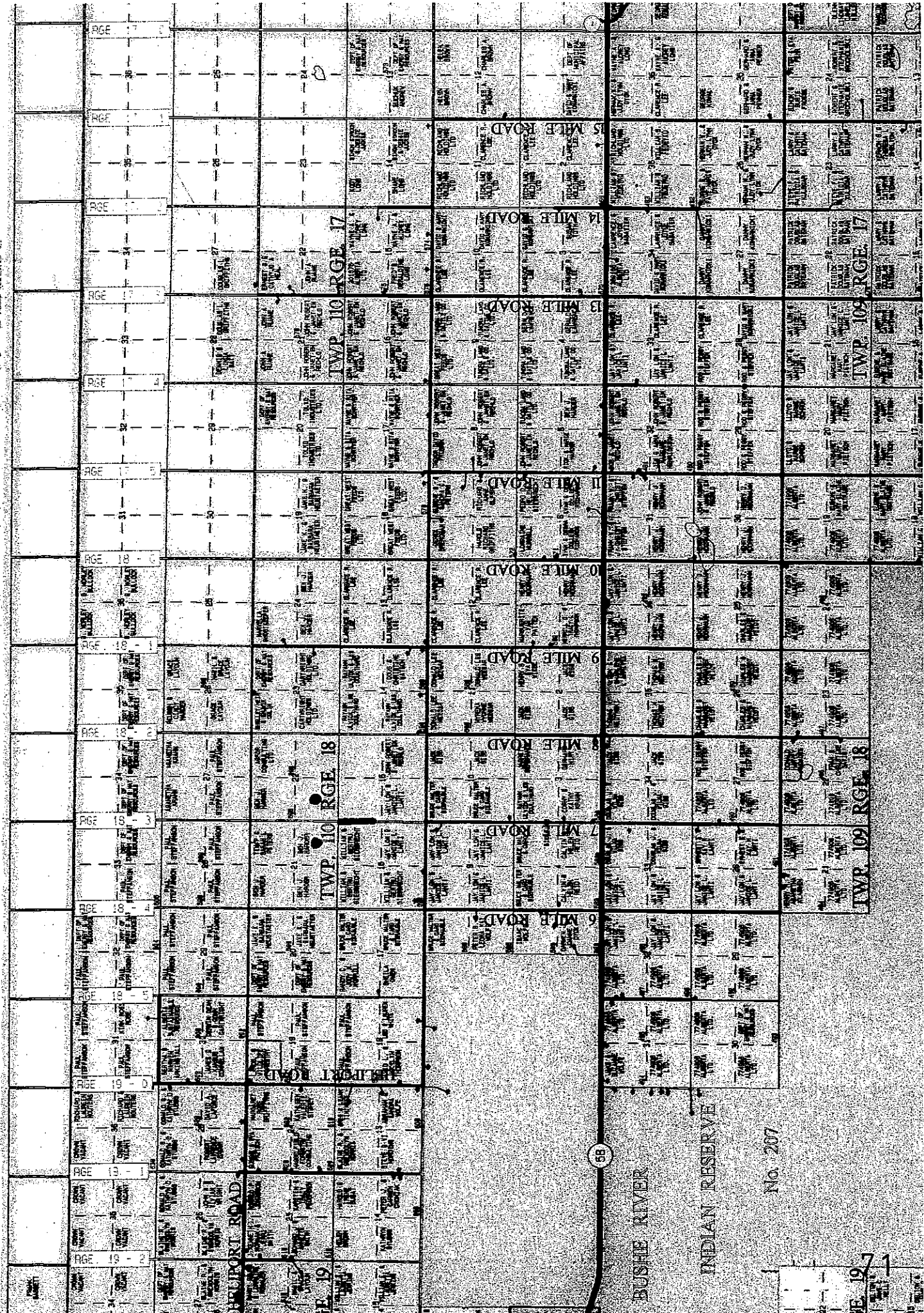
Date

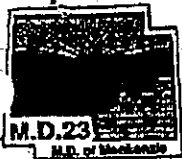
For office use only	Date Stamp
Received at _____ Office	
By _____ Signature	69



← Road to the following

HIGH LEVEL / BUSHE RIVER INDIAN RESERVE & AREA





M.D. OF MACKENZIE NO. 23



P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # *****

Adopted Date _____

File : _____

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Affected Land Location SW 1/4 Section 29 Township 109 Range 14 West of 5TH Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Owen and BRENDA SABISTON
 Postal Address Box 698, FORT VERMILION AB
 Phone Number 780-927-4672. Cell # 780-821-3282 or 780-841-9177
 Date on which the land was acquired OCT 1, 2005
 What is the condition of the present access? NO Access

Road Required for: Farmland Access Residential Access _____ Both
 Do you live on this land now? Yes No If No, where do you live? FORT Vermilion Hamlet
 Do you plan to live on this land? Yes No If Yes, When? 2007-8 - Depends on when road access
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Solar Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No Cell
 If above answer is Yes: Number of school age children 1 Number of pre-school age children _____
 What is the land being used for? Pasture _____ ha Crop ha Hay ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) 20 ha MARKET GARDEN
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>LEWIS BATT</u>	<u>NW 29-109-14 W^{5TH}</u>
2. <u>LEE MORRIS</u>	<u>SE 30-109-14 W^{5TH}</u>
3. _____	_____
4. <u>[Signature]</u>	<u>August 24th / 2006</u>
Signature of Applicant	Date

For office use only		Date Stamp
received at _____	Office _____	
By _____	Signature _____	73

NE22100

NE22100

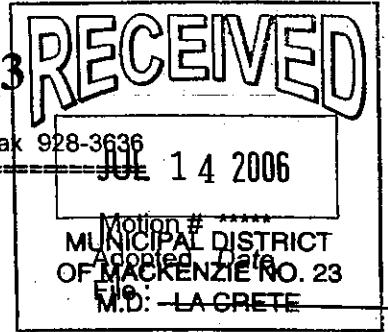
← Requested access
to following
property →





M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636



REQUEST FOR ROAD CONSTRUCTION

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Affected Land Location SE ¼ Section 18 Township 107 Range 14 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Peter and Amanda Goertzen
 Postal Address Box 1356
 Phone Number 928-4351
 Date on which the land was acquired September 2005
 What is the condition of the present access? adjoining land

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? 10309 101 - in La Crete
 Do you plan to live on this land? Yes No If Yes, When? 2008
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children 0 Number of pre-school age children 1

What is the land being used for? Pasture _____ ha Crop 64 ha 267.9 Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha

Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>Jake Thiessen</u>	<u>SW 18 TWP 107 Range 14</u>
2. <u>Henry Dyck</u>	<u>NW 8 TWP 107 Range 14</u>
3. <u>Ernie Wiebe</u>	<u>NE 7 TWP 107 Range 14</u>
4. <u>David Goertzen</u>	<u>NW 7 TWP 107 Range 14</u>

Signature of Applicant

Date

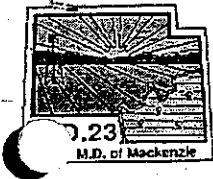
For office use only

Date Stamp

Received at _____ Office

By _____ Signature





M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # ****

Adopted Date

File : _____

All road requests submitted on this application form will be investigated by the Roads Department and submitted to the Council for consideration. Requests are dealt with on a priority system determined by the Council in consultation with the Roads Department. All requests that cannot be satisfied during the current construction year will be retained on file for further consideration with the Roads Program for the following year. The deadline for submission of applications for consideration in the next Roads Program is August 31.

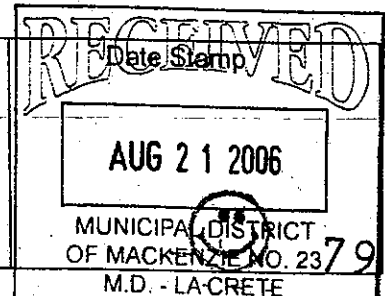
Affected Land Location NE ¼ Section 7 Township 107 Range 14 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Ernie + Elizabeth Wiebe
 Postal Address Box 1075 LaCrete.
 Phone Number 927-3372
 Date on which the land was acquired Jan 12 2006
 What is the condition of the present access? None

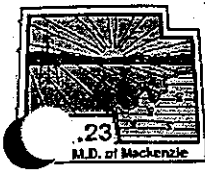
Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? SW 30-107-14-45M.
 Do you plan to live on this land? Yes No If Yes, When? _____
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children _____ Number of pre-school age children _____
 What is the land being used for? Pasture _____ ha Crop 5160 ha 270 Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

NAME	LAND LOCATION
1. <u>Peter + Amanda Goetzgen.</u>	<u>SE 18-107-14-45M.</u>
2. <u>John Mackenzie.</u>	<u>S 1/2 - 107-14-45M.</u>
3. <u>Henry Dyck.</u>	<u>NE 8 - 107-14-45M.</u>
4. _____	_____

Signature of Applicant: [Signature] Date: Aug 21 / 06

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 By [Signature] Signature





M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort. Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # *****
Adopted Date _____
File : _____

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Affected Land Location SW ¼ Section 24 Township 106 Range 15 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Willy + Lisa Wiebe
 Postal Address Box 1435 Lacrete AB T0H 2H0
 Phone Number 928-3451
 Date on which the land was acquired May 2005
 What is the condition of the present access? No Access

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? In Lacrete
 Do you plan to live on this land? Yes No If Yes, When? 1-2 years (depends on when we get access)
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children 1 Number of pre-school age children 2
 What is the land being used for? Pasture _____ ha Crop 80 acres ha Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

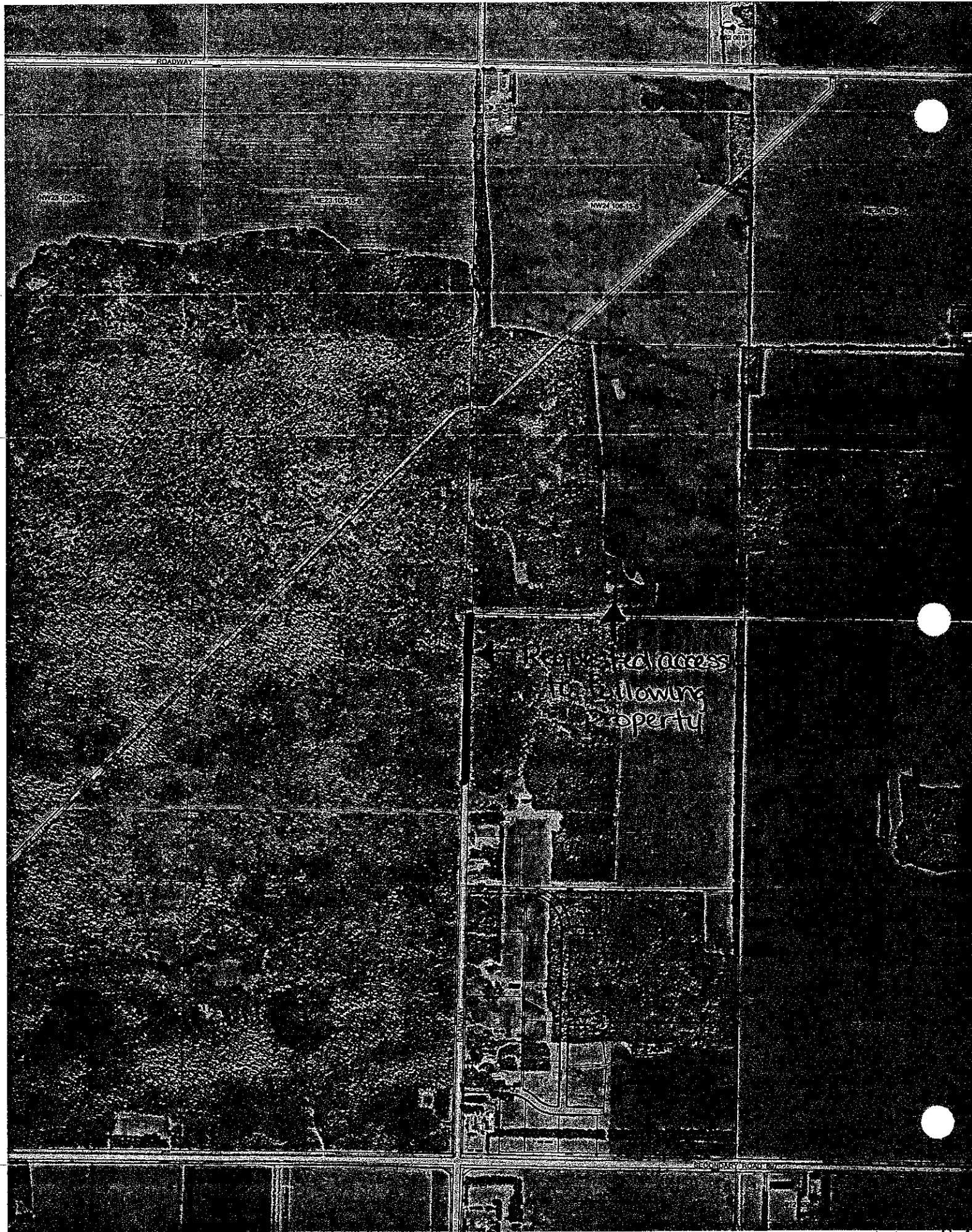
NAME	LAND LOCATION
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

[Signature]
Signature of Applicant

August 28, 2006
Date

For office use only
 Received at Lacrete Office
 By Connie Jansen Signature

RECEIVED
 Date Stamp
AUG 30 2006
 MUNICIPAL DISTRICT
 OF MACKENZIE NO. 23
 M.D. - LACRETE



ROADWAY

ROADWAY

ROADWAY

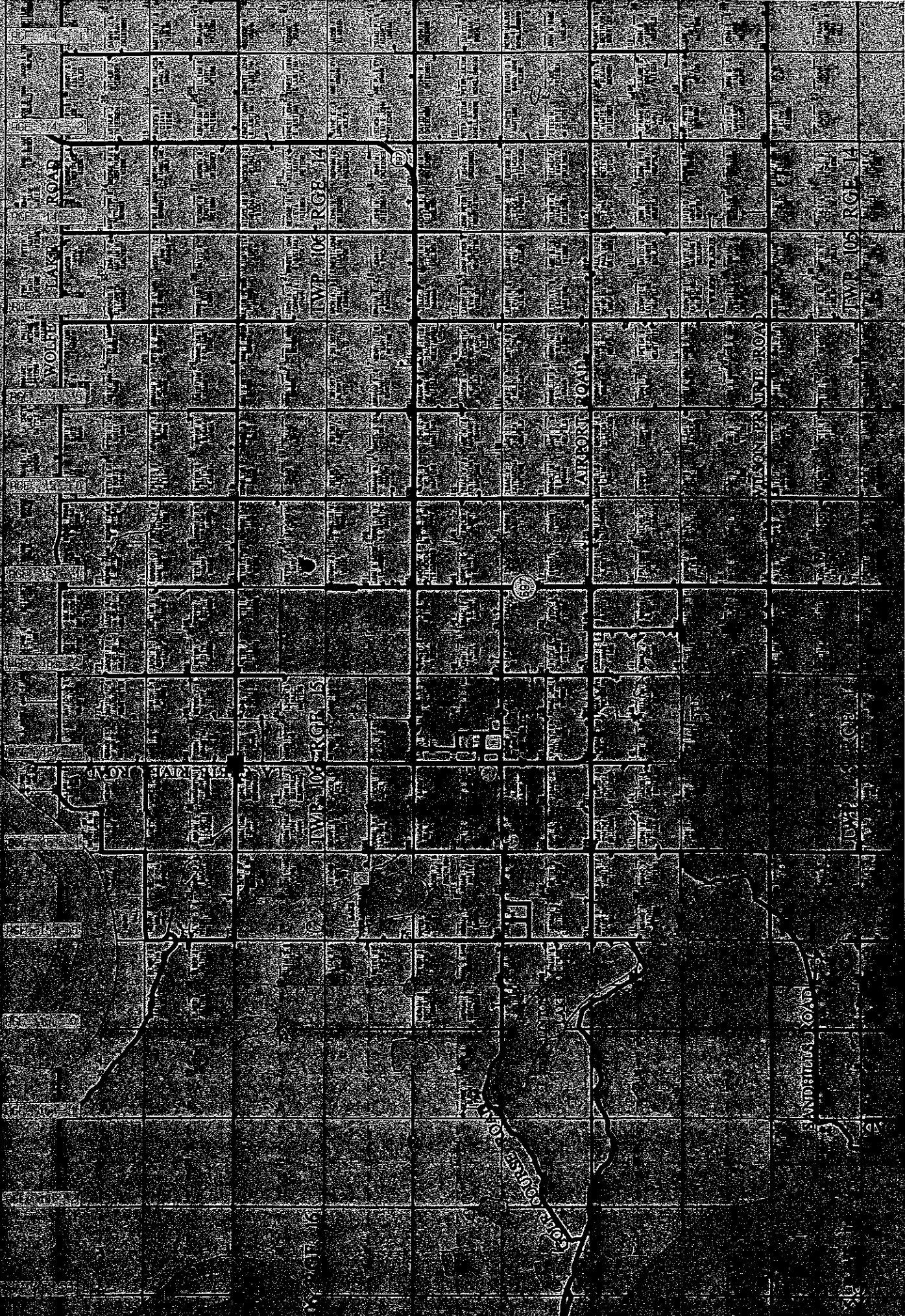
ROADWAY

ROADWAY

Keep vertical access
following
property

ROADWAY

WILSON PRAIRIE & AREA



LAKE ROAD

WILSON PRAIRIE ROAD

WILSON PRAIRIE ROAD

WILSON PRAIRIE ROAD

RANGE 14

RANGE 15

RANGE 16

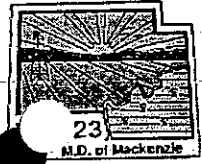
AIRPORT ROAD

SANDHILL ROAD

RANGE 14

RANGE 15

RANGE 16



M.D. OF MACKENZIE NO. 23

P.O. Box 640, Fort Vermilion, Alberta, T0H 1N0
Telephone (780) 927-3718 Fax 927-4266 Public Works (780) 928-3983 Fax 928-3636

REQUEST FOR ROAD CONSTRUCTION

Motion # *****
Adopted Date _____
File : _____

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Affected Land Location SE ¼ Section 36 Township 105 Range 15 West of 5 Meridian
 OR Lot _____ Block _____ Plan _____ Hamlet OR Rural
 Name of Owner / Occupant Willy + Judy Teichroeb
 Postal Address Box 342 LaCrete, AB T0H 2H0
 Phone Number 780-928-2692
 Date on which the land was acquired 1998-1999
 What is the condition of the present access? TRAIL ACROSS NW 36-105-15-5

Road Required for: Farmland Access Residential Access Both
 Do you live on this land now? Yes No If No, where do you live? NE 22-105-14-5
 Do you plan to live on this land? Yes No If Yes, When? POSSIBLY SUMMER 2006
 Is there a dwelling on this land now? Yes No If No, have you started to build one Yes No SPRING 2006
 Have you applied for Power? Yes No Gas? Yes No Telephone? Yes No
 Would the proposed road form part of a school bus route (immediately or in the future)? Yes No
 If above answer is Yes: Number of school age children 3 Number of pre-school age children 4
 What is the land being used for? Pasture -10 ACRES Crop +150 ha ACRES Hay _____ ha
 (mark all that are applicable) Recently cleared _____ ha Other uses (recreation, subdivision, etc) _____ ha
 Name of other benefiting parties and the location of their land that would benefit from this proposed road.

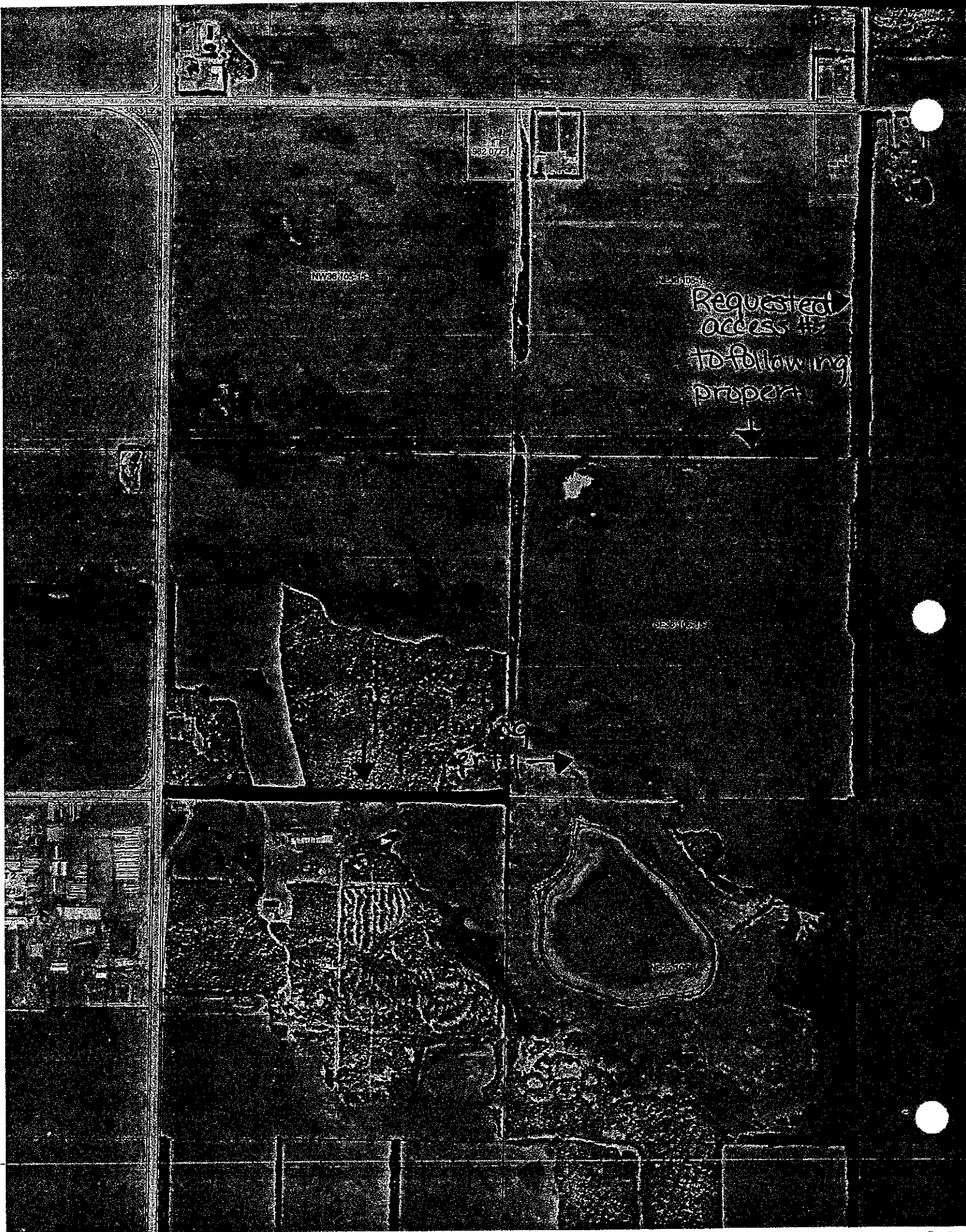
NAME

LAND LOCATION

1. _____
 2. _____
 3. _____
 4. _____
 Signature of Applicant Judy Teichroeb

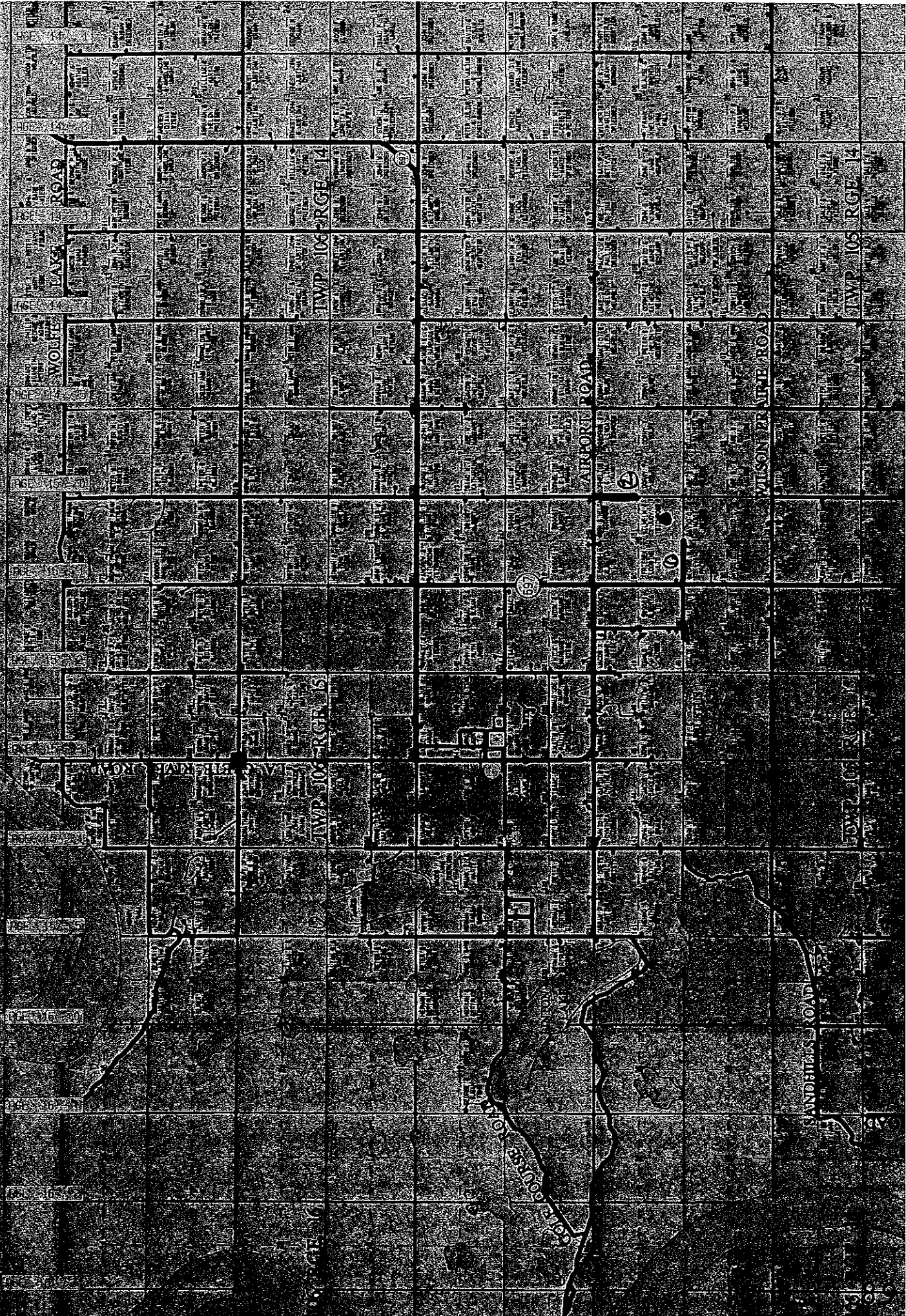
RECEIVED
 JAN 31 2006
 MUNICIPAL DISTRICT OF MACKENZIE NO. 23
 M.D. - LA CRETE
 Date Jan. 30/2006

Received at _____	Office	Date Stamp
By _____	Signature	87



Requested
access to
following
property

LA CRETTE / WILSON PRAIRIE & AREA



WOLF LAKE ROAD

WOLF LAKE

WOLF LAKE

TWP 106 RGE 14

TWP 106 RGE 14

TWP 106 RGE 14

TWP 106 RGE 14

TWP 106 RGE 14

AIRPORT ROAD

WILSON PRAIRIE ROAD

SANDHILLS ROAD

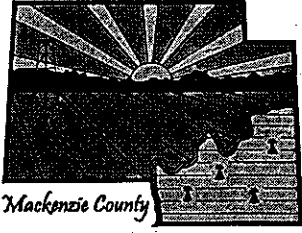
TWP 105 RGE 14

TWP 105 RGE 14

TWP 106 RGE 14

TWP 106 RGE 14

TWP 106 RGE 14



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Road Inspections

BACKGROUND / PROPOSAL:

Dates need to be set for the annual road inspections within the County.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

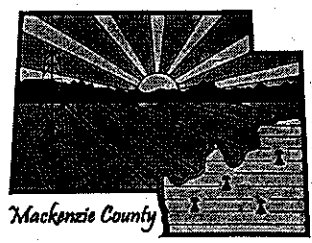
RECOMMENDED ACTION:

That Council set the following dates for the annual road inspection tours:

Author: W. Kostiw

Review Date: April 3, 2007

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bridges

BACKGROUND / PROPOSAL:

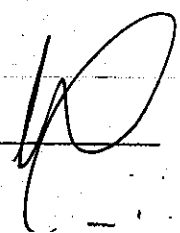
Bridge funding is available for several bridges and we should inspect major ones during the road inspections.

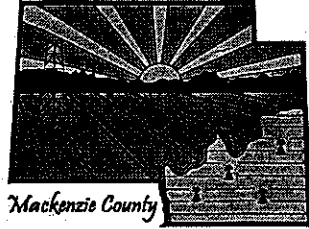
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council approve the services of EXH Engineering in preparing the tenders for bridges as attached in the CAO report.

Author: W. Kostiw Review Date: April 3, 2007 CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Dust Control

BACKGROUND / PROPOSAL:

Dust control is a perennial problem.

OPTIONS & BENEFITS:

Keep ratepayers satisfied.

COSTS & SOURCE OF FUNDING:

Budget.

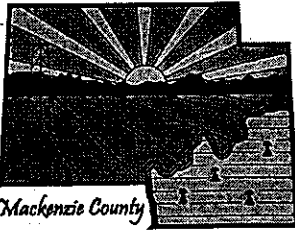
RECOMMENDED ACTION:

That Council review the dust control options and choose one or more solutions.

Author: W. Kostiw

Review Date: April 3, 2007

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Graders

BACKGROUND / PROPOSAL:

Graders are up for tender as two are at the warranty limit.

OPTIONS & BENEFITS:

Buy two to six graders and consider two all-wheel drive units for backsloping.

COSTS & SOURCE OF FUNDING:

Budget or reserve.

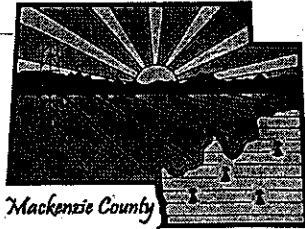
RECOMMENDED ACTION:

See attached from the Grader Committee or CAO report.

Author: W. Kostiw

Review Date: April 3, 2007

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Engineering

BACKGROUND / PROPOSAL:

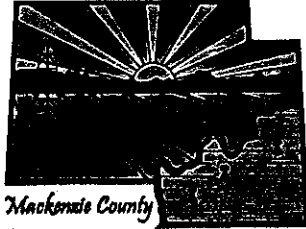
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council instruct administration to award engineering as indicated in the CAO report.

Author: W. Kostiw Review Date: April 3, 2007 CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	John Klassen, Manager of Utilities and Facilities
Title:	Rocky Lane Waste Transfer Station

BACKGROUND / PROPOSAL:

The contractor for the Rocky Lane waste transfer station is requesting that Council consider changing the hours of operation for the facility due to the difficulty for him to find employee's to operate the transfer station on Saturdays, this contractor also operates two other sites and therefore is requesting the County to allow him to operate the Rocky Lane site on Fridays from 12:00 noon till 6:00 pm as apposed to Saturdays.

OPTIONS & BENEFITS:

For Discussion (see attached letter of request)

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion #1

That Mackenzie County change the hours of operation at the Rocky Lane waste transfer station from Saturdays 12:00 pm – 6:00 pm to Fridays 12:00 pm - 6:00 pm and advertise as such in the local papers.

Author: John Klassen Review Date: _____ CAO 

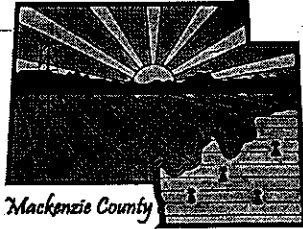
HENRY P. DRIEDGER
P.O. BOX 646
LACRETE, ALBERTA
T0H 2H0

Home Ph. 928-2407
Cell Ph. 926-0612

Mackenzie County, -

I have been having lots of problems lately with getting workers for Saturdays at Rocky Lane Waste Transfer Station. To solve this problem I would like to change the days from Saturdays to Fridays then I could work at Rocky Lane myself on Fridays instead of hiring a guy. Rocky Lane seems to be a hard place to hire and I am not working on Fridays. I would like you to take this into consideration.

Thank You
H.P.D.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Service Agreement R6-033/07 Alberta Infrastructure & Transportation

BACKGROUND / PROPOSAL:

Attached is a Service Agreement for roadside mowing within Boyer and Child Lake IR for the period April 1, 2007 to March 31, 2008.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the roadside mowing Service Agreement R6-033/07 with Alberta Infrastructure and Transportation be accepted as presented.

Author: W. KostiwReview Date: April 3, 2007

CAO

Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone (780) 624 6280 Fax (780) 624 2440

Our File: R6-033/07

March 13, 2007

Mackenzie County
Box 640,
Fort Vermilion, AB,
T0H 1L0

Re: Service Agreement R6-033/07

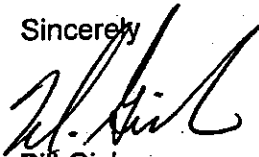
Enclosed is a Service Agreement for roadside mowing within Boyer and Child Lake IR. The term for this Service Agreement is from April 1st, 2007 to March 31st, 2008.

Please review the agreement, insert your organizations COR No. and expiry date, sign and date the agreement and return it to our Peace River Office for approval.

A copy of the approved agreement shall be returned to you for your files.

Should you have any question concerning this agreement, please feel free to contact me at 780.624.6280.

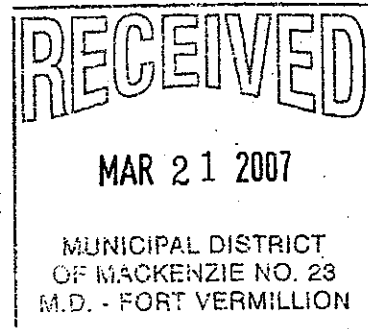
Sincerely



Bill Gish
Operations Manager, Peace River

EK

attachment



SERVICE CONTRACT – CONSTRUCTION / MAINTENANCE

(For work not exceeding \$50,000.00)

CONTRACTOR: Mackenzie County (formerly Municipal District of Mackenzie No. 23)

CONTACT PERSON: Grant Smith, Agricultural Fieldman

ADDRESS: Box 640, Fort Vermilion, AB, T0H 1L0

☎: 780.927.3718

Fax: 780.927.4266

DEPT. CONTACT PERSON: William Gish, Operations Manager LOCATION: Peace River

☎: 780.624.6280

Fax: 780.624.2440

Description of Work/Services to be provided: Full width Right of Way mowing along Public and specified Indian Reserve Roads within Boyer Indian Reserve No. 164 and Child Lake Indian reserve No. 164A as shown on Drawing 1.1 and 1.2. For the purpose of this Contract there are 27.37 kilometres of roads within Boyer and Child Lake Indian reserves that are under jurisdiction of Alberta Infrastructure and Transportation. The estimated quantity of mowable area within Child Lake is 19 hectares and within Boyer, 26 hectares.

The rate for this Work shall be \$60/hectare + 5% Administration Fee.

The total value of Work including Administration Fee shall not exceed Three Thousand dollars (\$).

Invoice for the Work shall be submitted to the High Level Business Centre of Alberta Infrastructure and Transportation.

Lump Sum / Upset Fee: \$60/hectare + 5% Administration Fee (Not to exceed \$3,000.00)

LENGTH OF CONTRACT: From: April 1, 2007 to March 31, 2008

CERTIFICATE OF RECOGNITION (COR) No.: _____

Expiry Date: _____

Definitions and Interpretation

a) Contractor

"Contractor" shall mean the person agreeing to perform the Work set out in the Agreement.

b) Department

"Department" shall mean Her Majesty the Queen in right of Alberta, as represented by the Department of Infrastructure and Transportation.

c) Material

"Material" shall mean all or any part of the commodities or other items used or expended in prosecution of the Work and includes materials furnished by the Contractor or by the Department for use by the Contractor.

d) Minister

"Minister" shall mean the Minister of Infrastructure and Transportation for the Province of Alberta or his authorized representative.

e) Operations Manager

"Operations Manager" shall mean the agent or official designated by the Minister to administrate Contracts and/or Agreements for Maintenance Work, and shall include a person authorized by the Operations Manager to perform, on his behalf, any of his functions under the Contract and/or Agreement.

f) Person

"Person" shall include a corporation or a partnership and the heirs, executors, administrators and/or other legal representatives of a person.

g) Work

"Work" shall mean all or any part of the work to be performed by the Contractor under the Agreement, as directed by the Minister, and any or all of the equipment, Material and labour supplied by or for the Contractor.

PAYMENT TERMS:

"This is to certify that the services ordered/purchased hereby are being purchased by Alberta Infrastructure and Transportation, which is part of the Alberta Crown or is listed as a tax free Alberta Government agency, and are therefore not subject to the Goods and Services Tax."

CONDITIONS AND SPECIAL PROVISIONS:

1. The Minister agrees to pay the Contractor for providing the services at the quoted lump sum or at the quoted rates up to the upset fee upon submission of an appropriate invoice and subject always to the approval of the Minister.
2. The Contractor shall hold harmless the Minister, his employees and agents from any and all claims, demands, actions and costs whatsoever, which may arise directly or indirectly out of any act or omission of the Contractor, his employees, agents or sub-contractors, in the performance of the Work. This hold harmless shall survive this Contract.

The Contractor shall ensure that its forces and those of all subcontractors use due care to ensure that no person is injured and no person's property is damaged in the prosecution of the Work. Without restricting the generality of the foregoing, the Contractor shall at its own expense, make such provisions as may be necessary to avoid any such injury or damage.

All claims for injury, loss or damage arising in connection with the Work will be referred to the Contractor who shall deal with each claim in a fair and reasonable manner. The Contractor shall respond to each claimant in writing, setting out the Contractor's position with respect to the claim.

If the Contractor settles the claim, it shall provide the Minister with written proof that the matter has been resolved. If the Contractor is unable to settle the claim or considers the claim to be invalid, it shall provide the Minister with written reasons for rejecting the claim.

3. The Minister shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the Contractor, his employees or agents in the performance of this Contract.
4. The Contractor shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances in compliance with the Alberta Insurance Act, and in forms and amounts acceptable to the Minister:
 - Comprehensive Liability Insurance in an amount not less than five million dollars (\$5,000,000) inclusive per occurrence against bodily injury and property damage, including loss of use thereof. Such insurance shall include blanket contractual liability.

The Contractor shall provide the Minister upon request, a certified true copy of each policy prior to execution of the Contract, and upon request, shall also provide certified copies of the certificate of renewal of the policies, or certified copies of the replacement policies, as evidence that these coverages have been continued for the duration of the Contract.

All required insurance shall be endorsed to provide the Minister with thirty (30) days advance written notice of material change or cancellation.

The Contractor is responsible for insuring his equipment against all risks of accidental loss or damage.

The Contractor shall require and ensure that each subcontractor provide evidence of comparable insurance to that set forth in the clauses above in an amount not less than five million dollars (\$5,000,000).

5. The Contractor agrees to provide skilled, well trained and experienced employees.
6. The Contractor shall possess a Certificate of Recognition (COR) which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety. The small employers certificate of recognition (for employers with less than ten employees) is not considered acceptable.
7. The Contractor shall familiarize himself, his staff and his subcontractors with the terms of the Occupational Health and Safety Act and Regulations thereunder to ensure complete understanding respecting the responsibilities given and compliance required. The Contractor acknowledges that he is and assumes all of the responsibilities and duties of the Prime Contractor as defined by the Occupational Health and Safety Act, and that he shall, as a condition of the Contract, comply with the Occupational Health and Safety Act and the regulations thereunder.
8. As Prime Contractor, the Contractor shall, to the extent required by the Occupational Health and Safety Act, establish and maintain a Health and Safety system or process to ensure compliance to the Act by his subcontractors/owner operators.

The Contractor has the responsibility to identify work site hazards and develop operational and occupational safety policies, procedures and plans specific to the Work to ensure the safety of every person at the work site and of the public traveling through the site. When requested by the Minister, the Contractor shall provide copies of these safety policies, procedures

and plans prior to the commencement of the Work, along with verification that they have been submitted to Alberta Infrastructure and Transportation Human Resources and Employment, Workplace, Health and Safety.

If Alberta Human Resources and Employment, Workplace, Health and Safety conducts a work site inspection that results in orders being issued to the Contractor, the Contractor shall immediately supply copies of these orders to the Minister.

The Minister may suspend the Work in accordance with provision Minister's Authority to Suspend Work, in cases of recognized imminent danger or when the Contractor fails to comply with safety orders issued or to rectify previously identified work site hazards. The Minister's interpretation of a work site hazard will be considered final in all cases.

In the event of an injury or accident as defined by Occupational Health and Safety regulations involving employees of the Contractor or its subcontractors, the Contractor shall immediately notify the Minister and conduct an accident investigation in accordance with the Occupational Health and Safety Act. In addition, the Contractor shall supply a copy of this investigation report to the Minister within seventy two (72) hours of the occurrence.

While the Work is in progress, the Contractor's project supervisor shall conduct safety meeting monthly. The Minister or his designate shall be invited to attend.

9. The Contractor shall maintain Workers' Compensation Insurance in the amount required by the Workers' Compensation Board. In the event the Contractor is performing work as defined in the Occupational Health and Safety Regulations and the Contractor is a proprietor or performs an exempt activity as defined by the Workers' Compensation Board, then the Contractor shall hold and maintain Workers' Compensation Insurance personal coverage throughout the length of this Contract.
10. If for any reason the Contractor fails to provide services satisfactorily to the Minister, or comply with the conditions and special provisions of this Contract, the Contract may be terminated by the Minister or his representative upon providing written notice to the Contractor.
11. As required by the Conflicts of Interest Act (Alberta) no member of the legislative assembly or person directly associated with a member, as defined in the Act, shall enter into this Contract.
12. All information, records, data and documents collected or generated by the Contractor under this Contract is the property of the Minister and is subject to the Freedom of Information Protection and Privacy Act as well as other regulatory requirements governing the management of Personal Information.
13. The Contractor shall treat all information as confidential during as well as after termination of the Contract unless the Minister gives express written permission otherwise. The Contractor shall not permit the use of any information for any purpose without prior written permission of the Minister.
14. The Contractor warrants that it has not pecuniary or other interest that would cause or appear to cause a conflict of interest in carrying out the Contractor's obligations to the Minister. Should such an interest be acquired, the Contractor shall declare it immediately to the Minister. The Minister will upon receipt of the declaration take whatever action the Minister deems appropriate.

Special Note: If Contractor does not possess a valid Certificate of Recognition (COR) that is both relevant to the Work being performed, and recognized by Alberta Human Resources and Employment, Workplace Health and Safety, then the Service Contract may only be approved by Regional Director or Executive Director level.

I/We understand and Agree to the Terms & Conditions, which form part of this Contract.

Contractor: _____ Name (printed): _____

Date: _____

To be completed by an Expenditure Officer with Alberta Infrastructure and Transportation

This Contract is hereby accepted and approved on behalf of Alberta Infrastructure and Transportation.

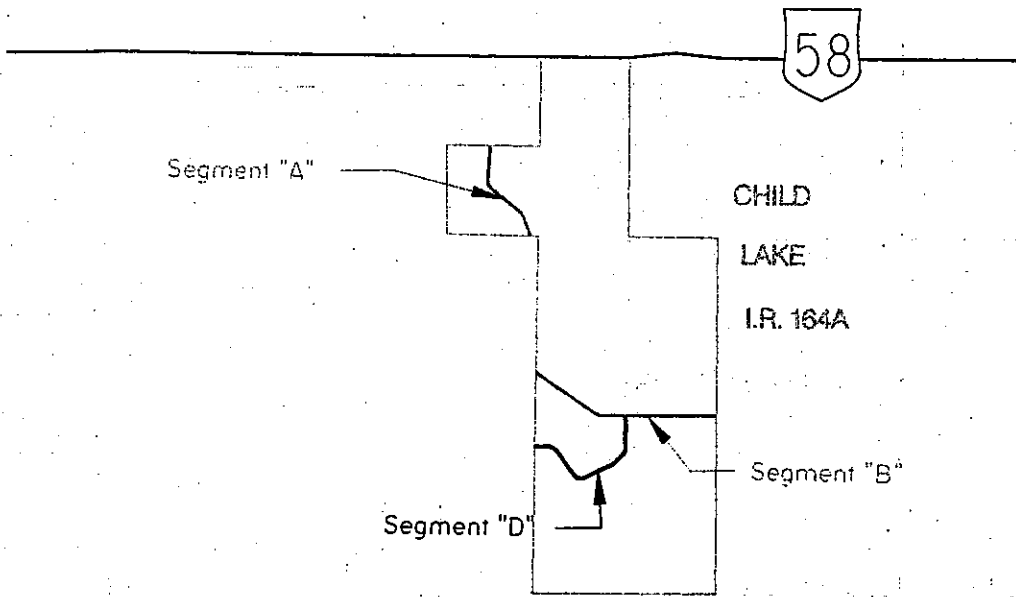
Expenditure Officer: _____ Name (printed): _____

Date: _____ Job Number: Z949B

Account Code: 544010 Program Code: 50100 Org Code: 0329
mandatory mandatory

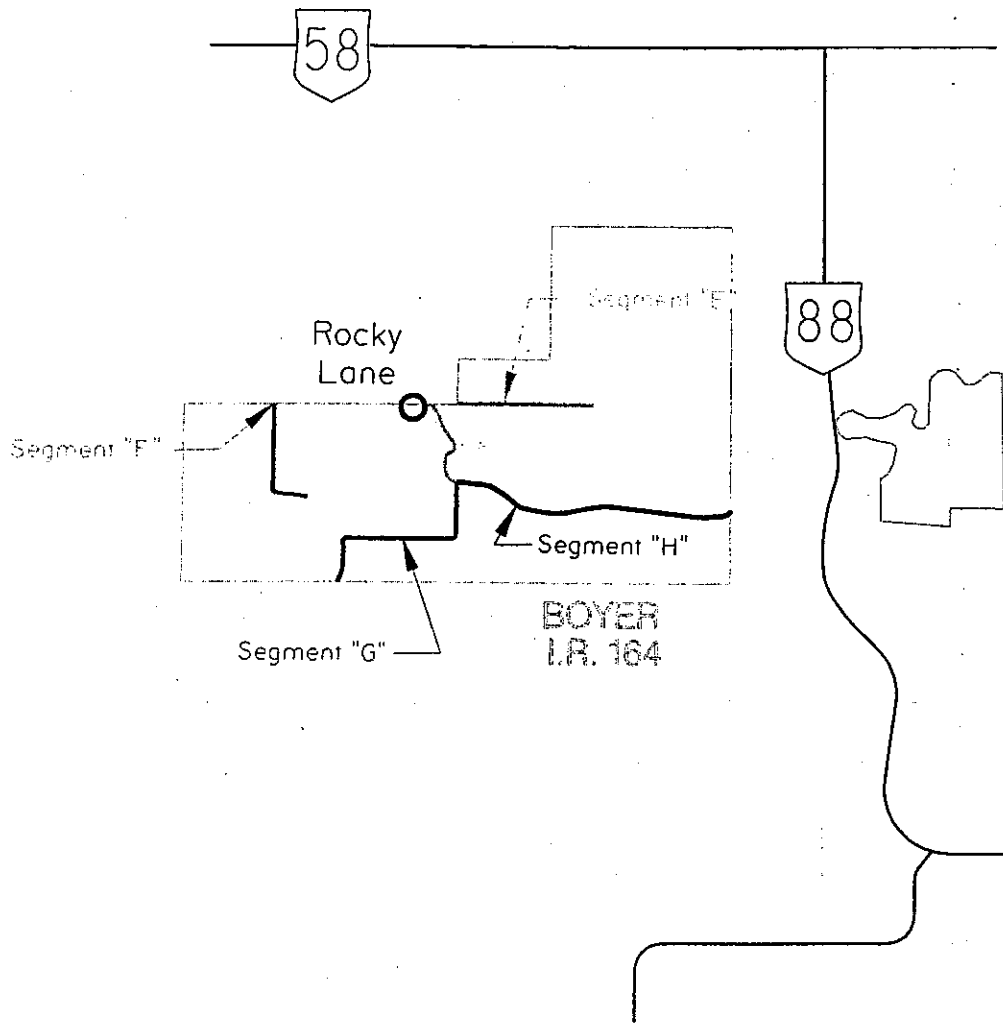
Drawing 1.1

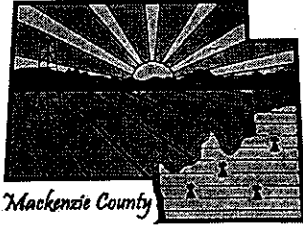
CHILD LAKE I.R. 164A
ROAD SEGMENT MAP



Drawing 1.2

BOYER I.R. 164
ROAD SEGMENT MAP





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Operations Committee Terms of Reference

BACKGROUND / PROPOSAL:

For discussion and review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review Date: April 3, 2007

CAO 

Mackenzie County

OPERATIONS COMMITTEE TERMS OF REFERENCE

1. **Committee Designation:**

The Operations Committee is a Council Committee established by Mackenzie County Council for issues relating to operational services.

2. **Authority:**

The Mackenzie County Operations Committee shall make recommendations to Council.

3. **Membership:**

The Mackenzie County Operations Committee shall be comprised of:

- a. All Council
- b. Chief Administrative Officer
- c. Director of Corporate Services
- d. Director of Planning & Emergency Services
- e. Director of Public Works & Agriculture
- f. Manager of Utilities & Facilities

4. **Committee Objective, Scope of Activities, and Duties:**

The Mackenzie County Operations Committee shall encompass:

- a. Operational policies and bylaws
- b. Operating agreements and contracts
- c. Award operational tenders
- d. Road sign changes or additions
- e. Equipment and vehicle needs
- f. Dust control program
- g. 10 year capital plans for hamlets
- h. Grader contracts
- i. Graveling program
- j. Parks, playground and campground operations and services required at each location
- k. Operations of rural water points
- l. Deal with policy matters and programs about the safety and protection of people and property within the County
- m. Disaster, emergency and enforcement services

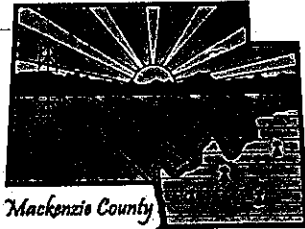
- n. Airports
- o. All utilities
- p. Deal with any other matters referred by Council.

5. Meeting Schedule:

The Operations Committee will meet on a monthly basis with additional meetings as required.

6. Administrative and Financial Support:

- Mackenzie County shall provide resources and financial support.
- The Mackenzie County shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 621/07 – Local Improvement Tax for reconstruction and pavement of the 99th Street from 94th Avenue to 104th Avenue in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Due to the increased traffic caused by development along 99th Street, it has become necessary to reconstruct and pave 99th Street from 94th to 104th Avenue in the Hamlet of La Crete. Council approved \$1,650,000 project in the 2007 Capital Budget.

OPTIONS & BENEFITS:

A local improvement tax bylaw is prepared according to current policy to provide funding for 99th Street reconstruction and paving.

After the first reading, notices of intention to construct will be mailed to benefiting owners as well as an Open House date will be set.

COSTS & SOURCE OF FUNDING:

The total cost of the project is estimated at \$1,650,000 with \$330,000 funded by the County at large, \$825,000 from Resource Road provincial grant, and \$495,000 (30% of the total project cost) from benefiting owners.

RECOMMENDED ACTION: requires 2/3

That first reading be given to Bylaw 621/07 being a local improvement bylaw for reconstruction and pavement of the La Crete 99th Street from 94th Avenue to 104th Avenue.

Author: _____ Review Date: _____ CAO _____

BYLAW NO. 621/07

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for 99 Street Reconstruction and Pavement from 94 Avenue to 104 Avenue in the Hamlet of La Crete

WHEREAS:

The Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for the 99 Street Reconstruction,

NOW THEREFORE, the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the 99 Street reconstruction from 94 Avenue to 104 Avenue in the Hamlet of La Crete.

The Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the reconstruction of 99 Street from 94 Avenue to 104 Avenue has been received.

Plans and specifications have been prepared. That the estimated sum of One Hundred Sixty-Six Thousand, Five Hundred Dollars (\$1,650,000.00) is required for 99 Street Reconstruction from 94 Avenue to 104 Avenue in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 50% will be collected by way of Resource Road Grant, 20% will be taken from Municipal Reserves, and 30% will be collected by way of local improvement assessment as follows:

County at Large	\$ 330,000.00
Resource Road Grant	\$ 825,000.00
Benefiting Owners	\$ 495,000.00
Total Cost	\$1,650,000.00

The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is \$63,710.00

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That for the purpose of completing the 99 Street Reconstruction from 94 Avenue to 104 Avenue in the Hamlet of La Crete as a local improvement project the sum of Four Hundred Ninety Five Thousand Dollars (\$495,000.00) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A attached.
2. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
3. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Schedule A to Bylaw No. 621/07

99 Street reconstruction and pavement from 94 Avenue to 104 Avenue in the Hamlet of La Crete.

1. Properties to be assessed:

Plan	Block	Lot	Front	Rear	Average of Front and Rear
0120063	20	2	104.25	104.24	104.25
0124347	21	1	30	30	30.00
0524622	21	10	45.18	45.17	45.18
0524622	21	9	42.8	42.8	42.80
0524622	21	8	42.8	42.8	42.80
0524622	21	7	42.8	42.8	42.80
0524622	21	6	42.8	42.8	42.80
0524622	21	5	42.8	42.8	42.80
0524622	21	4	42.8	42.8	42.80
0524622	21	3	42.8	42.8	42.80
0524622	21	2	23.29	53.92	38.61
0524622	23	1	39.93	39.89	39.91
0524622	23	2	37.87	37.81	37.84
0524622	23	3	37.87	37.81	37.84
0524622	23	4	43.53	43.33	43.43
0524622	23	5	43	43	43.00
0524622	23	6	43	43	43.00
0524622	23	6	43	43	43.00
0524622	23	6	43	43	43.00
0524622	23	7	43	43	43.00
0524622	23	8	43	43	43.00
0625452	20	5	62.5	67.35	64.93
0625452	20	4	67.56	67.7	67.63
0627695	24	4	73.22	81.29	77.26
0627695	24	3	111.31	107.8	109.56
7620383	15	8	237.92	227.54	232.73
7620383	15	9	226.63	226.63	226.63
7620383	15	10	226.63	226.63	226.63
7620383	15	11	226.63	226.63	226.63
7620383	15	12	236.89	226.55	231.72
8722339	17	5	68	65.52	66.76

8722339	17	4	65.47	65.52	65.50
8722339	17	3	65.47	65.52	65.50
8722339	17	2	65.47	65.52	65.50
8722339	17	1	68	65.52	66.76
8921327	5	13	71.95	63.51	67.73
8921327	5	14	43.12	43.12	43.12
8921327	5	15	136.56	137.76	137.16
9233375	18	1	59.98	66.08	63.03
9323375	18	4	63.53	61	62.27
9323375	18	3	61	61	61.00
9323375	18	2	61	61	61.00
9420729	18	5	180.22	180.19	180.21
9421213	19	3	129.16	129.19	129.18
9821327	5	16	104.01	103.64	103.83
9825602	19	4	113.59	113.98	113.79
5936RS	ATS Reference		76.22	76.22	76.22

3,826.87

2. Total Assessable Frontage 3826.87 meters
3. Total Assessment Per Front Meter Frontage \$ 129.35
4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.873%. \$ 16.65
5. Total Yearly Assessment Against All Above Properties \$ 63,710.00

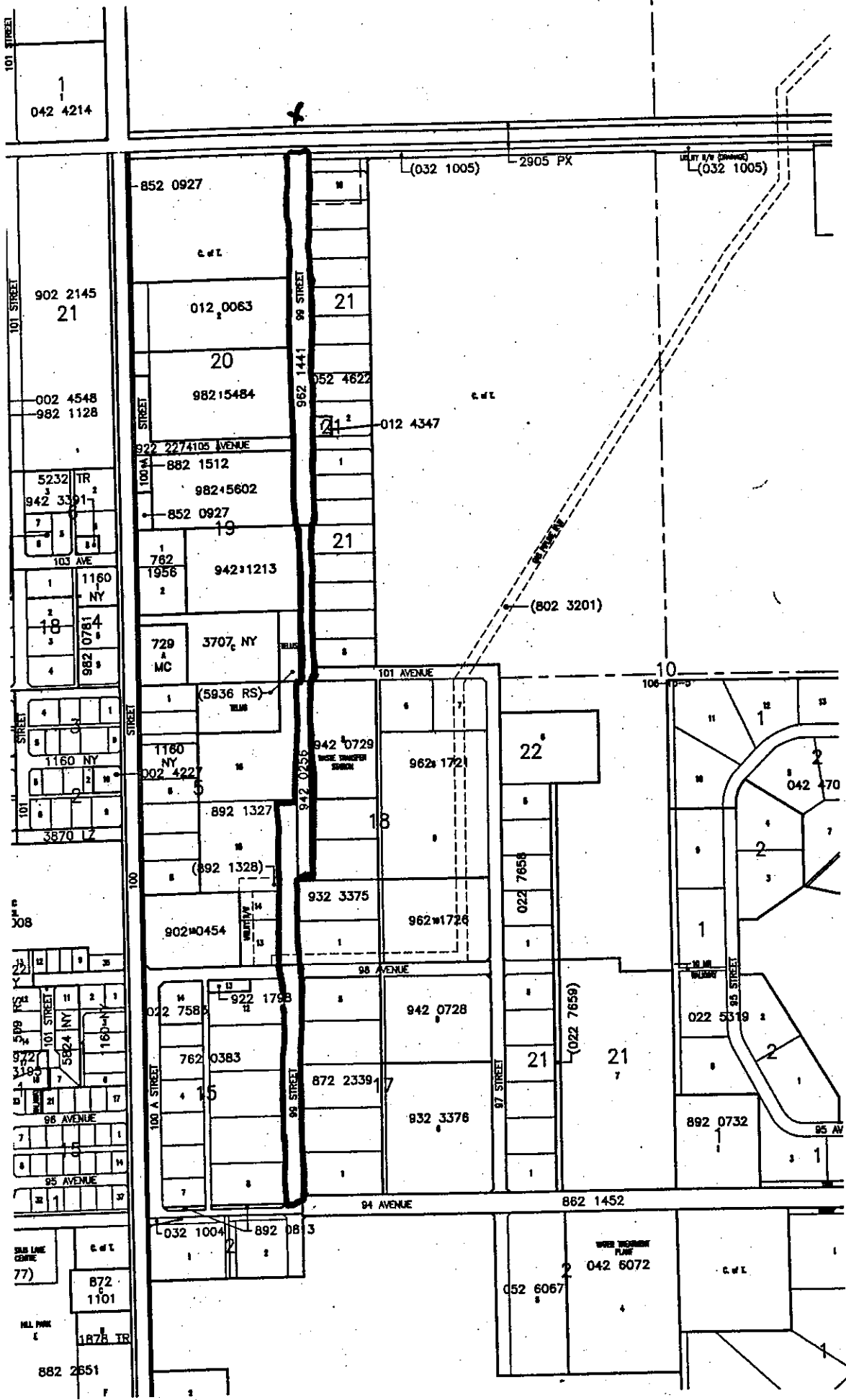
Schedule B to Bylaw 621/07

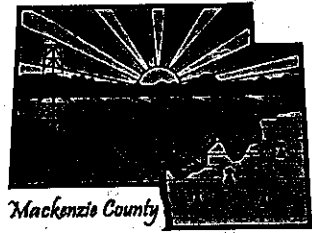
Annual Levy for 99 Street Reconstruction from 94 Avenue to 104 Avenue
in the Hamlet of La Crete

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Meter	Amount of Annual Assessment
47	16.65	\$63,710.00

- 2. Total number of parcels 47
- 3. Total annual assessments \$ 63,710.00
- 4. Term of annual assessments 10
- 5. Total assessment against all parcels \$495,000.00





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 622/07 – Local Improvement Tax for curb, gutter and sidewalk on 102 Street and 94th Avenue from Plan 9623343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block5, Lot 1 to 7 in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Council approved La Crete 102 Street and 91 Avenue reconstruction and curb, gutter and sidewalk project in the 2007 Capital Budget.

OPTIONS & BENEFITS:

A local improvement tax bylaw is prepared according to current policy to provide funding for installation of curb, gutter and sidewalk. Total cost of installing curb, gutter and sidewalk is estimated at \$182,605 and is to be partially funded through local improvement tax in the amount of \$54,781.50 (30% of \$182,605).

After the first reading, notices of intention to construct will be mailed to benefiting owners as well as an Open House date will be set.

COSTS & SOURCE OF FUNDING:

The total cost of the project is estimated at \$450,000 with \$300,000 funded by CAMRIF (provincial/federal) funds, \$150,000 by the County at large and through local improvement tax.

RECOMMENDED ACTION: requires 2/3

That first reading be given to Bylaw 622/07 being a local improvement bylaw for curb, gutter and sidewalk on 102 Street and 94th Avenue from Plan 9623343, Block 1, Lot 1, 2 and 32; Block 2, Lot 2 and 3; Block5, Lot 1 to 7 in the Hamlet of La Crete.

Author: _____ Review Date: _____ CAO

BYLAW NO. 622/07

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 102 Street and 91 Avenue from Plan 9623343, Block 5, Lots 1 to 7; Plan 9623343, Block 1, Lots 1,2 and 3; and Plan 9623343, Block 2, Lots 1,2 and 3 in the Hamlet of La Crete

WHEREAS:

The Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 102 Street and 91 Avenue for Plan 9623343, Block 1, Lots 1,2 and 3; Block 2, Lots 2 and 3; Block 5, Lots 1 – 7 in the Hamlet of La Crete.

NOW THEREFORE, the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 102 Street and 91 Avenue for Plan 9623343, Block 1, Lots 1,2 and 3; Block 2, Lots 2 and 3; Block 5, Lots 1 - 7 in the Hamlet of La Crete.

The Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 102 Street and 91 Avenue for Plan 9623343, Block 1, Lots 1,2 and 3; Block 2, Lots 2 and 3; Block 5, Lots 1 - 7 has been received.

Plans and specifications have been prepared. That the estimated sum of One Hundred Eighty Two Thousand Six Hundred and Five Dollars (\$182,605.00) is required for Curb, Gutter and Sidewalk on 102 Street and 91 Avenue for Plan 9623343, Block 1, Lots 1,2 and 3; Block 2, Lots 2 and 3; Block 5, Lots 1 - 7 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be collected by way of CAMRIF Funding and 30% will be collected by way of local improvement assessment as follows:

CAMRIF Funding	\$ 127,823.50
Benefiting Owners	<u>\$ 54,781.50</u>
Total Cost	\$ 182,605.00

The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is \$7,050.77

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 9623343, Block 1, Lots 1,2, and 3; Block 2, Lots 2 and 3; Block 5, Lots 1 - 7 in the Hamlet of La Crete as a local improvement project the sum of Fifty Four Thousand Seven Hundred Eighty One Dollars and Fifty Cents (\$54,781.50) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A attached.
2. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
3. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Second Reading given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2007.

Bill Neufeld, Reeve

Carol Gabriel, Executive Assistant

Schedule A to Bylaw No. 622/07

Curb, Gutter and Sidewalk on 102 Street and 91 Avenue in the Hamlet of La Crete.

1. Properties to be assessed:

Plan	Block	Lot	Front	Rear	Average
9623343	5	1	25.21	39	32.105
9623343	5	2	20.37	39	29.685
9623343	5	3	32	32	32
9623343	5	4	33.93	35	34.465
9623343	5	5	35	35	35
9623343	5	6	35	35	35
9623343	5	7	35.6	35.6	35.6
9623343	1	1	46.8	46.8	46.8
9623343	1	2	33.1	33.1	33.1
9623343	1	3	63.29	63.95	63.62
9623343	2	2	35	35	35
9623343	2	3	56	21.06	38.53
Total			450.905		

2. Total Assessable Frontage 450.905 meters
3. Total Assessment Per Front Meter Frontage \$ 121.49
4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.873%. \$ 15.64
5. Total Yearly Assessment Against All Above Properties \$ 7,050.77

Municipal District of Mackenzie No. 23

Title	Funding to community non-profit organizations	Policy No:	RESV 15
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Account Code	04-71-715 –Funding to community non-profit organizations
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Legislation Reference	Municipal Government Act, Section 5 (b)
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Purpose (use of funds)	<p>To establish a funding reserve for community non-profit groups and organizations. Over the last few years, Council has allocated a matching capital and operating funding to various community non-profit organizations and groups during budget deliberations. This reserve will be used to provide funding for special requests or to provide advance funding for special projects.</p>
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Targeted Minimum: \$ N/A

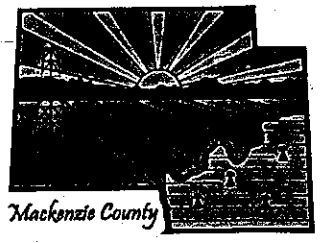
Targeted Maximum: \$ 80,000

Funding	<p>Minimum of \$20,000 per year shall be budgeted as a contribution to this reserve.</p>
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Policy Statement and Guidelines

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the MD.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to MD council, a list indicating the current and previous year-end balances for this reserve will be provided.
3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved	September 28, 2005	05-505
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Budget Development – Policy FIN022

BACKGROUND / PROPOSAL:

Council established Policy FIN022 - Budget Development in 2002.

OPTIONS & BENEFITS:

Council discussed debt and reserve balances guideline at their February 23, 2007 Special Council meeting.

The following motion was made:

MOTION 07-160

MOVED by Councillor Newman

That the County's maximum debt limit be set at 40% of the total allowable debt limit and the minimum reserves be set at 20% of the total allowable debt limit.

CARRIED

Council requested that this be incorporated into a policy.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy FIN022 - Budget Development be amended as presented.

Author:

Review Date: _____

CAO

Budget ~~Municipal District of Mackenzie No. 23~~ Mackenzie County

Title	Budget Development	Policy No:	FIN022
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Purpose

To provide an efficient and effective process for the development of the yearly operating and capital budgets.

Policy Statement and Guidelines

Step 1 – Budget Guidelines

Council will provide Administration, in September each year, with direction as to their expectation for the municipal tax rate; percent increase (or decrease) in operating or capital expenditures that is acceptable. This expectation will be based on factors such as assessment growth, union collective agreement, provincial funding, and ratepayers' wishes.

It is important to note, that the municipality has no control over the school and senior's lodge requisitions and has always "passed through" these expenditures to the ratepayers.

County's maximum debt limit not to exceed 40% of the total allowable debt limit and the minimum reserves be set at 20% of the total allowable debt limit.

Approval of budget guidelines by September 15.

Step 2 - Management Review with each functional area

Based on the guidelines established by Council, each functional group will prepare a draft budget which contains the following expenditures: operating, capital, updated 5 year capital summary, 25 year equipment summary.

The CAO will meet with each of the functional area to discuss their requests and needs and make appropriate changes where necessary.

Management review to be completed by October 15.

Step 3 – Budget Compilation

Finance to compile all the individual documents into a budget package that will contain the following:

1. Summary of budget guidelines adopted by Council for the proposed year.
2. Summary of assumptions made by Administration in the preparation of the proposed budget. Items such as:
 - a. Wages and benefits % and \$ increase
 - b. Estimated assessment % and \$ growth
 - c. General % factor used for utilities or typical expenditures
 - d. Major dollar increases for "special" or known issues (e.g. insurance/debentures)
 - e. Proposed staff additions and the corresponding wage and benefits etc costs
 - f. New reserves or recommended changes to existing reserves
 - g. The amount of engineering costs budgeted for projects that are pre-designed and will be completed in subsequent year(s)
 - h. Summary of major increases or decreases for each function
 - i. Any other items that would provide Council with information to make their decision making more effective and efficient
3. Budget package will contain the following:
 - a. Summary of total operating revenue and total expenditures
 - b. Revenue and expenditures by function
 - c. Grant requests
 - d. Five year capital project summary
 - e. Twenty five year capital equipment
 - f. Proposed capital project budget for up coming year
 - g. Summary of increases and decreases to reserve balances
 - h. Any capital projects carry forwards (if known at this time)
 - i. Supporting charts or graphs for information that will prove beneficial for budget review (e.g. assessment information)

Where appropriate, information will be provided that shows previous year information, available current year information and percentage increases or decreases from one year to next.

Budget compilation to be completed by November 1.

Step 4 - Budget Meetings

The following timing and order will be set aside for the budget review:

- a. Grant requests – 2 days (includes any group delegations)

- b. Operating expenditures – 1 day
- c. Capital projects – 2 days

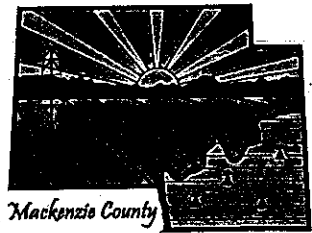
Budget meetings to be completed by December 21.

Step 5 – Formal Budget Ratification by Council first meeting in January

Administration will incorporate all changes/modifications that came about through the budget deliberations in step 4 and request formal budget ratification.

Budget ratification by January 10.

	Date	Resolution Number
Approved	September 24, 2002	02-681
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Risk Control Policy – ADM045

BACKGROUND / PROPOSAL:

Councilors Peter Braun, Ed Froese and Director of Corporate Services attended the Module 1 of the Jubilee RiskPro training on March 19th, 2007 (The Essentials of Municipal Risk Control). There are total of 5 Modules in this training program. Council members are not required to attend the training programs for Modules 2-5.

OPTIONS & BENEFITS:

Some of the objectives for Module 1 training were as follows:

- To create awareness and understanding of the importance of risk management to the long-term success of the Jubilee Insurance Program;
- To help reduce the frequency and cost of claims arising from key exposure areas (such as Liability, Property, Automobile losses);
- To help build the capacity that is needed to better manage insurance and risk management-related operations and activities.

Please note that at present each subscriber's preventable claims do not have a direct bearing on the calculation of the individual premiums charged to each member. There is nothing currently in place to implement premium credits for those subscribers who have lower than average preventable losses or premium surcharges for those subscribers who have greater than average preventable losses. Therefore, all subscribers will be able to realize significant premium cost reductions if Program and/or individual claims performance is improved.

Mackenzie County was identified as a member with lower than average preventable losses (colored graphs will be available for viewing at the meeting).

Author:  Review Date: _____ CAO 

The County has not had an official person designated as a Risk Management Coordinator in the past, although a responsibility of overseeing insurance costs, incidents forms collections and processing, organizing training and information sessions for additional insured, etc. was within the Corporate Services Department.

In order to be successful in implementing some programs, a senior level of support must exist. In order to empower the risk management team, a Risk Control Policy – ADM045 was drafted and presented for your review and consideration. This is mandatory by Jubilee Insurance in order to receive a 2% premium reduction.

Additional named insured was another topic for training and discussion. The main objective was to provide understanding of the true risk implications of our additional named insured (current list of the additional named insured is attached for your information). Jubilee recommends that a letter of agreement/understanding between the municipality and additional named insured be signed (this is not mandatory, but a recommended practice). A recommended draft is attached for your information.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1:

That Policy ADM045 – Risk Control be approved as presented.

Motion 2:

That administration prepares letters of agreement/understanding for each current additional named insured.

Author: _____



Review Date: _____

CAO _____

Mackenzie County

Title	Risk Control	Policy No:	ADM021
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Legislation Reference	Section 5(b)
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Purpose

To deliver cost-effective services that best meet the needs of our taxpayers and community; to support and participate in the Jubilee RiskPro Training Program to help us achieve the following goals:

- The active control and reduction of our insurance and other risk-related costs;
- The protection of the interests of the stakeholders in our community;
- The prevention of losses arising from damage to community assets and liability claims;
- The reasonable assurance of uninterrupted municipal operations and delivery of service to our community stakeholders;
- When losses cannot be prevented, to ensure that the impact of losses on the organization and our community stakeholders is as minimal as possible.

Policy Statement and Guidelines:

To help insure a mutual benefit for Mackenzie County and other MD's and Counties in the Province of Alberta, we also support the exchange of knowledge and information with other MD's and Counties that are participating in the Jubilee RiskPro Training Program

Council hereby delegates to the Chief Administrative Officer the authority and responsibility to designate:

1. A Risk Control Coordinator, to facilitate the County's progress through the Jubilee RiskPro Training Program training process and the implementation of risk improvements;
2. A Risk Control Committee, comprised of representatives from key departments that will help implement risk improvements within the community.

	Date	Resolution Number
Approved		
Amended		
Amended		

Terms of Reference for a Risk Control Committee:

Goals and objectives:

- To help control the frequency and cost of Property, Liability and Automobile claims incurred by the organization;
- To help control and reduce the long-term insurance costs for the organization and services;
- To assist in protecting ratepayers from the interruptions of important municipal operation and services;
- To help protect the public interest and ensure a safe and well-managed community.

Structure of the Risk Control Committee:

- The Risk Control Coordinator will be designated by the CAO;
- The initial membership of the Risk Control Committee to be comprised of representatives from key targeted areas:
 1. A department head responsible for the operation, inspection and maintenance of public facilities;
 2. A department head responsible for the design, construction, inspection and maintenance of the municipal sewer and water infrastructure;
 3. A department head responsible for the design, construction, inspection and maintenance of roadways and sidewalks;

The specific roles of the Risk Control Coordinator and Risk Control Committee:

- (to be identified by CAO, Risk Control Coordinator and committee)
-
-
-
-

The nature and frequency of reporting (incidents, claims, risk improvement initiatives, and status reports) that will be provided to the Senior Management Team and Council:

- (to be identified by CAO, Risk Control Coordinator and committee)
-
-
-
-

Additional named insured list

1. Fort Vermilion Agricultural Society
P.O. Box 654, Fort Vermilion, AB T0H 1N0
2. Fort Vermilion & Area Board of Trade
P.O. Box 456, Fort Vermilion, AB T0H 1N0
3. Fort Vermilion Recreation Board
P.O. Box 115, Fort Vermilion, AB T0H 1N0
4. Fort Vermilion Community Library Society
Bag 4000, Fort Vermilion, AB T0H 1N0
- x 5. Fort Vermilion Seniors Club
P.O. Box 543, Fort Vermilion, AB T0H 1N0
6. High Level Rural Hall
P.O. Box 663, High Level, AB T0H 1Z0
7. La Crete Agricultural Society
Box 791, La Crete, AB T0H 2H0
8. La Crete Municipal Nursing Association (for Heimstead Lodge and addition)
Box 554, La Crete, AB T0H 2H0
9. La Crete Recreation Society
P.O. Box 29, La Crete, AB T0H 2H0
- x 10. La Crete Shiny Hockey League
Box 1417, La Crete, AB T0H 2H0
11. Mackenzie Housing Management Board
P.O. Box 357, La Crete, AB T0H 2H0
- x 12. Mackenzie Regional Community Policing Society
Box 94, Fort Vermilion, AB T0H 1N0
- x 13. Northeast Adult Learning
Box 667, Fort Vermilion, AB T0H 1N0
14. Rocky Lane Agricultural Society
P.O. Box 582, Fort Vermilion, AB T0H 1N0
15. Zama Recreation Society
P.O. Box 73, Zama, AB T0H 4E0

**SAMPLE LETTER OF AGREEMENT/UNDERSTANDING BETWEEN THE
MUNICIPALITY AND ADDITIONAL NAMED INSURED**

(PLEASE NOTE: THIS IS SIMPLY AN EXAMPLE LETTER. IT IS NOT A REQUIREMENT TO UTILIZE THIS LETTER AS PRESENTED HERE, ONLY THAT THE BASE REQUIREMENT ELEMENTS BE INCORPORATED INTO THE FINAL VERSION CHOSEN FOR USE BY THE MUNICIPALITY)

This letter of agreement/understanding is between the following parties:

1) The MD or County of _____
(hereafter known as the Municipality)

&

2) Non-Profit Group Name _____
Registered Society/Incorporation Number _____

Dated this _____ day of _____, 2007.

(NAME OF NON - PROFIT GROUP) understands and agrees that as a requirement towards obtaining insurance coverage as an Additional Named Insured under the master insurance policy of the Municipality, that (NAME OF NON - PROFIT GROUP) understands and agrees to the following requirements in order to obtain Additional Named Insured status, as well as to maintain Additional Named Insured status. These requirements are as follows:

(NAME OF NON-Profit Group);

- 1) will not engage in any activity that differs from its' current and regular course of operations, without notification to the Municipality as master insurance certificate holder;
- 2) agrees to having representation of the Municipality on the Board of Director's] either in a voting or ex-officio capacity;
- 3) agrees that all incidents, no matter how minor they may appear, that occur at or through its' operations or premises, are to be reported directly to the Municipality within 48 hours of detection;
- 4) agrees to having representation at Additional Named Insured insurance/ risk management training and workshops, if such workshops are presented within the jurisdiction of the Municipality and the Municipality provides reasonable notification of such training or workshops.
- 5) agrees to engage in reasonable and effective risk management training and initiatives that address the risk and exposure profile of (NAME OF NON-PROFIT GROUP);

- 6) agrees to ensure and confirm that Host Liquor Liability coverage is obtained for all special event activities and facility rental functions at which liquor is to be served;
- 7) agrees to fully complete the Jubilee Insurance Agencies Community Groups Questionnaire for consideration of initial insurance coverage, as well as the Jubilee Insurance Agencies Additional Named Insured Information sheet for any and all subsequent annual insurance policy renewals.

The Municipality acknowledges and appreciates that such requirements provide for the protection of the rate payers of the Municipality, while providing access to a cost effective, efficient and comprehensive insurance alternative for non-profit groups who may qualify for Additional Named Insured status under the Municipality. This letter of agreement/ understanding in no way implies that insurance coverage will be extended indefinitely into the future by the Municipality to (NAME OF NON-PROFIT GROUP) , and neither does it waiver the right of the Municipality to amend, alter or change such a letter if such an action is deemed necessary by the Municipality or its' insurers.

Agreed to and accepted by:

 Authorized Name on behalf of Non-Profit Group

 Authorized name on behalf of the Municipality

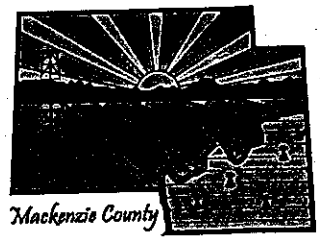
 Signature

 Signature

 Title

 Title

ITEMS 1-7 ABOVE ARE BASE REQUIREMENT ELEMENTS (Minimum requirements)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	FIN018 – Frontage for curb, gutter, pavement and sidewalk

BACKGROUND / PROPOSAL:

Council established FIN018 – Frontage for curb, gutter, pavement and sidewalk policy in 2001 (attached).

OPTIONS & BENEFITS:

There has been some discussion with respect to frontage charges for the projects that are partially funded through provincial and/or federal funding.

EXAMPLE: Local improvement project for curb, gutter, sidewalk with \$100,000 estimated cost initiated by the County; provincial funding provided at 50% for the total project cost.

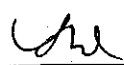
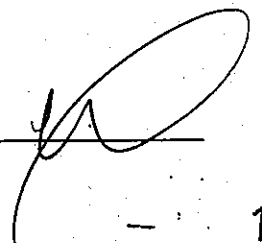
Current policy and practice (is within MGA guideline):

Local improvement tax amount is calculated at 30% of the total project cost as follows:

- \$50,000 – Provincial Funding
- \$30,000 – Local Improvement tax (30% of the total project cost: \$100,000 x 30%)
- \$20,000 – Municipal contribution
- \$100,000 – Total project cost

Discussion: Should our policy be amended to calculate local improvement tax amount at 30% of total project costs less provincial funding available for that project as follows?:

- \$50,000 – Provincial funding
- \$15,000 - Local improvement tax (30% of the balance after applying provincial funding to the total project cost: (\$100,000 - \$50,000) x 30%)
- \$35,000 – Municipal contribution
- \$100,000 – Total project cost

Author:  Review Date: _____ CAO 

Municipal District of Mackenzie No. 23

Title	Frontage for curb, gutter, pavement and sidewalks.	Policy No:	FIN018
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Purpose

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

Definitions

For the purpose of this policy the following definition shall apply:

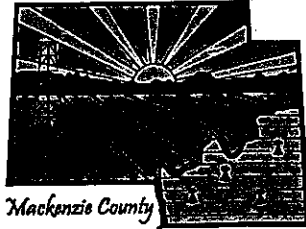
Frontage shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie
- 5) Frontage for odd shaped or corner lots will be assessed on the average between the front and rear property lines.

	Date	Resolution Number
Approved	June 19, 2001	01-323
Amended	March 19, 2002	02-216
Amended	April 29, 2003	03-250
Amended	March 22, 2005	05-151



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	March 31, 2007 Income Statement and Term Deposits report

BACKGROUND / PROPOSAL:

Operating revenues and expenditures figures for the period ended March 31, 2007.

OPTIONS & BENEFITS:

For information.

Term Deposits as of March 31, 2007:


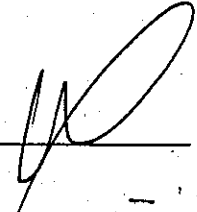
Deposit amount	Term	Maturity Date	Interest Rate
\$2,500,000	30 days	April 26, 2007	4.23%
\$2,000,000	30 days	April 26, 2007	4.23%
\$2,000,000	60 days	May 30, 2007	4.23%

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That operating revenues and expenditures and term deposits report for the period ended March 31, 2007 be received for information.

Author:  Review Date: _____ CAO 

**MD of Mackenzie
Summary of All Units
March 31, 2007**

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
100-TAXATION	\$26,283,796	\$0	\$22,441,247	(\$22,441,247.00)	-100%
124-FRONTAGE	\$242,967	\$11,061	\$296,070	(\$285,009.39)	-96%
420-SALES OF GOODS & SERVICES	\$418,563	\$132,397	\$457,265	(\$324,868.44)	-71%
421-SALE OF WATER -METERED	\$1,223,528	\$226,779	\$1,250,594	(\$1,023,815.08)	-82%
422-SALE OF WATER-BULK	\$381,937	\$85,212	\$409,335	(\$324,123.28)	-79%
424-SALE OF LAND	\$66,880	\$0	\$19,100	(\$19,100.00)	-100%
510-PENALTIES & COSTS ON TAXES	\$110,565	\$41,216	\$100,000	(\$58,784.37)	-59%
511-PENALTIES ON AR & UTILITIES	\$36,330	\$9,424	\$25,000	(\$15,576.30)	-62%
520-LICENSES & PERMITS	\$10,720	\$2,435	\$10,500	(\$8,065.00)	-77%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$76	\$0	\$76.30	0%
526-SAFETY CODE PERMITS	\$73,338	\$7,316	\$30,000	(\$22,684.15)	-76%
525-SUBDIVISION FEES	\$52,097	\$16,525	\$60,000	(\$43,475.00)	-72%
530-FINES	\$30,119	\$2,203	\$10,000	(\$7,797.00)	-78%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0.00	0%
550-INTEREST REVENUE	\$588,519	\$37,259	\$200,000	(\$162,741.45)	-81%
560-RENTAL & LEASE REVENUE	\$42,990	\$5,000	\$39,000	(\$34,000.00)	-87%
570-INSURANCE PROCEEDS	\$12,350	\$0	\$0	\$0.00	0%
592-OIL WELL DRILLING	\$60,282	\$1,693	\$75,000	(\$73,307.05)	-98%
597-OTHER REVENUE	\$204,566	\$12,071	\$115,000	(\$102,928.87)	-90%
840-PROVINCIAL GRANTS	\$1,044,449	\$54,559	\$961,004	(\$906,445.00)	-94%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$0	\$0.00	0%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$0	\$0.00	0%
TOTAL REVENUE	\$30,896,339	\$645,224	\$26,499,115	(\$25,853,890.88)	-98%
EXPENDITURE					
110-WAGES & SALARIES	\$4,168,035	\$698,493	\$4,482,561	\$3,784,067.72	84%
132-BENEFITS	\$623,863	\$186,492	\$747,045	\$560,552.96	75%
136-WCB CONTRIBUTIONS	\$76,846	\$0	\$82,927	\$82,927.00	100%
142-RECRUITING	\$28,614	\$1,200	\$20,000	\$18,800.00	94%
150-ISOLATION COSTS	\$27,764	\$19,797	\$21,600	\$1,802.59	8%
151-HONORARIA	\$357,675	\$52,550	\$383,425	\$330,875.00	86%
211-TRAVEL & SUBSISTENCE	\$239,880	\$41,655	\$266,820	\$225,165.36	84%
212-PROMOTIONAL EXPENDITURE	\$33,847	(\$462)	\$20,500	\$20,961.74	102%
214-MEMBERSHIP/CONFERENCE FEES	\$62,833	\$43,573	\$78,620	\$35,047.37	45%
215-FREIGHT	\$64,462	\$7,025	\$72,375	\$65,349.95	90%
216-POSTAGE	\$33,000	\$3,208	\$29,000	\$25,792.16	89%
217-TELEPHONE	\$196,631	\$30,798	\$159,527	\$128,729.14	81%
221-ADVERTISING	\$44,523	\$7,234	\$50,325	\$43,091.24	86%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,375	\$836	\$3,950	\$3,114.10	79%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000.00	100%
232-LEGAL	\$56,500	\$5,741	\$35,000	\$29,259.43	84%
233-ENGINEERING CONSULTING	\$100,867	\$32,370	\$116,500	\$84,130.23	72%
235-PROFESSIONAL FEES	\$1,368,436	\$198,195	\$1,189,360	\$991,165.33	83%
236-ENHANCED POLICING	\$115,040	\$19,324	\$125,500	\$106,175.53	85%
239-TRAINING & EDUCATION	\$82,565	\$20,759	\$143,215	\$122,456.32	86%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$3,052	\$43,000	\$39,948.17	93%
251-BRIDGE REPAIR & MAINTENANCE	\$6,832	\$0	\$9,000	\$9,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$120,486	\$13,555	\$135,200	\$121,644.95	90%
253-EQUIPMENT REPAIR	\$147,186	\$12,426	\$160,750	\$148,324.07	92%
255-VEHICLE REPAIR	\$93,135	\$12,588	\$96,650	\$84,061.60	87%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$917,173	\$59,819	\$1,056,750	\$996,931.40	94%
262-BUILDING & LAND RENTAL	\$31,189	\$6,496	\$43,400	\$36,904.00	85%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$75,503	\$16,704	\$87,990	\$71,285.97	81%
266-COMMUNICATIONS	\$92,408	\$13,420	\$114,860	\$101,439.86	88%
267-AVL MAINTENANCE	\$95,722	\$9,794	\$89,050	\$79,255.90	89%
271-LICENSES & PERMITS	\$4,467	\$9	\$4,380	\$4,371.00	100%
272-DAMAGE CLAIMS	\$1,000	\$500	\$15,000	\$14,500.00	97%
273-TAXES	\$8,823	\$0	\$8,900	\$8,900.00	100%
274-INSURANCE	\$210,037	\$0	\$281,345	\$281,345.00	100%
342-ASSESSOR FEES	\$197,331	\$39,750	\$216,500	\$176,750.00	82%
290-ELECTION COSTS	\$0	\$0	\$7,500	\$7,500.00	100%
511-GOODS AND SUPPLIES	\$446,601	\$67,188	\$471,095	\$403,907.35	86%
512-MEDICAL SUPPLIES	\$34,975	\$7,488	\$20,000	\$12,512.23	63%
521-FUEL & OIL	\$415,361	\$79,561	\$437,900	\$358,339.09	82%
531-CHEMICALS/SALT	\$187,046	\$62,331	\$252,500	\$190,168.99	75%
532-DUST CONTROL	\$192,064	\$0	\$202,680	\$202,680.00	100%
533-GRADER BLADES	\$105,544	\$10,429	\$105,000	\$94,570.81	90%
534-GRAVEL	\$1,004,929	\$89,001	\$1,900,000	\$1,810,999.13	95%
535-GRAVEL RECLAMATION COST	\$15,279	\$0	\$50,000	\$50,000.00	100%
543-NATURAL GAS	\$111,079	\$30,384	\$118,690	\$88,306.39	74%
544-ELECTRICAL POWER	\$293,075	\$8,723	\$296,760	\$288,037.46	97%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,265,299	\$182,000	\$708,859	\$526,859.00	74%
735-GRANTS TO OTHER ORGANIZATIONS	\$1,173,636	\$907,928	\$1,221,298	\$313,369.70	26%
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$0	\$0	\$0.00	0%
750-SENIORS FOUNDATION	\$436,896	\$218,448	\$0	(\$218,448.00)	0%
762-CONTRIBUTED TO CAPITAL	\$1,023,647	\$0	\$1,581,388	\$1,581,388.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$4,751,160	\$0	\$5,961,843	\$5,961,843.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$1,535,934	\$0	\$1,300,350	\$1,300,350.00	100%
765-CONTRIBUTED TO OPERATING ALLOWAN	\$10,000	\$0	\$0	\$0.00	0%
810-INTEREST & SERVICE CHARGES	\$4,573	\$0	\$4,500	\$4,500.00	100%

MD of Mackenzie
Summary of All Units
March 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
831-INTEREST-LONG TERM DEBT	\$368,130	\$0	\$349,806	\$349,806.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$886,343	\$0	\$958,221	\$958,221.00	100%
921-BAD DEBT EXPENSE	\$9,029	(\$1,041)	\$40,700	\$41,740.85	103%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	(\$2,194)	\$60,000	\$62,194.04	104%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000.00	100%
TOTAL EXPENDITURES	\$30,846,339	\$3,217,145	\$26,499,115	\$23,281,970.13	88%
SURPLUS	\$50,000	(\$2,571,921)	\$0	(\$2,571,920.75)	0%

**MD of Mackenzie
00-Taxes
March 31, 2007**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$26,283,796	\$0	\$22,441,247	(\$22,441,247.00)	-100%
990-OVER/UNDER TAX COLLECTIONS	(\$48,990)	\$0	\$0	\$0.00	0%
TOTAL REVENUE	\$26,234,805	\$0	\$22,441,247	(\$22,441,247.00)	-100%
EXPENDITURE					
SURPLUS	\$26,234,805	\$0	\$22,441,247	(\$22,441,247.00)	-100%

**MD of Mackenzie
11-Council
March 31, 2007**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$4,837	\$983	\$7,560	\$6,576.71	87%
151-HONORARIA	\$253,125	\$50,400	\$257,500	\$207,100.00	80%
211-TRAVEL & SUBSISTENCE	\$87,543	\$17,317	\$96,750	\$79,433.50	82%
214-MEMBERSHIP/CONFERENCE FEES	\$11,711	\$2,889	\$12,000	\$9,111.42	76%
217-TELEPHONE	\$13,981	\$2,364	\$14,100	\$11,735.79	83%
290-ELECTION COSTS	\$0	\$0	\$7,500	\$7,500.00	100%
511-GOODS AND SUPPLIES	\$13,074	\$5,308	\$15,325	\$10,017.42	65%
TOTAL EXPENDITURES	\$384,271	\$79,260	\$410,735	\$331,474.84	81%
SURPLUS	(\$384,271)	(\$79,260)	(\$410,735)	\$331,474.84	-81%

**MD of Mackenzie
12-Administration
March 31, 2007**

	2006 Actual	2007 Actual	2007	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,772	\$9,373	\$20,000	(\$10,627.01)	-53%
510-PENALTIES & COSTS ON TAXES	\$110,565	\$41,216	\$100,000	(\$38,784.37)	-59%
550-INTEREST REVENUE	\$588,519	\$37,259	\$200,000	(\$162,741.45)	-81%
592-OIL WELL DRILLING	\$60,282	\$1,693	\$75,000	(\$73,307.05)	-98%
597-OTHER REVENUE	\$53,153	\$10,309	\$15,000	(\$4,691.17)	-31%
840-PROVINCIAL GRANTS	\$32,555	\$0	\$32,378	(\$32,378.00)	-100%
TOTAL REVENUE	\$864,846	\$99,849	\$442,378	(\$342,529.05)	-77%
EXPENDITURE					
110-WAGES & SALARIES	\$778,778	\$135,103	\$902,796	\$767,693.07	85%
132-BENEFITS	\$124,730	\$40,936	\$142,964	\$102,027.86	71%
136-WCB CONTRIBUTIONS	\$14,412	\$0	\$16,701	\$16,701.00	100%
142-RECRUITING	\$28,614	\$1,200	\$20,000	\$18,800.00	94%
150-ISOLATION COSTS	\$6,133	\$2,628	\$0	(\$2,628.17)	0%
211-TRAVEL & SUBSISTENCE	\$58,810	\$16,092	\$60,000	\$43,907.64	73%
212-PROMOTIONAL EXPENDITURE	\$33,847	(\$462)	\$20,500	\$20,961.74	102%
214-MEMBERSHIP/CONFERENCE FEES	\$24,803	\$19,913	\$28,900	\$8,986.67	31%
215-FREIGHT	\$8,882	\$385	\$6,500	\$6,115.33	94%
216-POSTAGE	\$33,000	\$3,208	\$29,000	\$25,792.16	89%
217-TELEPHONE	\$56,704	\$6,730	\$59,760	\$53,029.83	89%
221-ADVERTISING	\$10,621	\$380	\$10,000	\$9,619.53	96%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,021	\$811	\$3,000	\$2,189.10	73%
231-AUDIT/ACCOUNTING	\$44,000	\$0	\$47,000	\$47,000.00	100%
232-LEGAL	\$26,769	\$4,153	\$17,000	\$12,846.53	76%
235-PROFESSIONAL FEES	\$54,759	\$9,500	\$75,000	\$65,500.00	87%
239-TRAINING & EDUCATION	\$16,398	\$1,844	\$22,300	\$20,456.50	92%
242-COMPUTER PROG/DATA PROCESSING	\$34,666	\$3,052	\$43,000	\$39,948.17	93%
252-BUILDING REPAIRS & MAINTENANCE	\$42,155	\$5,623	\$48,000	\$42,377.33	88%
253-EQUIPMENT REPAIR	\$881	\$1,599	\$3,000	\$1,400.75	47%
255-VEHICLE REPAIR	\$4,401	\$2,719	\$2,000	(\$718.57)	-36%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$58,238	\$13,917	\$68,000	\$54,082.81	80%
266-COMMUNICATIONS	\$17,872	\$2,992	\$15,000	\$12,008.12	80%
272-DAMAGE CLAIMS	\$0	\$500	\$5,000	\$4,500.00	90%
273-TAXES	\$8,823	\$0	\$8,900	\$8,900.00	100%
274-INSURANCE	\$39,691	\$0	\$47,450	\$47,450.00	100%
342-ASSESSOR FEES	\$197,331	\$39,750	\$216,500	\$176,750.00	82%
511-GOODS AND SUPPLIES	\$62,778	\$11,219	\$64,000	\$52,781.13	82%
521-FUEL & OIL	\$11,817	\$1,542	\$9,500	\$7,958.38	84%
543-NATURAL GAS	\$9,353	\$544	\$9,200	\$8,656.08	94%
544-ELECTRICAL POWER	\$19,130	(\$1,752)	\$20,300	\$22,051.61	109%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,013,847	\$166,500	\$612,712	\$446,212.00	73%
762-CONTRIBUTED TO CAPITAL	\$141,754	\$0	\$274,495	\$274,495.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$0	\$0	\$1,200,000	\$1,200,000.00	100%
810-INTEREST & SERVICE CHARGES	\$4,573	\$0	\$4,500	\$4,500.00	100%
921-BAD DEBT EXPENSE	\$0	\$0	\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$17,202	(\$2,194)	\$60,000	\$62,194.04	104%
TOTAL EXPENDITURES	\$3,008,794	\$488,432	\$4,177,978	\$3,689,545.64	88%
SURPLUS	(\$2,143,949)	(\$388,583)	(\$3,735,600)	\$3,347,016.59	-90%

**MD of Mackenzie
23-Fire Department
March 31, 2007**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$96,669	\$23,399	\$100,000	(\$76,601.50)	-77%
597-OTHER REVENUE	\$150	\$150	\$0	\$150.00	0%
840-PROVINCIAL GRANTS	\$12,230	\$0	\$0	\$0.00	0%
TOTAL REVENUE	\$109,049	\$23,549	\$100,000	(\$76,451.50)	-76%
EXPENDITURE					
110-WAGES & SALARIES	\$69,832	\$1,922	\$69,990	\$68,068.11	97%
132-BENEFITS	\$12,933	\$3,483	\$11,306	\$7,822.72	69%
136-WCB CONTRIBUTIONS	\$1,159	\$0	\$1,295	\$1,295.00	100%
151-HONORARIA	\$92,150	\$500	\$102,000	\$101,500.00	100%
211-TRAVEL & SUBSISTENCE	\$14,496	\$92	\$18,000	\$17,908.09	99%
214-MEMBERSHIP/CONFERENCE FEES	\$3,444	\$610	\$4,150	\$3,540.00	85%
215-FREIGHT	\$1,062	\$0	\$1,500	\$1,500.00	100%
217-TELEPHONE	\$28,602	\$5,288	\$15,000	\$9,711.69	65%
221-ADVERTISING	\$1,481	\$995	\$1,000	\$4.87	0%
223-SUBSCRIPTIONS & PUBLICATIONS	\$0	\$0	\$500	\$500.00	100%
232-LEGAL	\$1,125	\$0	\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES	\$48,821	\$3,533	\$40,500	\$36,967.50	91%
239-TRAINING & EDUCATION	\$25,678	\$10	\$47,750	\$47,740.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$15,488	\$237	\$22,500	\$22,262.82	99%
253-EQUIPMENT REPAIR	\$7,735	\$1,417	\$22,500	\$21,083.19	94%
255-VEHICLE REPAIR	\$13,583	\$1,779	\$18,000	\$16,220.86	90%
262-BUILDING & LAND RENTAL	\$13,980	\$4,331	\$17,200	\$12,869.34	75%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$10,303	\$2,787	\$11,000	\$8,213.16	75%
266-COMMUNICATIONS	\$37,628	\$3,594	\$45,420	\$41,825.51	92%
267-AVL MAINTENANCE	\$41,032	\$2,616	\$34,675	\$32,059.24	92%
274-INSURANCE	\$23,758	\$0	\$29,700	\$29,700.00	100%
511-GOODS AND SUPPLIES	\$65,996	\$2,071	\$43,000	\$40,928.87	95%
521-FUEL & OIL	\$5,626	\$253	\$8,200	\$7,947.13	97%
531-CHEMICALS/SALT	\$4,244	\$0	\$5,500	\$5,500.00	100%
543-NATURAL GAS	\$10,191	\$2,944	\$11,180	\$8,236.49	74%
544-ELECTRICAL POWER	\$12,055	\$0	\$14,580	\$14,580.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$0	\$80,647	\$80,647.00	100%
762-CONTRIBUTED TO CAPITAL	\$65,057	\$0	\$15,080	\$15,080.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000	\$0	\$200,000	\$200,000.00	100%
765-CONTRIBUTED TO OPERATING ALLOWAN	\$10,000	\$0	\$0	\$0.00	0%
921-BAD DEBT EXPENSE	(\$2,526)	\$0	\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$865,579	\$38,461	\$913,173	\$874,711.59	96%
SURPLUS	(\$756,530)	(\$14,913)	(\$813,173)	\$798,260.09	-98%

MD of Mackenzie
25-Ambulance / Municipal Emergency
 March 31, 2007

	2006 Actual Total	2007 Actual Total	2007 Budget	\$ Budget Remaining	% Budget Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$143,277	\$80,957	\$200,000	(\$119,042.94)	-60%
597-OTHER REVENUE	\$8,266	\$0	\$0	\$0.00	0%
840-PROVINCIAL GRANTS	\$231,720	\$0	\$226,672	(\$226,672.00)	-100%
TOTAL REVENUE	\$383,262	\$80,957	\$426,672	(\$345,714.94)	-81%
EXPENDITURE					
110-WAGES & SALARIES	\$1,092,189	\$167,340	\$1,147,058	\$979,717.90	85%
132-BENEFITS	\$104,602	\$38,381	\$193,018	\$154,636.92	80%
136-WCB CONTRIBUTIONS	\$19,867	\$0	\$21,221	\$21,221.00	100%
211-TRAVEL & SUBSISTENCE	\$12,613	\$301	\$10,000	\$9,699.50	97%
214-MEMBERSHIP/CONFERENCE FEES	\$2,422	\$3,910	\$8,300	\$4,389.99	53%
215-FREIGHT	\$2,628	\$514	\$2,500	\$1,985.59	79%
217-TELEPHONE	\$27,704	\$5,546	\$12,500	\$6,953.74	56%
221-ADVERTISING	\$2,484	\$566	\$1,500	\$934.46	62%
223-SUBSCRIPTIONS & PUBLICATIONS	\$27	\$25	\$250	\$225.00	90%
232-LEGAL	\$7,578	\$0	\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES	\$25,257	\$5,825	\$37,000	\$31,174.73	84%
239-TRAINING & EDUCATION	\$14,195	\$15,199	\$42,000	\$26,800.57	64%
252-BUILDING REPAIRS & MAINTENANCE	\$30,377	\$4,039	\$25,000	\$20,961.14	84%
253-EQUIPMENT REPAIR	\$3,067	\$125	\$2,000	\$1,874.69	94%
255-VEHICLE REPAIR	\$11,851	\$1,736	\$15,500	\$13,764.07	89%
262-BUILDING & LAND RENTAL	\$14,548	\$1,083	\$17,200	\$16,117.33	94%
266-COMMUNICATIONS	\$16,687	\$3,244	\$36,000	\$32,755.84	91%
267-AVL MAINTENANCE	\$6,478	\$730	\$9,125	\$8,395.03	92%
274-INSURANCE	\$15,952	\$0	\$17,600	\$17,600.00	100%
511-GOODS AND SUPPLIES	\$34,959	\$1,579	\$24,500	\$22,920.58	94%
512-MEDICAL SUPPLIES	\$34,975	\$7,488	\$20,000	\$12,512.23	63%
521-FUEL & OIL	\$30,761	\$6,287	\$30,000	\$23,713.28	79%
543-NATURAL GAS	\$5,149	\$1,503	\$10,100	\$8,597.15	85%
544-ELECTRICAL POWER	\$7,476	\$1,190	\$9,180	\$7,990.22	87%
762-CONTRIBUTED TO CAPITAL	\$364,091	\$0	\$112,480	\$112,480.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$75,000	\$0	\$75,000	\$75,000.00	100%
921-BAD DEBT EXPENSE	\$9,941	(\$537)	\$13,200	\$13,737.42	104%
TOTAL EXPENDITURES	\$1,972,877	\$266,074	\$1,893,232	\$1,627,158.38	86%
SURPLUS	(\$1,589,614)	(\$185,117)	(\$1,466,560)	\$1,281,443.44	-87%

MD of Mackenzie
51-Family & Community Services
March 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$218,240	\$54,559	\$218,240	(\$163,681.00)	-75%
TOTAL REVENUE	\$218,240	\$54,559	\$218,240	(\$163,681.00)	-75%
EXPENDITURE					
255-VEHICLE REPAIR	\$114	\$1,130	\$750	(\$379.97)	-51%
274-INSURANCE	\$1,251	\$0	\$1,150	\$1,150.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,901	\$0	\$0	\$0.00	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$406,555	\$374,537	\$439,550	\$65,013.28	15%
763-CONTRIBUTED TO CAPITAL RESERVE	\$20,000	\$0	\$0	\$0.00	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$58,545	\$0	\$46,750	\$46,750.00	100%
TOTAL EXPENDITURES	\$509,366	\$375,667	\$488,200	\$112,533.31	23%
SURPLUS	(\$291,126)	(\$321,108)	(\$269,960)	(\$51,147.69)	19%

MD of Mackenzie
61-Planning & Development
March 31, 2007

	2006 Actual <u>Total</u>	2007 Actual <u>Total</u>	2007 <u>Budget</u>	\$ Budget <u>Remaining</u>	% Budget <u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$1,870	\$785	\$2,000	(\$1,215.00)	-61%
520-LICENSES & PERMITS	\$10,040	\$2,345	\$10,000	(\$7,655.00)	-77%
522-MUNICIPAL RESERVE REVENUE	\$28,702	\$76	\$0	\$76.30	0%
526-SAFETY CODE PERMITS	\$73,338	\$7,316	\$30,000	(\$22,684.15)	-76%
525-SUBDIVISION FEES	\$52,097	\$16,525	\$60,000	(\$43,475.00)	-72%
531-SAFETY CODE COUNCIL	\$412	\$0	\$0	\$0.00	0%
560-RENTAL & LEASE REVENUE	\$19,527	\$0	\$16,500	(\$16,500.00)	-100%
TOTAL REVENUE	\$185,986	\$27,047	\$118,500	(\$91,452.85)	-77%
EXPENDITURE					
110-WAGES & SALARIES	\$273,968	\$39,493	\$319,642	\$280,148.70	88%
132-BENEFITS	\$52,727	\$15,031	\$53,417	\$38,385.73	72%
136-WCB CONTRIBUTIONS	\$5,014	\$0	\$5,913	\$5,913.00	100%
151-HONORARIA	\$6,725	\$1,050	\$16,050	\$15,000.00	93%
211-TRAVEL & SUBSISTENCE	\$12,252	\$461	\$20,000	\$19,538.86	98%
214-MEMBERSHIP/CONFERENCE FEES	\$1,940	\$720	\$2,500	\$1,780.00	71%
217-TELEPHONE	\$1,661	\$775	\$2,000	\$1,225.37	61%
221-ADVERTISING	\$12,924	\$1,891	\$20,000	\$18,108.53	91%
232-LEGAL	\$11,314	\$816	\$7,000	\$6,183.58	88%
235-PROFESSIONAL FEES	\$119,205	\$346	\$60,000	\$59,654.31	99%
239-TRAINING & EDUCATION	\$8,371	\$1,457	\$6,500	\$5,042.75	78%
255-VEHICLE REPAIR	\$2,554	\$6	\$2,000	\$1,993.63	100%
267-AVL MAINTENANCE	\$6,484	\$0	\$0	\$0.00	0%
274-INSURANCE	\$3,313	\$0	\$5,550	\$5,550.00	100%
511-GOODS AND SUPPLIES	\$8,024	\$347	\$7,500	\$7,153.36	95%
521-FUEL & OIL	\$5,656	\$450	\$10,000	\$9,550.42	96%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$145,100	\$145,100.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$28,702	\$0	\$0	\$0.00	0%
TOTAL EXPENDITURES	\$560,835	\$62,844	\$683,172	\$620,328.24	91%
SURPLUS	(\$374,849)	(\$35,797)	(\$564,672)	\$528,875.39	-94%

**MD of Mackenzie
63-Agriculture
March 31, 2007**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$5,435	\$0	\$2,600	(\$2,600.00)	-100%
560-RENTAL & LEASE REVENUE	\$3,638	\$0	\$4,500	(\$4,500.00)	-100%
840-PROVINCIAL GRANTS	\$125,990	\$0	\$60,000	(\$60,000.00)	-100%
TOTAL REVENUE	\$135,063	\$0	\$67,100	(\$67,100.00)	-100%
EXPENDITURE					
110-WAGES & SALARIES	\$77,065	\$9,454	\$103,156	\$93,701.55	91%
132-BENEFITS	\$12,733	\$3,060	\$15,070	\$12,009.70	80%
136-WCB CONTRIBUTIONS	\$1,468	\$0	\$1,908	\$1,908.00	100%
151-HONORARIA	\$5,675	\$600	\$7,125	\$6,525.00	92%
211-TRAVEL & SUBSISTENCE	\$6,843	\$1,015	\$9,300	\$8,285.16	89%
214-MEMBERSHIP/CONFERENCE FEES	\$3,057	\$2,094	\$3,170	\$1,075.66	34%
217-TELEPHONE	\$1,103	\$123	\$1,080	\$957.00	89%
221-ADVERTISING	\$2,060	\$0	\$2,000	\$2,000.00	100%
233-ENGINEERING CONSULTING	\$41,113	\$0	\$55,000	\$55,000.00	100%
239-TRAINING & EDUCATION	\$0	\$0	\$4,000	\$4,000.00	100%
253-EQUIPMENT REPAIR	\$2,245	\$0	\$2,500	\$2,500.00	100%
255-VEHICLE REPAIR	\$5,677	\$805	\$18,500	\$17,695.07	96%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$354,231	\$0	\$395,000	\$395,000.00	100%
262-BUILDING & LAND RENTAL	\$225	\$0	\$500	\$500.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$2,262	\$0	\$2,750	\$2,750.00	100%
266-COMMUNICATIONS	\$967	\$147	\$1,000	\$852.72	85%
274-INSURANCE	\$8,541	\$0	\$11,385	\$11,385.00	100%
511-GOODS AND SUPPLIES	\$2,986	\$65	\$8,000	\$7,934.54	99%
521-FUEL & OIL	\$11,206	\$839	\$15,500	\$14,660.54	95%
531-CHEMICALS/SALT	\$153	\$0	\$35,000	\$35,000.00	100%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,000	\$35,000	\$35,000	\$0.00	0%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000	\$0	\$250,000	\$250,000.00	100%
TOTAL EXPENDITURES	\$819,608	\$53,204	\$976,944	\$923,739.94	95%
SURPLUS	(\$684,545)	(\$53,204)	(\$909,844)	\$856,639.94	-94%

MD of Mackenzie
64-Veterinary Service
 March 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
151-HONORARIA	\$0	\$0	\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE	\$572	\$0	\$300	\$300.00	100%
235-PROFESSIONAL FEES	\$45,819	\$58,500	\$75,000	\$16,500.00	22%
TOTAL EXPENDITURES	\$46,391	\$58,500	\$76,050	\$17,550.00	23%
SURPLUS	(\$46,391)	(\$58,500)	(\$76,050)	\$17,550.00	-23%

**MD of Mackenzie
66-Subdivision
March 31, 2007**

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$66,880	\$0	\$19,100	(\$19,100.00)	-100%
597-OTHER REVENUE	\$864	\$0	\$0	\$0.00	0%
TOTAL REVENUE	\$67,744	\$0	\$19,100	(\$19,100.00)	-100%
EXPENDITURE					
221-ADVERTISING	\$0	\$0	\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES	\$0	\$0	\$2,500	\$2,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,488	\$0	\$3,600	\$3,600.00	100%
992-COST OF LAND SOLD	\$17,257	\$0	\$12,000	\$12,000.00	100%
TOTAL EXPENDITURES	\$67,745	\$0	\$19,100	\$19,100.00	100%
SURPLUS	(\$1)	\$0	\$0	\$0.00	0%

**MD of Mackenzie
71-Recreation Boards
March 31, 2007**

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$32,221	\$0	\$0	\$0.00	0%
TOTAL REVENUE	\$32,221	\$0	\$0	\$0.00	0%
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$0	\$0	\$0.00	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$606,786	\$364,188	\$612,544	\$248,356.42	41%
763-CONTRIBUTED TO CAPITAL RESERVE	\$33,044	\$0	\$0	\$0.00	0%
TOTAL EXPENDITURES	\$739,734	\$364,188	\$612,544	\$248,356.42	41%
SURPLUS	(\$707,513)	(\$364,188)	(\$612,544)	\$248,356.42	-41%

MD of Mackenzie
72-Parks & Playgrounds
March 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$10,320	\$0	\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$10,320	\$0	\$10,000	(\$10,000.00)	-100%
EXPENDITURE					
110-WAGES & SALARIES	\$60,061	\$0	\$71,537	\$71,537.00	100%
132-BENEFITS	\$4,007	\$0	\$4,961	\$4,961.00	100%
136-WCB CONTRIBUTIONS	\$1,442	\$0	\$1,323	\$1,323.00	100%
214-MEMBERSHIP/CONFERENCE FEES	\$0	\$0	\$500	\$500.00	100%
221-ADVERTISING	\$597	\$651	\$1,300	\$648.85	50%
235-PROFESSIONAL FEES	\$40,215	\$0	\$50,000	\$50,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$836	\$0	\$6,000	\$6,000.00	100%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$18,515	\$0	\$37,150	\$37,150.00	100%
511-GOODS AND SUPPLIES	\$12,215	\$9	\$16,450	\$16,440.51	100%
521-FUEL & OIL	\$1,061	\$0	\$5,000	\$5,000.00	100%
762-CONTRIBUTED TO CAPITAL	\$0	\$0	\$75,000	\$75,000.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$50,000	\$0	\$50,000	\$50,000.00	100%
TOTAL EXPENDITURES	\$188,950	\$661	\$319,221	\$318,560.36	100%
SURPLUS	(\$178,630)	(\$661)	(\$309,221)	\$308,560.36	-100%

MD of Mackenzie
73-Tourism
March 31, 2007

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$12,859	\$12,109	\$13,250	\$1,141.25	9%
221-ADVERTISING	\$1,605	\$2,750	\$2,125	(\$625.00)	-29%
511-GOODS AND SUPPLIES	\$6,975	\$0	\$7,100	\$7,100.00	100%
TOTAL EXPENDITURES	\$21,439	\$14,859	\$22,475	\$7,616.25	34%
SURPLUS	(\$21,439)	(\$14,859)	(\$22,475)	\$7,616.25	-34%

MD of Mackenzie
74-Library Service
March 31, 2007

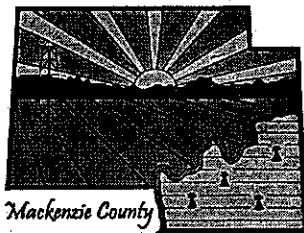
	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$15,000	\$15,500	\$15,500	\$0.00	0%
735-GRANTS TO OTHER ORGANIZATIONS	\$130,295	\$134,204	\$134,204	\$0.00	0%
TOTAL EXPENDITURES	\$145,295	\$149,704	\$149,704	\$0.00	0%
SURPLUS	(\$145,295)	(\$149,704)	(\$149,704)	\$0.00	0%

**MD of Mackenzie
85-Requisitions
March 31, 2007**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2007</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,776,568	\$0	\$0	\$0.00	0%
750-SENIORS FOUNDATION	\$436,896	\$218,448	\$0	(\$218,448.00)	0%
TOTAL EXPENDITURES	\$7,213,464	\$218,448	\$0	(\$218,448.00)	0%
SURPLUS	(\$7,213,464)	(\$218,448)	\$0	(\$218,448.00)	0%

MD of Mackenzie
97-Other Transfers
 March 31, 2007

	<u>2006 Actual</u> <u>Total</u>	<u>2007 Actual</u> <u>Total</u>	<u>2007</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$812,128	\$0	\$0	\$0.00	0%
764-CONTRIBUTED TO OPERATING RESERVE	\$812,128	\$0	\$0	\$0.00	0%
TOTAL EXPENDITURES	\$1,624,255	\$0	\$0	\$0.00	0%
SURPLUS	(\$1,624,255)	\$0	\$0	\$0.00	0%



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	Agricultural Service Board
Title:	Mackenzie Applied Research Association – Proposed Memorandum of Understanding

BACKGROUND / PROPOSAL:

Mackenzie Applied Research Association (MARA) is a local entity committed to agricultural research and extension within Mackenzie County.

Mackenzie County provides MARA with an annual grant of \$35,000. There is no formal agreement or Memorandum of Understanding (MOU) for a continuation of funding between these two parties.

OPTIONS & BENEFITS:

The Agricultural Service Board and MARA have drafted the attached MOU.

COSTS & SOURCE OF FUNDING:

\$35,000

RECOMMENDED ACTION:

That Council accept the draft Memorandum of Understanding between Mackenzie County and Mackenzie Applied Research Association and approve the continuation of funding, as presented.

Author: G. Smith

Review Date: April 3, 2007

CAO

MEMORANDUM OF UNDERSTANDING

Between

Mackenzie Applied Research Association
or "MARA"

And

Mackenzie County

WHEREAS each Party recognizes the vital importance of agricultural applied research and extension and the new knowledge and applications it creates.

WHEREAS the parties acknowledge that the administrative support systems and controls related to research supported by the agencies impose facilities and administrative costs on the parties, requiring judicious choices concerning the nature of these systems and controls.

WHEREAS these Institutional roles and responsibilities, represents the basic requirements for obtaining and maintaining eligibility to administer Agency funds.

THEREFORE Mackenzie County provides MARA with a grant of \$35,000 per year, commencing January 2007, to promote and assist agricultural applied research and extension. The value and allocation of this grant is for three years subject to annual review by the Agricultural Service Board.

MARA shall provide an annual Business Plan for the New Year to the Mackenzie County Agricultural Service Board prior to December 31st of each year.

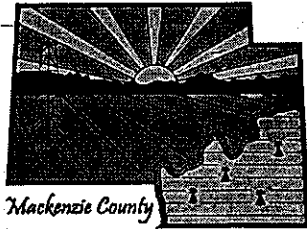
MARA shall provide the Mackenzie County Agricultural Service Board with an annual final report outlining how grant funds have been allocated and goals achieved in comparison to the previously established annual Business Plan for that respective year prior to January 31st of the subsequent year.

Mackenzie Applied Research
Association

Mackenzie County

Date

Date



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Council Workshop

BACKGROUND / PROPOSAL:

The proposed dates and location of Council's workshop are as follows:

Date: June 25 & 26, 2007

Location: Chateau Louis Hotel & Conference Centre, Edmonton

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

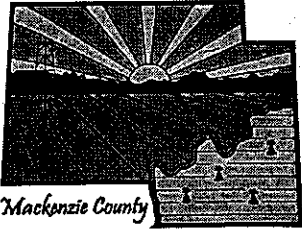
RECOMMENDED ACTION:

That Council hold a workshop on June 25 and 26, 2007 in Edmonton.

Author: W. Kostiw

Review Date: April 3, 2007

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	June 28, 2007 Council Meeting

BACKGROUND / PROPOSAL:

Administration is recommending changing the June 28th Council meeting due to an opportunity to meet with the Premier and Cabinet Ministers.

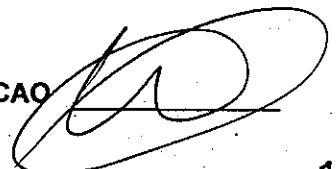
OPTIONS & BENEFITS:

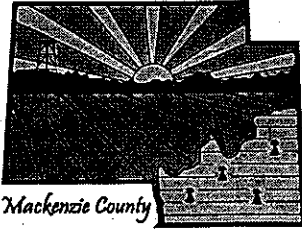
COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council change the June 28, 2007 Council meeting to June 29, 2007.

Author: W. Kostiw **Review Date:** April 3, 2007

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Open House & Ratepayer Meeting - High Level Rural

BACKGROUND / PROPOSAL:

At the previous Council meeting dates were set for open houses and ratepayer meetings in La Crete, Fort Vermilion, and Zama. A date needs to be set for High Level rural.

The following dates were set:

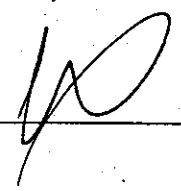
La Crete	May 9, 2007
Fort Vermilion	May 10, 2007
Zama	June 11, 2007

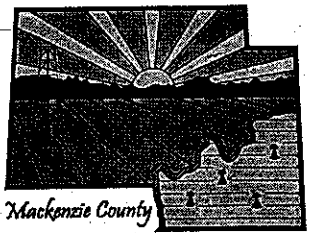
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Open House and Ratepayer meeting for High Level rural be set for _____, 2007.

Author: W. Kostiw Review Date: April 3, 2007 CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for information purposes:

	Page
• Council Calendar ^{April - July} (March - June 2007)	187
• Mackenzie Housing Management Board Meeting Minutes – February 28, 2007	191
• Power to the People (Edmonton Sun)	195
• Letter from Alberta Health & Wellness – Ambulance Funding (March 21, 2007)	197
• FCM Members' Advisory	199
• Alberta Agriculture & Food – Wild Boar Control Measures	201
• Northern Alberta Mayors' and Reeves' Caucus Meeting Minutes (February 16, 2007)	210
• Municipal Government Board (MGB) Notice of Preliminary Hearing (March 27, 2007)	216

OPTIONS & BENEFITS:

For information.

COSTS & SOURCE OF FUNDING:

N/A

Author: W. Kostiw Review Date: April 3, 2007 CAO

April 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Managers Meeting 10:00 am (FV) CAO & Directors	4 REDI Board Meeting 5 pm Sarapuk, Braun	5 Finance Committee 10 am (FV) Reeve, Sarapuk, Braun, Watson, CAO, Joulia Zama Rec Board Wardley	6 Good Friday	7
8 Easter Sunday	9 Easter Monday	10	11 Council Meeting 10 am (FV) REDI Management Meeting Sarapuk, Braun	12 La Crete Rec. Board 6 pm—Braun Premier's Dinner 4 pm (Edm)	13 Chris Warkentin—MP (La Crete)	14 Noralta Spring Break-up Party (Zama) Wardley
15	16 MPC Meeting 10 am (LC) Braun, Froese, Paul	17 Volunteer Appreciation Supper (Fort Vermilion)	18 Managers Meeting 10:00 am (FV) CAO & Directors	19 HPRC 7 pm Driedger, Watson	20	21
Manager's Meeting (PR) - CAO, Directors						
22	23 SDAB Hearing 10 am (FV) Sarapuk	24	25 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	26 MPC Meeting 6 pm (FV) Braun, Froese, Paul	27 La Crete Trade Show Northwest Mayors & Reeves (High Level) Reeve	28 Mackenzie Waste Management Meeting 10 am (FV) Braun, Watson John
ARMAA—CAO				Ranger's Regional Exercise—Paul		
29 Ranger's Regional Exercise—Paul	30					

May 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 AAMD&C Zone 4 Reeve's & CAO's Meeting 10 am (Grimshaw) Reeve, CAO	2 Ag Land Task Force 10 am (HL) Reeve, Sarapuk, Froese, Paul Managers Meeting 1:00 pm (FV) CAO & Directors	3 Union Negotiations Wardley, Driedger Zama Rec Board Wardley	4	5
				PC Annual General Meeting (Edmonton)		
6	7	8 Council Meeting 10 am (FV) Fort Vermilion Recreation Board Thompson	9 Open House/ Ratepayers Meeting (La Crete)	10 Open House/ Ratepayers Meeting (Fort Vermilion) La Crete Rec. Board 6 pm—Braun	11	12
13	14	15	16 Managers Meeting 10:00 am (FV) CAO & Directors	17 HPRC 7 pm Driedger, Watson	18	19
20	21 Victoria Day	22	23 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	24	25 Northern Lights Forest Education Society Supper Sarapuk	26
27	28	29	30	31		
Pentecost						

June 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
					FCM Annual Conference—Calgary Reeve, Braun, Wardley, CAO	
3	4	5	6	7	8	9
FCM Annual Conference—Calgary Reeve, Braun, Wardley, CAO			Managers Meeting 10:00 am (FV) CAO & Directors		Mackenzie Regional Governance Forum 10 am (FV) Council, CAO, Directors	
10	11	12	13	14	15	16
	Open House/ Ratepayers Meeting (Zama)	Council Meeting 10 am (Zama)			Volunteer Appreciation Supper (La Crete)	Farmer's Day (La Crete)
17	18	19	20	21	22	23
			Managers Meeting 10:00 am (FV) CAO & Directors			
24	25	26	27	28	29	30
Council Workshop (Tentative Date) Council, CAO, Directors			Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)			

July 2007

Mackenzie County

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Canada Day	2 County Offices Closed	3	4	5	6	7
8	9	10 Council Meeting 10 am (FV)	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 Operations Committee 1 pm (FV) Council Meeting 6 pm (FV)	26	27	28
29	30	31				

Mackenzie Housing Management Board
Board Meeting Minutes
February 28, 2007
Heimstaed Lodge

Present: Wally Schroeder George Friesen Abe Peters Daryl Zielsdorf
John W Driedger Ray Toews Mike Mihaly

Staff: Helen Braun Dorothy Klassen Deena Aspinall

1. Called to order at 11:00am
2. Agenda
Motion to adopt agenda with additions
Moved by John W. Driedger Carried
Additions being:
 - 3.3 February Board meeting
 4. CAO report
3. Minutes
 - 3.1 **Motion to approve the January 22, 2007 Board meeting minutes as presented**
Moved by John W. Driedger Carried
 - 3.2 **Motion to approve the January 29, 2007 Special Board meeting minutes**
Moved by John W. Driedger Carried
 - 3.3 **Motion to approve the February 08, 2007 Special Board Budget meeting**
Moved by John W. Driedger Carried
4. CAO Report
Motion to approve the CAO Report as presented
Moved by George Friesen Carried

Motion to clarify voting procedure for the Town of High Level representatives in regards to housing procedure, until clarification, Town of High Level representatives will abstain from voting on Housing procedures
Moved by Mike Mihaly Carried
5. Financial Reports
 - 5.1 **Motion to approve January 31, 2007 Housing Budget Report as presented**
Moved by Ray Toews Carried

5.2 Motion to approve November 31, 2007 Lodge Budget Report as Presented
Moved by John W. Driedger Carried

Board took a break @ 11:55am. Back to order @ 12:36pm.

6. New Business

6.1 Report on meeting with Minister Greg Melchin/ Minister Dave Hancock (6.4) was moved to 6.1.

Helen and Wally reported on meeting with the Ministers

Dave Neufeld joined the Board meeting @ 1:08pm by tele conference

6.2 2007 Lodge Budget

Helen's recommendation to the Board was that the 2007 Lodge Budget be approved as presented, with the restriction that any additional revenues received in 2007 will not be used for operations in 2007 without prior Board approval.

Motion to approve 2007 Lodge Budget with restriction

Moved by George Friesen

In Favor: Wally Schroeder Dave Neufeld, George Friesen, John W. Driedger & Abe Peters.

Opposed: Mike Mihaly, Ray Toews Daryl Zielsdorf

Dave Neufeld left the Board meeting @ 2:10pm

6.3 Policy Review and development

Helen reported on the Policies and Procedures that were purchased for Mackenzie Housing Management. Policies and Procedures must be in place and approved by May 01, 2007.

6.4 Lodge resident family meeting

Family meeting planed for March 09, @7:30 pm @ the Heritage site.

All Board Members and Council Members are invited

6.5 Report on meeting with Minister Greg Melchin/Minister Dave Hancock

Was moved to 6.1

7. Information Items

Motion to approve 7.1 & 7.2 as information items

Moved by Ray Toews

Carried

Motion to go in camera @ 2:21pm.

Moved by John W. Driedger Carried
Motion to come out of camera @ 2:26pm
Moved by George Friesen Carried

Format for CAOs' contract needs to change
Motion that Wally Schroeder, Helen Braun, & Ray Toews work out the details.
Moved by George Friesen Carried

Next meeting date set for March 26, 07 @ 10:00am

Motion to adjourn at 2:28
Moved by John W. Driedger Carried

The February 28, 2007 Minutes were adopted this _____ day of _____ 2007.

Chairman of the board

Wally Schroeder

CAO

Helen Braun

Power to the people

EPCOR cash a relief for city coffers, but it looks like it'll be one-time payout

EPCOR CEO Don Lowry had some good news - and some unfortunate news - in his year-end report yesterday.

And if you are Edmonton's struggling city manager Al Maurer, that kind of talk is not what the guy whose impossible mission is to satisfy the socialist schemes and dreams of his city council bosses wants to hear.

Net income for the power and water company carved out of what were once benign city utilities soared to \$632 million last year from \$159 million in 2005.

EPCOR and council go through a silly semantics charade. So instead of simply calling it the city's cut, they refer to it as the "common dividend payment."

And this too went up, to \$125 million in 2006 from \$122.7 million in 2005. And not a minute too soon.

Maurer was crying the blues in his budget report where he talked about the "tough balancing act" he faces.

Then he lamented about

new neighbourhoods needing facilities and services, mature areas of the city falling apart, wages going up and construction materials driving up the costs of projects.

"Unprecedented economic growth and thousands of new residents puts a great deal of pressure on the city," Maurer sighed.

Maurer's one ace in the hole is the EPCOR board of directors' dividend, which his budget blurb insists "is expected to pay the shareholder" around

\$128 million in 2007, plus another \$38 million in taxes and franchise fees. That adds up to around 7% of the city's total revenues and makes the \$31 million from the Ed-Tel endowment fund look puny by comparison.

Except maybe Maurer shouldn't consider this as money in the bank.

Not after Lowry revealed that a good chunk of last year's increased net earnings came from a windfall when EPCOR

sold off its share of the Battle River power plant's power purchase arrangement.

Lowry warned shareholders - who in reality are Edmonton property taxpayers - "We do not expect gains such as these every year."

In the 2007 outlook section of his report Lowry added, "Our earnings are expected to be lower."

He then spoke of troubling times on the horizon as the Harper and Stelmach governments gang up on power companies - especially those like EPCOR that burn coal and natural gas to generate their juice.

"Actual development of new generation has been challenged by concerns regarding fuel choices because of the volatility in natural gas prices and legislative uncertainty with respect to air emissions," he said.

And while the windmill and pig poop guys can make a lot of noise - and get millions in subsidies heaped on them by politicians - Lowry still expects "the majority of new generation" to come from coal and gas. This is not exactly

new information. But one thing is certain now that both the federal and provincial Conservative parties have drunk the Kyoto Kool-Aid. Meeting the emissions targets "will result in increased operating costs to EPCOR."

Lowry's document further warned his city council matters that the Alberta Tories' \$15-a-tonne carbon tax - which kicks in this coming July - "could be material" to EPCOR's bottom line. So don't count on the \$128 million

it never rains but it pours down at city hall. The Friends of the Muni Airport - now called the Commuter Air Access Network of Alberta - are back in business.

They are armed with a new directive from Alberta Premier Ed Stelmach to Infrastructure Minister Luke Ouellette, in which Steadie Eddie orders the Pine Lake political to "develop a new provincial aviation strategy."

It specifically calls for him to "explore options to ensure the viability of small airports in Alberta," like Edmonton's City Centre Airport - which

was closed to commercial traffic under dubious claims that splitting flights between it and the County of Leduc's remote Edmonton International Airport was diverting passenger traffic to Calgary.

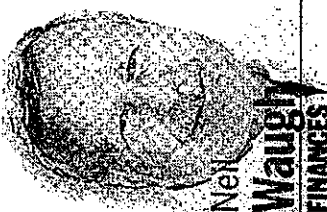
Now the commuter group - largely made up of Alberta municipal governments that are mad after their downtown commuter air link was severed - is demanding the PCs bring in an "open skies" policy. The policy allows for "free market competition" and gives airlines "fair and equal opportunities to compete."

"Airlines should be able to fly where passengers want to go," blasted CAANA chairman and former PC MLA Gary Friedel in a recent presentation to northern mayors. "Not where they are directed to go." That's taking an obvious shot at the Edmonton Regional Airports Authority.

Then he blasted the "self-serving forces that do not believe in a market-based system."

Either open the skies or re-open the Muni.

nwaugh@edmontonjournal.com



NEW
Waugh
FINANCES

March 21, 2007

Reeve Bill Neufeld
Reeve
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Neufeld:

In November 2006 the Minister of Health and Wellness wrote to you regarding the status of Ambulance Governance Advisory Council and committed provincial funding for 2007/2008.

The Minister advised that each municipality would receive the same funding allocation for ambulance services in 2007/2008 as it did in 2006/2007 and also advised that the allocation will again be a conditional and accountable grant. Consequently, your municipality will be eligible to receive a conditional grant to help cover a portion of your costs for provision of ambulance services. My staff will be sending you copies of the grants for your signature in the coming weeks.

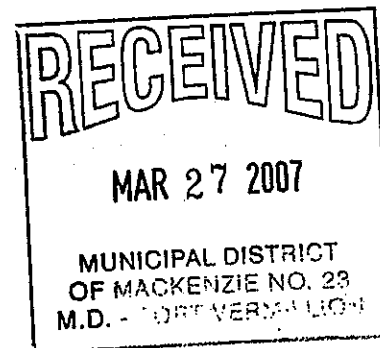
The 2006/07 grant contained the provision requiring municipalities to complete grant reporting with information on revenues, expenditures and operational statistics related to ground ambulance services in your municipality. The reports cover the period April 1, 2006 - March 31, 2007 and are due by June 30, 2007. **Please note that satisfactory reporting is one of the prerequisites for releasing your 2007/08 grant funds (as is the requirement for Alberta Health and Wellness to receive the signed copies of the new agreements). Please send these reports to us as soon as possible after April 1, 2007 so that we can address any questions quickly and avoid delays in processing the grants.**

If you have any questions regarding the grant provisions, please contact Ilana Knisely at (780) 427-4460 or Tyler James at (780) 422-9698, Emergency Health Services. If you are calling outside the Edmonton area, you can call toll-free by dialling 310-0000 then (780) 427-4460 or (780) 422-9698 when prompted.

Yours truly,



Janet Skinner
Assistant Deputy Minister
Program Services Division



FCM

Federation of Canadian Municipalities

Fédération canadienne des municipalités

March 23, 2007

Please distribute to all Members of Council

MEMBERS' ADVISORY

WINNIPEG COUNCILLOR GORD STEEVES BECOMES NEW FCM PRESIDENT

Following a decision at a special meeting of the National Board of Directors on Wednesday, March 21, 2007, Winnipeg Councillor Gord Steeves, FCM's First Vice-President, became the new President of the Federation of Canadian Municipalities.

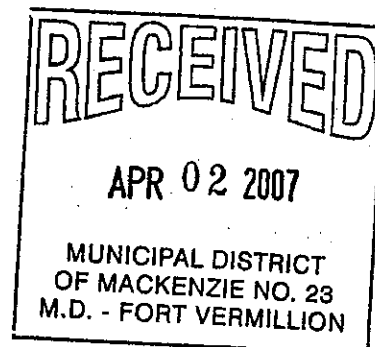
Mayor Jean Perrault, of Sherbrooke, Que., becomes FCM's First Vice-President; Mayor Basil Stewart, of Summerside, P.E.I., becomes Second Vice-President; Director Hans Cunningham, of the Regional District of Kootenay, B.C., becomes Third Vice-President; and Mayor Ann MacLean, of New Glasgow, N.S., is Past President.

If you have any questions, please contact Acting CEO Jean-François Trépanier at 613-907-6262.



ALBERTA
AGRICULTURE AND FOOD

*Honourable George Groeneveld
MLA, Highwood*



March 6, 2007

To Municipal Officials:

Alberta Agriculture and Food (AF) is commencing a stakeholder consultation regarding potential wild boar control measures. AF has received requests from several rural municipalities for assistance in controlling wild boar running at large. AF is seeking to evaluate whether wild boar running at large is an issue throughout the province. As well, AF is seeking to evaluate the potential effectiveness of various wild boar control measures. This stakeholder consultation initiative is an effort for AF to fully evaluate the possible courses of action.

AF would appreciate your feedback in the form of the attached survey. Please submit your response by mail, e-mail, or fax by May 31, 2007 to:

Jo-An Christiansen, Legislative Review Officer
Regulatory Services Division
Alberta Agriculture and Food
By mail: 2nd Floor, 6903 - 116 Street
Edmonton, AB T6H 5Z2
By e-mail: jo-an.christiansen@gov.ab.ca
By fax: (780) 422-4513

Please note that your personal contact information (name, position title, organization name, address, telephone, fax, and e-mail) and response are protected by the *Freedom of Information and Protection of Privacy (FOIP) Act*. All responses will be treated confidentially. The information is being collected under the legal authority of the FOIP Act, Section 33(c). The information collected relates directly to and is necessary for the legislative review process undertaken by AF. If you have any questions about the stakeholder consultation process, please contact Jo-An Christiansen at (780) 644-5416.

.../2

Municipal Officials
Page Two
March 6, 2007

I look forward to working with you and all other interested stakeholders to develop wild boar control measures. Please feel free to contact Mr. Cliff Munroe, Director, Regulatory Services Division, AF. Mr. Munroe can be reached by telephone at (780) 422-7197, toll-free by dialing 310-0000, or by e-mail at cliff.munroe@gov.ab.ca.

Sincerely,



George Groeneveld
Minister

cc: Cliff Munroe, Agriculture and Food
Jo-An Christiansen, Agriculture and Food

Enclosure

**Stakeholder Consultation
Feedback Form
Wild Boar Control Measures**

Stakeholders are invited to provide feedback regarding the appropriateness of the following wild boar control measures:

- 1) Control of feral wild boar by declaring wild boar a pest within specific geographic areas under the *Agricultural Pests Act*.
- 2) Control of feral wild boar by declaring wild boar a pest throughout the province under the *Agricultural Pests Act*.
- 3) Control of domesticated wild boar by defining wild boar as a "designated animal" under the *Stray Animals Act*. This will allow for the enactment of a new wild boar regulation to provide for:
 - a) Registration of farms;
 - b) Identification of wild boar;
 - c) Standards for confinement of wild boar;
 - d) Authority of an owner or occupier of land, an inspector, and a municipal by-law enforcement officer to capture or destroy wild boar running at large;
 - e) Traceability requirements (identification of the wild boar and its producer) to support a claim for compensation from the producer for damages attributable to the producer's wild boar; and
 - f) Designating wild boar control areas within or throughout the province.

Background

- Wild boar has a maximum life span of approximately 25 years. They can produce one or two litters per year, each with four to twelve piglets. They can range annually of up to 50 square kilometres. Their preferred food sources include plant roots and stems. An adult male wild boar can weigh up to 200 kilograms and sows up to 170 kilograms. Their maximum length is 1.8 metres. Their maximum height is one metre at the shoulder.
- Once established, control of feral wild boar is difficult and time-consuming. Their high reproductive capability, hardiness, adaptability, tenaciousness and the availability of a limited number of control techniques compounds the difficulty. Their population can sustain a high mortality rate before control or eradication is realized.
- Wild boar running at large pose a threat to the safety of property and people, as they are destructive of property and potentially dangerous to people.

Potential Solution 3 - Wild Boar Regulation

Wild boar could be declared a "designated animal" under the *Stray Animals Act*. Under this statute, the owner of the livestock is liable for damage done to property and expenses attributable to the livestock in trespass. The *Stray Animals Amendment Act, 2005* received Royal Assent on May 10, 2005 and will come into force upon Proclamation. The *Stray Animals Act* will then provide the regulatory authority to protect property and promote public safety through enacting a new regulation to control a "designated animal." This could mean defining wild boar as a designated animal and creating a wild boar regulation. A domesticated wild boar running-at-large would likely be identifiable and the owner of the animal would be obligated to take control measures. The *Stray Animals Act* provides for compensation for damages. For instance, if a wild boar damages property and the animal owner is known, the legislation prescribes that the animal owner is liable for compensation to the person suffering damages attributable to the wild boar. The proposed regulation could provide for:

- a) Registration of farms;
- b) Identification of wild boar;
- c) Standards for confinement of wild boar;
- d) Authority of an owner or occupier of land, an inspector, and a municipal by-law enforcement officer to capture or destroy wild boar running at large;
- e) Traceability requirements (identification of the wild boar and its producer) to support a claim for compensation from the producer for damages attributable to the producer's wild boar; and
- f) Designating wild boar control areas within or throughout the province.

Feedback

Please provide your feedback on this potential course of action.

Contact Information

Name: _____

Position Title (if applicable): _____

Organization (if applicable): _____

Address: _____

City, Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

E-mail: _____

Feedback Submission

Thank you for your consideration. Please submit your response by mail, e-mail, or fax by May 31, 2007 to:

By mail: Jo-An Christiansen, Legislative Review Officer
Regulatory Services Division
Alberta Agriculture and Food
2nd Floor, 6903 - 116 Street
Edmonton, AB T6H 5Z2

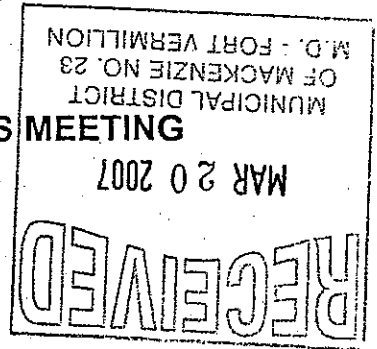
By e-mail: jo-an.christiansen@gov.ab.ca

By fax: (780) 422-4513

Ap 11

NORTHERN ALBERTA MAYORS' AND REEVES' CAUCUS MEETING #43

Shaw Conference Centre – Salon 4
Friday, February 16, 2007



PRESENT:

Mayor Stephen Mandel	City of Edmonton
Councillor Ron Hayter	City of Edmonton
Mayor Norman Adolphson	Town of Valleyview
Reeve Charlie Ashbey	County of Athabasca
Mayor Ken Baker	City of Lloydminster
Mayor Lloyd Bertschi	Town of Morinville
Mayor Camille Berube	Town of Beaumont
Reeve Robert Bouchard	County of St. Paul No. 19
Mayor John Brodrick	Town of High Prairie
Mayor Carole Carpenter	Town of Smoky Lake
Mayor Paul Chalifoux	City of St. Albert
Mayor Richard Coleman	Town of Vegreville
Mayor Donna Cowan	Town of Stony Plain
Deputy Mayor Jackie Dube	Town of Grande Cache
Mayor Leonard Ewanishan	Town of Two Hills
Mayor Don Faulkner	Town of Calmar
Deputy Mayor Anita Fisher	Town of Devon
Reeve Ken Foley	Municipal District of Bonnyville No. 87
Councillor Armand Gagnier	City of Cold Lake
Councillor Ed Gibbons	City of Edmonton
Reeve Lorraine Gislason	County of Athabasca
Mayor David Gursky	Town of Millet
Mayor Rick Hart	Village of Thorsby
Mayor Helmut Hinteregger	Sturgeon County
Reeve Peter Kirylichuk	Lakeland County
Mayor Phyllis Kobasiuk	Parkland County
Mayor Thomas Lett	Town of Lac La Biche
Deputy Mayor Gerry Mazer	City of Grand Prairie
Reeve Everett McDonald	County of Grande Prairie No. 1
Deputy Reeve Mike McRann	Saddle Hills County
Deputy Reeve Albert Melnyk	County of Minburn No. 27
Mayor Mike Mihaly	Town of High Level
Deputy Mayor Marjorie Sterling Miller	Town of Westlock
Deputy Mayor Lynne Mulder	City of Red Deer
Reeve Bill Neufeld	Municipal District of MacKenzie No. 23
Mayor William Nimmo	Town of Gibbons
Deputy Reeve Glen Ockerman	County of St. Paul

Mayor Cathy Oleson	Strathcona County
Reeve Cory Ollikka	Smoky Lake County
Mayor Greg Pasychny	Town of Edson
Mayor Karina Pillay-Kinnee	Town of Slave Lake
Reeve Jim Rennie	Woodlands County
Mayor Theresa Sandul	Town of Spirit River
Mayor Michael Saric	Town of Mundare
Reeve Allen Saylor	County of Two Hills No. 21
Councillor Bill Steinburg	City of Spruce Grove
Mayor Jim Sheasgreen	City of Fort Saskatchewan
Reeve Andrew Stanton	Yellowhead County
Mayor Trevor Thain	Town of Whitecourt
Mayor John Trefanenko	Town of St. Paul
Mayor Carol Trider	Village of Vilna
Mayor Parrish Tung	Town of Elk Point
Deputy Reeve Wakaruk	Municipal District of Bonnyville No. 87
Reeve John Whaley	Leduc County
Reeve Don Whittaker	County of Vermilion River
Reeve Wayne Woldanski	Lamont County
Mayor Judy Woyewitka	Town of Vermillion
Reeve Henry Zolkewski	County of Thorhild No. 7

ALSO PRESENT:

Sue Broderick, Office of the Mayor, City of Edmonton
Lynn Long, Office of the City Clerk, City of Edmonton

The meeting convened at 9.21 a.m. Mayor S. Mandel, City of Edmonton, presided.

OPENING REMARKS AND INTRODUCTION

Mayor S. Mandel welcomed everyone to the meeting, on behalf of the City of Edmonton.

A moment of silence was observed in memory of the recent loss of Councillor Lou Mandrusiak, Bon Accord and Mayor Merv Zadderey, Fox Creek.

ADOPTION OF AGENDA AND PREVIOUS MINUTES

MOVED J. Sheasgreen – R. Hart:

That the February 16, 2007, Northern Alberta Mayors' and Reeves' Caucus meeting agenda be adopted.

CARRIED

MOVED J. Trefanenko – K. Foley:

That the October 13, 2006, Northern Alberta Mayors' and Reeves' Caucus meeting minutes be adopted.

CARRIED

OTHER BUSINESS

Caucus discussed items of business to be considered at the next Northern Alberta Mayors' and Reeves' Caucus meeting.

Mayor S. Mandel's office will find a suitable date in June that won't conflict with the Federation of Canadian Municipalities (FCM) meeting.

Mayor S. Mandel

Mayor S. Mandel's office will invite a few experts to talk about affordable infrastructure construction and news ways to keep costs down.

Mayor S. Mandel

MOVED G. Taylor – R. Hart:

That we add an agenda item to the next Northern Alberta Mayors' and Reeves' Caucus meeting, to have a facilitated discussion regarding infrastructure pressures, concerns and possible methodologies.

CARRIED

MOVED G. Taylor – R. Hart:

That we invite Colin Griffith to our next Northern Alberta Mayors' and Reeves' Caucus meeting in June.

CARRIED

Mayor G. Taylor, Town of Hinton, will forward information to Caucus members on Colin Griffith's upcoming Fare Share Program presentation sponsored by the Chamber of Commerce in Edson.

Mayor G. Taylor

Presentation – Municipal Affairs and Housing

Honourable R. Danyluk, Minister of Municipal Affairs and Housing, made a presentation and answered questions.

Roundtable discussion

Discussion of the issues and recommendations followed.

- **Library Funding**

Caucus members interested in joining a small sub-committee to look at putting forward recommendations to Minister R. Danyluk, Minister of Municipal Affairs and Housing for adequate library funding should contact Deputy Mayor M. Sterling Miller, Town of Westlock or Mayor P. Kobasiuk, Parkland County.

Deputy Mayor M. Sterling Miller, Mayor P. Kobasiuk

Councillor E. Gibbons, City of Edmonton, on behalf of AUMA, will forward all correspondence on libraries over the last couple of years to Deputy Mayor M. Sterling Miller.

Councillor E. Gibbons

MOTION P. Kobasiuk – M. Sterling Miller:

1. *That the Northern Alberta Mayors' and Reeves Caucus allow the Task Force of Libraries to put forward recommendations to the Minister of Municipal Affairs and Housing, Ray Danyluk, to address inadequate per capita and operational funding of library services across the province.*
2. *That the recommendations of the group would also be sent in a letter to the Minister's Council.*

CARRIED

- **Royalties and Tax Regime Review**

Mayor P. Kobasiuk, Parkland County, invited Caucus members to provide input on the following issues:

- 1) Minister of Finance, Lyle Oberg's position on regional cooperation and collaboration.
- 2) Minister of Finance, Lyle Oberg's review on royalties and tax regime being carried out to provide funding and support for communities in the province that are experiencing growth pressures.

Mayor K. Baker, City of Lloydminster agreed to Chair a sub-committee to look at some of the challenges and concerns of increased social and infrastructure costs that are occurring in municipalities as a result of the exploitation of oil and gas. Caucus members who want to participate should contact Mayor K. Baker.

Mayor K. Baker

Mayor S. Mandel will send a letter to the Minister of Finance, Lyle Oberg, that the Northern Alberta Mayors' and Reeves' Caucus have a great concern about the cost of social and infrastructure costs that are occurring in their areas as a result of the increase and exportation of oil and gas. We encourage the province to come up with a new formula that will allow counties and municipalities to address those challenges and that the Northern Alberta Mayors' and Reeves' Caucus supports this and would at the appropriate time, be willing to make a presentation to the Minister of Finance. A draft copy will be forwarded to Caucus members for input.

Motion P. Kobasiuk – P. Chalifoux:

- 1. That Mayor S. Mandel, will send a letter to the Minister of Finance, Lyle Oberg.**
- 2. That Mayor K. Baker will Chair a subcommittee to look at the challenges and concerns of increased social and infrastructure costs.**
- 3. That Mayor S. Mandel will invite the Minister of Finance, Lyle Oberg to our next Northern Alberta Mayors' and Reeves' Caucus meeting.**

The meeting recessed at 12:11 p.m.

The meeting resumed at 1:05 p.m.

Mayor L. Bertschi, Town of Morinville chaired the afternoon session.

PRESENTATION BY COMMUTER AIR ACCESS NETWORK OF ALBERTA

G. Friedel, Chair, Commuter Air Access Network of Alberta, (CAANA) made a presentation and answered questions.

PRESENTATION – INFRASTRUCTURE & TRANSPORTATION

Deputy Minister J. Ramotar made a presentation and answered questions.

Roundtable Discussion

MOTION: J. Whaley – M. Mihaly

That the following motion be tabled until the next Northern Alberta Mayors' and Reeves' Caucus meeting:

THAT the Northern Mayors and Reeves support an Alberta Commuter Air Strategy that fosters Open Skies, supports an accessible and efficient air service and is guided by principles that are market driven and is customer destination preferred to generate activity and revenue for ALL airports in Alberta.

NEXT MEETING DATE

The next meeting of the Northern Alberta Mayors' and Reeves Caucus is scheduled to take place in June 8, 2007 at the Shaw Conference Centre.

ADJOURNMENT

The meeting adjourned at 2:35 p.m.

CHAIR
STEPHEN MANDEL
CITY OF EDMONTON

**NOTICE OF INCOMPLETE APPLICATION &
NOTICE OF PRELIMINARY HEARING**

March 27, 2007

Complainant
Shawna Burke-Martin
Deloitte & Touche
3000-700 2 ST SW
Calgary AB T2P 0S7

Respondent
Steve White
Alberta Municipal Affairs and Housing
10155 102 St NW
Edmonton AB T5J 4L4

**Re: 2007 (tax year) Linear Property Assessment Complaints
Canetic Resources Trust - MA ID 3978**

On March 15, 2007 the Municipal Government Board (MGB) received your complaint on the linear property assessment notice, 2006 assessment year for 2007 tax year. To proceed with your complaint, the MGB requires the following information within 14 days:

- A copy of the municipal header pages of the Linear Property Assessment Notice for each municipality under complaint. This page shows the addresses of the municipalities as well as the deadline by which to file a complaint: March 15, 2007.
- A copy of the pages of the Assessment Notice showing the details of each of the properties under complaint.

An electronic complaint form can be obtained at the MGB website at www.municipalaffairs.gov.ab.ca/mgb/LinearFormsRpts.htm, under Linear Forms. An instruction/information sheet is also available at this Internet site. If you wish to submit the detail reports in electronic format, the MGB is accepting the complete PDF-files that contain this information.

If the MGB does not receive this information within 14 days, a preliminary hearing will be held on Tuesday, April 10, 2007 to deal with the incompleteness of the application.

This letter is to serve notice that a preliminary hearing to resolve the issue of incompleteness of your application has been scheduled as follows.

DATE: Tuesday, April 10, 2007
TIME: 09:00 AM
PLACE: Room C - MGB - Edmonton
15th fl Commerce Place
10155 - 102 Street
Edmonton, AB

This hearing can be attended by telephone conference call. Please contact Luisa Adams (see below) at least two business days prior to the hearing with a phone number where you can be reached at the time of the hearing.

If you decide not to proceed with all or part of the submitted complaint, please advise the MGB of your decision in writing.

Should you have any questions, you can contact Luisa Adams by e-mail at luisa.adams@gov.ab.ca or by phone at (780) 415-1859.

LC

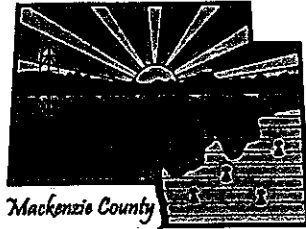
Municipal Government Board

- CC:
- Ken Porter, Brazeau County, PO Box 77, Drayton Valley AB, T7A 1R1
 - Terry Hager, Lacombe County, RR 3, Lacombe AB, T4L 2N3
 - Larry Kirkpatrick, Sturgeon County, 9613 - 100 Street, Morinville AB, T8R 1L9
 - Charlie Cutforth, Ponoka County, 4205 - Highway 2A, Ponoka AB, T4J 1V9
 - Glenda Thomas, County of Vermilion River No. 24, PO Box 69, Kitscoty AB, T0B 2P0
 - Kim Heyman, County of St. Paul, 5015 - 49 Avenue, St. Paul AB, T0A 3A4
 - Allan Winarski, Municipal District of Lesser Slave River No. 124, PO Box 722, Slave Lake AB, T0G 2A0
 - Dale Brown, County of Forty Mile No. 8, PO Box 160, Foremost AB, T0K 0X0
 - Dale Uhrbach, County of Barrhead No. 11, 5306 - 49 Street, Barrhead AB, T7N 1N
 - Gordon Frank, Municipal District of Greenview No. 16, PO Box 1079, Valleyview AB, T0H 3N0
 - Chris Uttley, Alberta Municipal Affairs and Housing, 10155 102 St NW, Edmonton AB, T5J 4L4
 - Noel Moriuama, Acting CAO, County of Newell No. 4, PO Box 130, Brooks AB, T1R 1B2
 - Joe D'Onofrio, Red Deer County, 38106 Rge Rd 275, Red Deer County AB, T4S 2L9
 - James Simpson, Parkland County, 53109A Sec Hwy 779, Parkland County AB, T7Z 1R1
 - Paul Benedetto, County of Thorhild No. 7, PO Box 10, Thorhild AB, T0A 3J0
 - Iris Larson, Municipal District of Provost No. 52, PO Box 300, Provost AB, T0B 3S0
 - Tim Fox, County of Stettler No. 6, PO Box 1270, Stettler AB, T0C 2L0
 - Law Department, Ingrid Johnson, City of Edmonton, 3rd Floor City Hall, 1 Sir Winston Churchill Square, Edmonton AB, T5J 2R7
 - Gary Gibeault, City of Camrose, 5204 - 50 Avenue, Camrose AB, T4V 0S8
 - Ray Coad, Clear Hills County, PO Box 240, Worsley AB, T0H 3W0
 - Jay Slemp, Special Areas Board, Box 820, Hanna AB, T0J 1P
 - Dan Hatch, Cypress County, PO Box 108, Dunmore AB, T0J 1A0

- Jack Ramme, Yellowhead County, 2716 - 1 Ave, Edson AB, T7E 1N9
- Bill Kostiw, Municipal District of Mackenzie No. 23, PO Box 640, Fort Vermillion AB, T0H 1N0
- W.A Rogan, County of Grande Prairie No. 1, 10001 84 Ave, Clairmont AB, T0H 0W0
- Janice Wetzstein, Municipal District of Bonnyville No. 87, PO Bag 1010, Bonnyville AB, T9N 2J7
- Theresa McKelvie, Municipal District of Northern Lights No. 22, PO Box 10, Manning AB, T0H 2M0
- Gordon Johnston, Mountain View County, PO Bag 100, Didsbury AB, T0M 0W0
- Brian Irmen, Clearwater County, PO Box 550, Rocky Mountain House AB, T4T 1A4
- Kevin Stephenson, City of Brooks, PO Bag 880, Brooks AB, T1R 0Z6
- Robert Coon, Red Deer County, 38106 Rge Rd 275, Red Deer County AB, T4S 2L9
- Julie Falkenberg, County of Paintearth, PO Box 509, Castor AB, T0C 0X0
- Irene Cooper, Birch Hills County, PO Box 157, Wanham AB, T0H 3P0
- Gary Buchanan, Vulcan County, PO Box 180, Vulcan AB, T0L 2B0
- David Marynowich, County of Minburn No. 27, PO Box 550, Vegreville AB, T9C 1R6
- Anita Blais, Summer Village of Golden Days, 11318 - 10 Avenue, Edmonton AB, T6J 6S9
- Marnie Smith, Canetic Resources Trust, 1900 255 5 Ave SW, Calgary AB, T2P 3G6
- Cary Smigerowsky, Smoky Lake County, PO Box 310, Smoky Lake AB, T0A 3C0
- Frank Coutney, County of Wetaskiwin No. 10, PO Box 6960, Wetaskiwin AB, T9A 2G5
- Doug Wright, Leduc County, 101, 1101 - 5 Street, Nisku AB, T9E 2X3
- Shelly Armstrong, Flagstaff County, Box 358, Sedgewick AB, T0B 4C0
- John Eriksson, Municipal District of Big Lakes, PO Box 239, High Prairie AB, T0G 1E0
- Duane Coleman, Lakeland County, PO Box 1679, Lac La Biche AB, T0A 2C0
- Luc Mercier, Woodlands County, PO Box 60, Whitecourt AB, T7S 1N3
- Len Szybunka, Lac Ste. Anne County, PO Box 219, Sangudo AB, T0E 2A0
- Jim Woodward, County of Athabasca No. 12, 3602 - 48 Avenue, Athabasca AB, T9S 1M8
- Phil Hamel, Town of Stony Plain, 4905 - 51 Avenue, Stony Plain AB, T7Z 1Y1
- Carol Lind, Brazeau County, P O Box 77, Drayton Valley AB, T7A 1R1
- Clarence Schile, Municipal District of Taber, 4900B - 50 Street, Taber AB, T1G 1T2
- Kelly Buchinski, Municipal District of Wainwright No. 61, 717 - 14 Avenue, Wainwright AB, T9W 1B3
- Robyn Singleton, County of Lethbridge, 100, 905 - 4 Avenue South, Lethbridge AB, T1J 4E4
- James Squire, Westlock County, 10336 - 106 Street, Westlock AB, T7P 2G1
- Al Maurer, City of Edmonton, 3rd Floor City Hall, 1 Sir Winston Churchill Square, Edmonton AB, T5J 2R7
- Robert Doonanco, Municipal District of Bonnyville No. 87, PO Bag 1010, Bonnyville AB, T9N 2J7
- Rene Boutin, Mountain View County, PO Bag 100, Didsbury AB, T0M 0W0
- Jennifer Deak, Wheatland County, Highway 1, RR 1, Strathmore AB, T1P 1J6
- Darcy Ferguson, Special Areas Board, PO Box 820, Hanna AB, T0J 1P0
- Ross Rawlusyk, Starland County, PO Box 249, Morrin AB, T0J 2B0

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Deloitte & Touche
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- Kevin Milner, Saddle Hills County, PO Box 69, Spirit River AB, T0H 3G0
- Lucien Turcotte, Municipal District of Smoky River No. 130, PO Box 210, Falher AB, T0H 1M0
- Gary Popowich, County of Two Hills No. 21, PO Box 490, Two Hills AB, T0B 4K0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, CAO
Title:	Graders Replacement

BACKGROUND / PROPOSAL:

Current status

Two of Mackenzie County's graders will reach the end of their warranty periods/hours during the current period, with the possibility of expanding the fleet with an additional machine. The 2007 capital budget includes \$540,000 (\$280,000 – AMIP funds with the balance coming from Vehicle and Equipment reserve) for the replacement of these two graders.

Request for proposals have been issued to various grader dealers for the replacement of two to six graders. This option also enabled the MD to assess the cost of current fleet retention.

Below is a summary of the current MD graders:

Unit #	2111	2112	2114	2115	2116	2117
Make	Volvo	Volvo	CAT	CAT	Volvo	Volvo
Year	2002	2002	2003	2004	2004	2005
Guarantee expiry date	2007	2007	2008	2009	2009	2010
Current Hours	7343	5820	6404	5319	4330	2943
Projected Hours (Aug' 07)			6800	5674	4700	3400
Limit Hours	7500	7500	7500	7500	7500	7500

Author: _____ Review Date: _____ CAO _____

OPTIONS & BENEFITS

Below are the various costs per grader:

Make	Model	Option	Nominal	NPV
Komatsu	675	Buy	\$ 253,716	\$ 269,994
		Lease	255,616	239,666
John Deere	870D	Buy	219,241	231,066
		Lease	249,711	236,421
	872D - AWD	Buy	248,478	262,011
		Lease	272,165	257,933
CAT	160M	Buy	169,642	190,717
		Lease	233,097	218,723
	160M - AWD	Buy	180,257	203,645
		Lease	255,914	240,117

Assumptions:

- A rate of 4.23% was used, which is the current interest rate on MD surplus funds, to calculate the time value of money impact;
 - Residual amounts were used if there were no buyback options offered; and
 - The cost per hour was adjusted to a 1600 hour per year basis, which is currently the average amount of hours expected to be used by the MD per annum per machine.
- These costs include total operating costs, which include fuel, tires and the AVL system.

COSTS & SOURCE OF FUNDING:

Description	Cost	Trade/ Buyback	AMIP grant	Total
\$540,000 - 2007 Budget:				
Two graders (Volvo) (CAT 160M)	607,426	(250,000)	(280,000)	77,426 (V&E reserve)
Not identified in the 2007 Budget yet:				
Two graders (CAT) (CAT 160M-AWD)	666,510	(395,000)		271,510
Contract grader (CAT 160M)	303,713	-	-	303,713
Total	1,577,649	(645,000)	(280,000)	652,649

Author: _____ Review Date: _____ CAO _____

Replace two machines in current year with the CAT 160M, based on the fact that the machine was the most balanced in terms financial and non-financial terms.

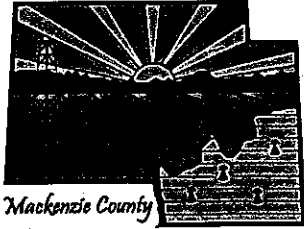
The two CAT not yet due for replacement should however also be replaced with CAT 160M All-wheel-drive machines, due to the high trade values offered by CAT for these two machines. This recommendation is however subject to the availability of surplus funds or other projects where the need or cost benefit ratio is higher.

The High Level contractor's contract expire in 2007, current indications are that he does not want to bid again for the contract due to his old machine. He has indicated that he will be interested in operating one of the MD's machines, for this we recommend that an additional CAT 160M should be purchased.

Refer to the attachment for a detailed summary of the recommendation.

RECOMMENDED ACTION:

That the County purchase two CAT graders at the cost of \$607,426 and that additional funding required be taken out of Vehicle and Equipment reserve.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 11, 2007
Presented By:	William Kostiw, CAO
Title:	Graders Replacement – Attachment

BACKGROUND / PROPOSAL:

Current status

Two of Mackenzie County's graders will reach the end of their warranty periods/hours during the current period, with the possibility of expanding the fleet with an additional machine.

Request for proposals have been issued to various grader dealers for the replacement of two to six graders. This option also enabled the MD to assess the cost of current fleet retention.

Below is a summary of the current MD graders:

Unit #	2111	2112	2114	2115	2116	2117
Make	Volvo	Volvo	CAT	CAT	Volvo	Volvo
Year	2002	2002	2003	2004	2004	2005
Guarantee expiry date	2007	2007	2008	2009	2009	2010
Current Hours	7343	5820	6404	5319	4330	2943
Projected Hours (Aug' 07)			6800	5674	4700	3400
Limit Hours	7500	7500	7500	7500	7500	7500

Objectives

Our objectives were to assess:

- The most viable grader as replacement, in financial and non-financial terms;
- Whether to purchase or lease the graders; and
- When the graders should be replaced.

Methodology

Methodology followed:

- Review the suitability of the models from proposals received for the MD's needs:
 - Engine capacity; and
 - All wheel drive versus rear wheel drive.
- Financial analysis of the various models:
 - Cost of finance, including lease versus purchase option;
 - Basic cost per hour and total cost per hour for each machine, including various periods of use; and
 - Positive and negative summary of the various cost options.
- Non-financial analysis of the various models:
 - Test drive each make;
 - Mechanical review;
 - Consultation with other municipalities or users; and
 - Positive and negative summary of the various options.
- Assess the cost and source of funding:
 - Trade values for the current fleet;
 - Cost of fleet retention; and
 - Source of funding.

Staff involved

Proposal research performed by:

Willie Schmidt - Shop Foreman (La Crete)
Brent Dachuk - Shop Foreman (Fort Vermilion)

Initial reviewed by:

Walter Sarapuk - Council Member
John Driedger - Council Member

Author: _____ Review Date: _____ CAO _____

OPTIONS & BENEFITS:

Suitability of options

Engine capacity of the options currently available

Proposals have been received from the following dealers with their models offered.

Dealer	Make	Model	Engine
Coneco	Komatsu	675	Y
Brandt	John Deere	870D	Y
		872D - AWD	Y
Finning	CAT	160M	Y
		160M - AWD	Y

Some models have been excluded based on their engine sizes, which are believed to be insufficient for the MD's needs. This conclusion was reached after a review of the machines' specifications and consultation with operators and mechanical staff.

Financial analysis

Finance costs

	Make	On surplus funds	Interest on lease option
MD23		4.23%	
Coneco	Komatsu		7.50%
Brandt	John Deere		5.12%
Finning	CAT		7.10%

The cost of capital on surplus funds available to the MD is less than should a lease option be accepted.

Lease option will only be followed when:

- Limited funds available; and
- Cost of own funds is more costly than finance cost.

Therefore, should the MD have sufficient funds available for the acquisition of graders, without compromising on other needed projects, then the purchase option would be the most beneficial.

Author: _____ Review Date: _____ CAO _____

Total cost per hour analysis

Nominal Cost Calculations													
Dealer	Make	Model	Option	AWD	Month	Purchase	Buyback	Lease	Fuel	AVL	Tires	Total	\$ / Hour
Coneco	Komatsu	675	Buy Lease		48 36	305,000	(163,710)	171,297	112,426	-	-	253,716	39.64
									84,319			255,616	53.25
Brandt	John Deere	870D 872D - AWD	Buy Lease Buy Lease	29,237	36 36 36 36	269,000	(165,000)	134,470	104,729	10,512	-	219,241	45.68
									104,729	10,512		249,711	52.02
Finning	CAT	160M 160M - AWD	Buy Lease Buy Lease	10,616	36 36	300,613	(225,000)	139,068	90,917	10,512	(7,400)	169,642	35.34
									90,917	10,512	(7,400)	233,097	48.56
						330,155	(245,000)	160,812	91,990	10,512	(7,400)	180,257	37.55
									91,990	10,512	(7,400)	255,914	53.32

Net Present Value Cost Calculations													
Dealer	Make	Model	Option	AWD	Month	Purchase	Buyback	Lease	Fuel	AVL	Tires	Total	\$ / Hour
Coneco	Komatsu	675	Buy Lease		48 36	305,000	(138,268)	160,608	103,262	-	-	269,994	42.19
									79,058			239,666	49.93
Brandt	John Deere	870D 872D - AWD	Buy Lease Buy Lease	30,945	36 36 36 36	269,000	(145,368)	128,987	98,194	9,240	-	231,066	48.14
									98,194	9,240		236,421	49.25
Finning	CAT	160M 160M - AWD	Buy Lease Buy Lease	12,928	36 36	312,000	(158,583)	149,339	99,354	9,240	-	262,011	54.59
									99,354	9,240		257,933	53.74
						300,613	(198,229)	130,390	85,244	9,240	(6,151)	190,717	39.73
						330,155	(215,849)	150,778	85,244	9,240	(6,151)	218,723	45.57
									86,250	9,240	(6,151)	203,645	42.43
									86,250	9,240	(6,151)	240,117	50.02

Author: _____

Review Date: _____

CAO

Assumptions:

- A rate of 4.23% was used, which is the current interest rate on MD surplus funds, to calculate the time value of money impact;
- Residual amounts were used if there were no buyback options offered; and
- The cost per hour was adjusted to a 1600 hour per year basis, which is currently the average amount of hours expected to be used by the MD per annum per machine.

Interpretation of data:

- Komatsu and John Deere do not have a buyback option, in these cases we have accepted the residual amounts as the buyback amounts;
- The lease costs were calculated based on the lease payments which were then discounted to a net present value by using the MD's cost of capital;
- The lease options for Komatsu and CAT are more expensive than their purchase options, this is due to their respective interest rates of 7.5% and 7.1%. These rates are higher than the MD's own cost of capital which is 4.23%, which was also the rate used in the time value calculations (net present value calculations);
- Although the initial purchase costs for the CAT machines are higher than the other two options, it is compensated for with a significantly higher buyback amount. The net difference between the purchase cost and buyback amounts for the CAT machines are significantly less than the other machines notwithstanding the fact that the buyback amounts have also been discounted to a present value;
- The fuel consumptions were accepted as it was supplied by the dealers except for, the CAT machines which were compared to the MD's current fleet. This comparison indicated that the fuel consumption costs for the CAT's are in line with the MD's own fleet;
- A similar system to the AVL system used by the MD is included with the Komatsu machine and therefore no AVL costs were allocated to this machine;
- The current CAT proposal exempts the MD from replacing the tires at the date of buyback, this is conditional on a 3 year period buyback and that the machines must be fitted with the R25 size tire. This will result in an initial higher cost of \$3,100 per machine but will result in a net cash flow saving to the MD of \$6,151 after a 3 year period; and
- The present value cost differential in purchasing All-Wheel-Drive machines for the John Deere and CAT are \$30,945 and \$12,928 respectively.

Financial analysis

Dealer	Make	Model	Positive	Negative
Coneco	Komatsu	675	Fuel consumption very low AVL included in cost, and superior to current system. 2000 Hours available per year.	No guaranteed buyback. Resell market unknown, which might limit later options. AVL system compulsory with machine.
Brandt	J Deere	870D & A	Interest rate on lease option low (5.12%). 5000 Hours given for a four year warranty.	No guaranteed buyback. Fuel consumption also believed to be higher than other machines.
Finning	CAT	160M & A	Low cost per hour. Will cover the cost of two machines going back on buyback at no charge to the MD. This could result in an additional saving for the MD. No tire cost expect on the R25 size tire should the machines be replaced after 36 months at an initial higher cost of \$3,100 per machine.	Machines will only be available in late October to early November. Fuel consumption of current fleet believed to be reasonable.

Non-financial analysis

Dealer	Make	Model	Positive	Negative
Coneco	Komatsu	675	Torque converter in the transmission. Limited slip deferential, clutch style. Sharp turning radius. Smooth and fast hydraulics. Repair shop in High Level. Very reliable machine.	Rear visibility poor. Service ability is poor. Poor access to refuel.
Brandt	J Deere	870D & A	Strong engine, having lot of torque and power. Easy access to service. Well balanced machine. Smooth transmission. Two local mechanics.	Visibility is poor for the operator. Poor access to refuel.
Finning	CAT	160M & A	Excellent visibility. New joystick steering mechanism. Easy adjustments for circle and mow board. Operator friendly. Good service ability. Product support is good. Strong track record for service and machines. Training for mechanics and operators.	Transmission is jerky in low gears New joystick steering mechanism.

COSTS & SOURCE OF FUNDING:

Trade values for current fleet

The guaranteed buyback amounts that will be received for the two Volvos due for buyback are \$125,000 for each machine from Volvo. These amounts have been tested with other dealers, of which all indicated that they will not be willing to offer more than the buyback amount from Volvo.

The trade values of the current fleet, excluding the machines due for replacement, have also been obtained to assess their trade values including their cost of retention.

Unit		2114	2115	2116	2117
Make		CAT	CAT	Volvo	Volvo
Year		2003	2004	2004	2005
Coneco	Komatsu	N/A	N/A	N/A	N/A
Hammer	Case	N/A	N/A	N/A	N/A
Brandt	John Deere	145,000.00	155,000.00	116,000.00	130,000.00
Strongco	Volvo	154,482.27	170,843.17	177,973.00	191,541.76
Finning	CAT	190,000.00	205,000.00	138,000.00	147,000.00

The above trade values are only valid should the machines be traded at the respective dealers.

Cost of fleet retention

The cost retention has been calculated based on the trade values of the various minus the guaranteed buyback amounts (present valued) for the remaining hours of the current machines. The CAT 160M was used as the machine that will be replacing the other machines for the interest calculation, assuming that this will be the preferred choice.

Unit Make Year			2114 CAT 2003	2115 CAT 2004	2116 Volvo 2004	2117 Volvo 2005
Coneco	Komatsu		N/A	N/A	N/A	N/A
Hammer	Case		N/A	N/A	N/A	N/A
Brandt	John Deere	Nominal Cost	9.78	12.30	(1.01)	5.19
		Interest	(\$9.02)	(\$6.34)	(\$5.24)	(\$4.86)
		Real Cost	0.76	5.95	(6.25)	0.33
Strongco	Volvo	Nominal Cost	15.75	16.23	18.83	18.61
		Interest	(\$8.47)	(\$5.65)	(\$3.48)	(\$3.11)
		Real Cost	7.28	10.58	15.35	15.50
Finning	CAT	Nominal Cost	74.06	39.68	6.85	9.34
		Interest	(\$6.41)	(\$4.16)	(\$4.62)	(\$4.38)
		Real Cost	67.65	35.51	2.23	4.96

The above table is based on the cost of retaining the current fleet versus the cost of replacement. The interest in the above would be the additional interest loss, should the machines be acquired this year.

The conclusion reached from the above table is that the cost of retaining the two CATs, by far exceed the cost of replacing them in the current year. Therefore, it would be advisable to also replace the two CATs as part of the replacement of the current year's capital acquisitions.

Source of funding

Description	Cost	Trade/ Buyback	AMIP grant	Total
\$540,000 - 2007 Budget:				
Two graders (Volvo) (CAT 160M)	607,426	(250,000)	(280,000)	77,426 (V&E reserve)
Not identified in the 2007 Budget yet:				
Two graders (CAT) (CAT 160M-AWD)	666,510	(395,000)		271,510
Contract grader (CAT 160M)	303,713	-	-	303,713
Total	1,577,649	(645,000)	(280,000)	652,649

RECOMMENDED ACTION:

Replace two machines in current year, with CAT based on the fact that the machine was the most balanced in terms financial and non-financial terms.

The two CAT not yet due for replacement should however also be replaced with CAT machines, purely due to the high trade values offered by CAT for these two machines. This recommendation is however subject to the availability of surplus funds or other projects where the need or cost benefit is higher.

High Level contractor contract expire in 2007, current indications are that he does not want to bid again for the contract due to his old machine. He has indicated that he will be interested in operating one of the MD's machines.

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